



Newbridge Learning Community Class Teacher

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Responsible to:	Headteacher and SLT
Line Management:	Reporting to - Designated teachers with TLR Responsible for - No line manager responsibility
Grade:	Classroom Teachers' Pay Scale plus one SEN allowance
Working Hours:	0.4 FTE as specified within the STPCD (Specific working pattern to meet the needs of the school - Thursday & Friday)
Position Details:	Permanent
Liaising with:	Headteacher, Senior Leadership Team, other Heads of Department and relevant staff with cross-school responsibilities, all other support staff, LEA representatives, external agencies, external providers and parents.
DBS Disclosure Level:	Enhanced
Job Purpose:	<p>Under the reasonable direction of the Headteacher, carry out the professional duties of a school teacher as set out in the current School Teachers' Pay and Conditions Document (STPCD).</p> <p>Implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for students and support a designated curriculum area as appropriate.</p> <p>Monitor and support the overall progress and development of students as a teacher/Form Tutor.</p> <p>Facilitate and encourage a learning experience which provides students with the opportunity to achieve their individual potential.</p> <p>Contribute to raising standards of student attainment.</p>

	<p>Share and support the school's responsibility to provide and monitor opportunities for personal and academic growth.</p> <p>Promote and safeguard the welfare of children.</p>
Visions and Values	To uphold the Vision, Mission Statement and Values for the School

Job Description

Teaching

- Teach students according to their educational needs, including setting and marking work to be carried out by students in school and elsewhere.
- Assess, record and report on the attendance, progress, development and attainment of students, maintaining records as required.
- Provide, or contribute to, oral and written assessments, reports and references relating to individual students and groups of students.
- Ensure that ICT, Literacy, Numeracy and subject specialism(s) are reflected in the teaching and learning experience.
- Undertake a designated programme of teaching.
- Ensure a high-quality learning experience for students that meets internal and external quality standards.
- Prepare and update subject materials.
- Use a range of delivery methods to stimulate learning, appropriate to student needs and syllabus demands.
- Maintain discipline in accordance with school procedures and encourage good practice in punctuality, behaviour, standards of work and homework.
- Undertake student assessment as required by external examination bodies and in line with departmental and school procedures.
- Mark, grade and provide written, verbal and diagnostic feedback as required.

Strategic / Operational Planning

- Assist in the development of syllabuses, resources, schemes of work, marking policies and teaching strategies within the curriculum area and department.
- Contribute to the department development plan and its implementation.
- Plan and prepare courses and lessons.
- Contribute to whole-school planning activities.

Curriculum Provision

- Assist senior and middle leadership teams to ensure the curriculum area provides a range of teaching that supports the school's strategic objectives.

Curriculum Development

- Assist in curriculum development and change to ensure continued relevance to student needs, examining and awarding bodies, and the school's mission and strategic objectives.

Staffing

- Participate in the school's staff development programme, including further training and professional development.
- Continue personal professional development, particularly in subject knowledge and teaching methods.
- Engage actively in the performance management review process.
- Ensure the effective and efficient deployment of classroom support.
- Work as part of a designated team and contribute positively to effective working relationships within the school.

Quality Assurance

- Help to implement and adhere to school quality procedures.
- Contribute to monitoring and evaluation of the curriculum area or department in line with agreed school procedures, including evaluation against quality standards and performance criteria, and implementing improvements where necessary.
- Review teaching methods and programmes of work regularly.
- Participate in the review, development and management of curriculum, organisational and pastoral activities as required.

Management Information

- Maintain appropriate records and provide accurate, up-to-date information for management information systems and registers.
- Complete relevant documentation to support student tracking.
- Track student progress and use information to inform teaching and learning.

Communications and Liaison

- Communicate effectively with parents as appropriate.
- Communicate and cooperate with external persons or organisations where appropriate.
- Follow agreed school communication policies.
- Participate in liaison activities such as parents' evenings, review days and events with partner schools.
- Contribute to the development of effective subject links with external agencies.

Management of Resources

- Contribute to ordering and allocation of equipment and materials.
- Assist the Head of Department in identifying resource needs and ensuring efficient use of physical resources.
- Cooperate with colleagues to share and use resources effectively for the benefit of the school, department and students.

Pastoral System

- Act as a Form Tutor or Key Worker to assigned students.
- Promote the academic progress and wellbeing of individual students and tutor groups.
- Liaise with Deputy Headteachers to support the school's pastoral system.
- Register students, accompany them to assemblies and encourage full attendance and participation in school life.
- Monitor student progress and maintain up-to-date records.
- Contribute to action plans, progress files and other reports.
- Alert appropriate staff to student concerns and recommend solutions.

- Communicate with parents and external agencies regarding student welfare, in consultation with appropriate staff.
- Contribute to PSHCE, citizenship and enterprise in line with school policy.
- Apply behaviour management systems to ensure effective learning.
- Manage incidents requiring positive handling when appropriate.

School Ethos

- Play a full role in the school community, supporting its mission and ethos and encouraging staff and students to do the same.
- Support the school in meeting legal requirements for worship.
- Actively promote school policies.
- Comply with health and safety policies and undertake risk assessments as required.

Person Specification

Selection Criteria			
	Essential	Desirable	Source A = application I = interview R = reference
Qualifications/Training			
Qualified teacher status	✓		A
Degree	✓		A
Evidence of appropriate continued professional development	✓		A, I
Appropriate Special Educational Needs qualification		✓	A
Positive handling training undertaken or willingness to undertake the training	✓		A, I
Experience of Teaching and School Management			
Successful experience as a teacher delivering to SEMH pupils - able to offer a subject specialism - awareness of different learning styles - accurate assessment skills - self-evaluation skills	✓ ✓ ✓ ✓		A, I, R
Proven successful teaching experience across Key Stage 3 and 4 in an SEMH setting or working directly with groups of pupils who have SEMH and a range of complex needs	✓		A, I, R

Knowledge and Understanding			
Awareness of current issues in education in general and special education in particular	✓		A, I, R
Effective teaching and learning strategies	✓		A, I
Application of ICT to teaching, learning and management		✓	A, I
Personal Skills and Abilities			
Ability to motivate and inspire pupils, staff, the wider community and partners	✓		A, I, R
Good Decision-making skills	✓		A, I
Good interpersonal and communication skills	✓		A, I
Ability to work under pressure, managing time effectively and meeting deadlines	✓		A, I, R
Self-confidence, personal impact and presence	✓		A, I
Ability to deal sensitively with people and resolve conflicts	✓		A, I, R
Commitment, enthusiasm and integrity	✓		A, I, R
Adaptability to changing circumstance and new ideas	✓		A, I, R
Other Requirements			
Positive recommendation from the current employer through written references	✓		R
Commitment to extra-curricular trips and enrichment activities.	✓		R
Qualified driver and car owner		✓	A