
Your job

Job Title: Greenspaces Team Leader

Service: Streetscene

Grade: G5

Reporting to: Parks and Streetscene Supervisor

As a Team Leader you will lead a team of grounds maintenance operatives. You will direct and control individuals and teams of employees to maximise output, efficiency and to ensure that tasks are completed to specification standard. You will be accountable for the effective delivery of day to day general and specific grounds maintenance operations. You will be responsible for ensuring the required quality standards are achieved including H & S. You will also assist the Greenspaces supervisor in work planning, prioritising your team's workloads and allocating tasks and resources to ensure relevant productivity levels are achieved.

You will lead by example by always displaying the Wigan behaviours and support the Greenspaces Supervisor by actively seeking ways to improve the service, suggesting new ways of working and embracing change.

Mandatory Statement

The Council is committed to complying with European General Data Protection regulations (UKGDPR) and meeting the requirements of the Information Commissioner's office (regulating data protection compliance in the UK). It is your responsibility to ensure that the work you undertake is compliant with the General Data Protection regulations.

Wigan Council is an active, strong, and committed corporate parent. As a priority, all employees have a responsibility towards the children we look after and care leavers, not just those employed by the Children's Directorate.

In this job you will:

On an ongoing basis you will:

- Support the services Health and Safety systems by undertaking Risk Assessments, maintaining safe systems of work and contributing to the Health and Safety task audit process.
- Lead a team in undertaking a full range of operational maintenance tasks in accordance with the required standards of the service and compliant with Health & Safety, in such a way that they maximise output and efficiency. Tasks can include all grass/lawn/greens related maintenance, shrub and hedge maintenance, flowerbed design, planting and maintenance, drainage, weed control, flower, weed and pest identification,
- Maintain relevant operational records and documentation and submit them promptly.
- Undertake driving duties, such as transporting staff, machinery and materials, and take responsibility for the security of vehicles, machinery and materials, including fuel, allocated to you.
- Provide an 'eyes and ears' service across the Borough by reporting any problems you observe, such as blocked gullies, fly tipping, safeguarding issues or anti-social behaviour through the appropriate channels.
- Liaise with colleagues, customers and members of the public, as required, to ensure a quality service is delivered and safety is maintained, particularly around working areas.
- Resolve day to day problems, enquiries and complaints.
- Ensure you operate within GDPR guidelines by regularly reviewing data held and destroying information in line with retention schedules

In this job you will need:

You must be able to demonstrate the following essential requirements:

- An amenity horticulture, greenkeeping, groundsman or arboricultural qualification such as City & Guilds 3 or NVQ Level 3 or similar.
- A First Aid qualification, along with a relevant Health and Safety Qualification, such as IOSH working safely.
- Demonstrated supervisory experience along with knowledge, skills and operational experience gained within an operational grounds maintenance organisation or in a similar environment.
- A full driving licence including the provision to tow trailers.
- The ability to work on your own initiative to deadlines, under pressure and within set procedures.
- An ability to work flexibly in line with service demands, working any 5 from 7 days, evenings and weekends when required
- Good communication skills both with colleagues and members of the public, displaying tact, understanding and assertiveness, when necessary.

Our Culture

For us, it's not just about all we achieve as an organisation, but how we do it. Therefore, all employees are expected to display our **TeamWigan** behaviours.

Be Positive	“ Take pride in all that you do and support and develop yourself and others. ”
Be Accountable	“ Be responsible for making things better, enabling change and supporting improvement. ”
Be Courageous	“ Be open to doing things differently and working collaboratively with others. ”
Be Kind	“ Be helpful, generous and thoughtful towards yourself and others. ”