



---

## Your job

**Job Title: Casual Multi Activity Instructor (Be Well Outdoors)**

**Service: Be Well Outdoors**

**Grade: G5**

**Reporting to: Be Well Outdoors Coordinator**

Wigan Council is a highly performing, nationally recognised council with a strong track record of delivery. Our strategic priorities are driven by Progress with Unity plan which represents a new movement for change for the next decade. It builds on the successes and opportunities created during the last 10 years but also the lessons we have learned along the way.

We know that the world around us has changed significantly and the challenges and opportunities that our communities are living through requires a bold response. As a partnership between residents, businesses, public services and community organisations we have reflected deeply on what our strengths are - but also where we have not gone far enough or had the impact we had hoped for.

Two key missions have been identified that the council and its partners are committed to delivering:

**Create fair opportunities for all children, families, residents and businesses**

"Together, we will break down the barriers that create financial, health, education and environmental inequalities in our borough."

**Make all our towns and neighbourhoods flourish for those who live and work in them**

"Together, in genuine partnership with our residents and businesses, who know our communities best, we will help each town and neighbourhood in the borough to celebrate and maintain their identity whilst understanding and helping to achieve what is needed to thrive."

These missions will be underpinned by action plans that will focus on community wealth and health building, tackling inequalities and supporting communities to fulfil their potential.

As a Be Well Outdoors Casual Multi Activity Instructor you will support the delivery of high-quality outdoor adventure activities, ensuring safe, engaging and customer focused sessions for all visitors. You will help to achieve financial targets, support income generation and business development activity, and contribute to the ongoing improvement of services and facilities.

### **Mandatory Statement**

The Council is committed to complying with European General Data Protection regulations (UKGDPR) and meeting the requirements of the Information Commissioner's office (regulating data protection compliance in the UK). It is your responsibility to ensure that the work you undertake is compliant with the General Data Protection regulations.

Wigan Council is an active, strong, and committed corporate parent. As a priority, all employees have a responsibility towards the children we look after and care leavers, not just those employed by the Children's Directorate.

---

## **In this job you will:**

In the next 12 months, you will:

- Deliver outdoor activity sessions
- Develop skills across activities
- Maintain qualifications
- Support seasonal delivery

On an ongoing basis you will:

- Deliver safe sessions
- Follow risk assessments
- Maintain equipment
- Provide great customer care
- Promote inclusion
- Work flexibly
- Ensure you operate within GDPR guidelines by regularly reviewing data held and destroying information in line with retention schedules

---

## In this job you will need:

You must be able to demonstrate the following essential requirements:

- A governing body instructor qualification from any of the following RYA, Canoe England, Bikeability
- A valid First Aid qualification or ability to attain within 3-months
- Communication skills
- Teamwork
- Flexible availability
- Group experience
- Health & safety awareness
- Inclusive approach
- Driving licence (desirable)

---

## Our Culture

For us, it's not just about all we achieve as an organisation, but how we do it. Therefore, all employees are expected to display our **TeamWigan** behaviours.

<b>Be Positive</b>	“ Take pride in all that you do and support and develop yourself and others. ”
<b>Be Accountable</b>	“ Be responsible for making things better, enabling change and supporting improvement. ”
<b>Be Courageous</b>	“ Be open to doing things differently and working collaboratively with others. ”
<b>Be Kind</b>	“ Be helpful, generous and thoughtful towards yourself and others. ”