
Your job

Job Title: Parenting Coordinator

Service: Early Help and Prevention

Grade: 8

Reporting to: Early Help Development Team Manager

Your main objectives will be to;

- Support the redevelopment and roll out of the Parenting Support Strategy for Wigan.
- Centrally co-ordinate and evaluate the parenting courses available across Wigan and to map the spectrum of provision from earliest support to intensive accredited programmes.
- Support Wigan's current approach to offer universal to level 4 parenting support to all stakeholders in the Borough; promoting family resilience, healthy relationships and improved outcomes for families, children and young people.
- Analyse and understand need based on available data and consultation with families to inform delivery of parenting support.
- Embed the Reducing Parental Conflict multi-agency training across the Borough.

Mandatory Statement

The Council is committed to complying with European General Data Protection regulations (UKGDPR) and meeting the requirements of the Information Commissioner's office (regulating data protection compliance in the UK). It is your responsibility to ensure that the work you undertake is compliant with the General Data Protection regulations.

Wigan Council is an active, strong, and committed corporate parent. As a priority, all employees have a responsibility towards the children we look after and care leavers, not just those employed by the Children's Directorate.

In this job you will:

- Work with the Early Help Development Team Manager to deliver Wigan's parenting action plan including development of any relevant strategies required for external agencies.
- Complete reports regarding the impact of parenting support for any relevant strategic group.
- Engage with our children and families and the multi-agency workforce to ensure they both inform and access Wigan's parenting offer to appropriately refer families for support.
- Liaise with stakeholders to respond to known and emerging gaps in provision.
- Embed Reducing Parental Conflict training/resources across the wider partnership.
- Work with commissioning colleagues to secure future funding for development and delivery of multi-agency training and work within allocated budgets, ensure value for money and monitoring of spends.
- Centrally coordinate parenting courses (including administration and referral process) available across the borough, and to map the spectrum of provision from earliest support to intensive accredited programmes.
- Offer advice, guidance to practitioners, and to develop relationship with partners to ensure the Wigan's parenting offer is maintained, up to date and accurately reflects the needs of parents in the Borough therefore ensuring that all partners are involved in supporting parents and families in greatest need in the community.
- Lead on the development of Wigan's platform for digital parenting support tools for professionals and parents. This includes reviewing all existing resources and linking with Family Hub development.
- Work in accordance with Wigan Council's Early Help Strategies monitor the take up of parenting courses, ensuring parents and young people remain engaged and complete the courses, capturing feedback, and monitoring the effectiveness of the programmes in preventing families coming back through Early Help or Children's Social Services after intervention.

- Be responsible for quality assurance, monitoring and reporting on the range and effectiveness of the programmes offered to parents and highlight any opportunities which need to be addressed or commissioned and participate in inspection frameworks.
- Participate in learning and development activities as required delivering training as required.
- Undertake any other duties commensurate with post in accordance with council priorities.
- Ensure you operate within GDPR guidelines by regularly reviewing data held and destroying information in line with retention schedules

In this job you will need:

You must be able to demonstrate the following essential requirements:

- A relevant qualification in a caring profession or educated to Level 4 and significant experience of working with vulnerable children and families.
- Evidence of further professional development – including qualification or accreditation in parenting programmes such as Nurture, Incredible Years, Triple P and or Togetherness.
- Experience of delivering groups to parents & young people.
- Experience of delivering training / facilitating groups.
- In depth knowledge of government initiatives relating to parenting.
- The ability to understand the wider network of the children and families workforce and utilise this understanding to influence and promote consistent approaches to parenting programmes.
- Skills to develop innovative ways of supporting parents and children express their needs and views about services in agreement with co-production principles.
- Demonstrable knowledge and detailed understanding of Prevention and Early Help theory and practice.
- Experience of project and programme planning, delivery and evaluation.
- Understanding of relevant legislation in relation to children and families.
- Working knowledge of children & adult safeguarding procedures, and local multi agency guidelines on child protection.
- An understanding of the needs of/issues faced by vulnerable families and completing assessments.

- Good understanding of parental conflict and the impact it has on children.
- A sound understanding of the Threshold of Need and Early Help Strategy.
- Knowledge and understanding of adult learning approaches.
- Understanding of attachment, developmental and educational needs of children and young people.
- Good standard of numeracy and literacy and a well-developed knowledge of IT.
- Have a good understanding of the services available to support children and their families. including local knowledge.
- Excellent influence and negotiating skills to engage a wide range of partners to support their involvement in the design, promotion and delivery of parenting courses.
- To be able to model and encourage high standards of honesty, integrity, openness, and respect for others.
- Ability to use performance data to identify practice improvement, to develop parenting programmes based on local need.
- Ability to work to strict deadlines, dealing with conflicting demands, prioritising workload effectively in order to meet demands on long term (over 1 year) projects.
- Ability to cope with work-related pressure.
- Some contact with public/clients in dispute with the Council, resulting in emotional demands.
- Secure use, storage, and transfer of confidential information.
- Plans, schedules, and monitors own work (and that of others, where applicable), competently within limited deadlines and according to relevant legislation and procedures.

Our Culture

For us, it's not just about all we achieve as an organisation, but how we do it. Therefore, all employees are expected to display our **TeamWigan** behaviours.

Be Positive	“ Take pride in all that you do and support and develop yourself and others. ”
Be Accountable	“ Be responsible for making things better, enabling change and supporting improvement. ”
Be Courageous	“ Be open to doing things differently and working collaboratively with others. ”
Be Kind	“ Be helpful, generous and thoughtful towards yourself and others. ”