



WILLOW GROVE PRIMARY SCHOOL
JOB DESCRIPTION – CLASSROOM TEACHER (PRIMARY SPECIAL SCHOOL)

GRADE: Main Teacher Pay Scale (+ SEN POINT)

HOURS: Full time

PURPOSE OF THE POST

- To plan, implement and deliver an appropriate and adapted curriculum for all pupils in their class.
- To contribute to raising standards of pupil attainment.
- To promote the progress and well-being of every child in the class assigned to them.
- To undertake the professional duties and responsibilities of a Teacher as set out in the current School Teachers' Pay and Conditions document.

CORE RESPONSIBILITIES

- To work in line with the Teacher Standards.
- To teach pupils assigned to the teacher and to ensure that planning, preparation, recording, assessment and reporting meet their varying learning and social needs.
- To effectively safeguard pupils in line with Keeping Children Safe in Education and Safeguarding policies.
- Role model the ethos and core values of the school.
- Assist in the development of appropriate curriculum developments, resources, schemes of work, policies and teaching strategies within the school.
- To ensure the effective and efficient use of any staff that is supporting teaching and learning in the classroom.
- To teach pupils according to their educational needs.
- To implement and follow school policies and procedures as approved by the Governors and Leadership Team.
- To set targets for pupils based upon prior attainment.
- • Provide a supportive learning environment where resources can be accessed appropriately by all pupils.
- To participate in the Teacher Appraisal process
- To maintain good order and behaviour in the classroom in accordance with the school's Relationships Policy.
- To maintain appropriate records and provide accurate information on pupil progress and other relevant matters as required by the school.
- To maintain an accurate attendance register.
- To alert the Head Teacher of any persistent or major problems being experienced by pupils and contribute towards a solution.
- To mark/give feedback on work set in school and for homework so that the learners are informed how to improve.



- To assess record and report on the attendance, progress, development and attainment of pupils and keep such records as are required.
- To take part in the school's staff development programme by participating in arrangements and opportunities for continuous professional development.
- To attend and participate in meetings which relate to the school's management, curriculum, administration or organisation.
- To work with officers of relevant outside agencies or bodies.
- To report and communicate with parents and carers on the development, progress and attainment of their children.

Willow Grove Primary School is committed to safeguarding and promoting the welfare of children. We hope that, after considering the post details and reviewing the school information available on the website, you choose to apply for the post as you believe you can contribute positively to the department, the ethos of the school and to ensure that our students make the progress we expect.

All appointments are made in accordance with safer recruitment practices and the statutory guidance in Keeping Children Safe in Education. Online checks will be carried out on all shortlisted candidates, and all appointments are subject to an enhanced DBS check, satisfactory references and checks regarding suitability to work with children.