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## Your job

**Job Title: Trainee Educational Psychologist**

**Service: Educational Psychology Service**

**Grade: Soulbury Trainee Educational Psychology Scale (2-3) (year 2s paid at Soulbury TEP scale 2, year 3s paid at Soulbury TEP scale 3)**

**Reporting to: Principal Educational Psychologist**

As a salaried Trainee Educational Psychologist (TEP) undertaking a doctoral programme of studies in either your 2nd or 3rd year of professional educational psychology training, you will work as a member of Wigan Educational Psychology Service to provide a high-quality service to educational settings and other service users to meet the needs of children and young people. You will have excellent communication skills and under the supervision of a qualified Educational Psychologist, be able to apply psychology to engage in diverse forms of service delivery to improve outcomes for all children and young people.

This is a full-time position, incorporating university studies and attendance alongside all tasks required of a Trainee EP on placement, all learning, work and placement opportunities conferring with the standard bursary agreement.

### **Mandatory Statement**

The Council is committed to complying with European General Data Protection regulations (GDPR) and meeting the requirements of the Information Commissioner's office (regulating data protection compliance

in the UK). It is your responsibility to ensure that the work you undertake is compliant with the General Data Protection regulations.

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## In this job you will:

On an ongoing basis you will:

- Undertake all Trainee Educational Psychologist tasks outlined in accordance with the placement learning agreement for your university.
- Apply psychology and use evidence-based practice to improve outcomes for children and young people through casework, systemic work, strategic work and assessing SEND.
- Participate in Educational Psychology Service and Children's Services projects relating to the specified aims and objectives of the service
- Provide a quality Educational Psychology service to designated schools and settings.
- Engage in regular supervision with a designated qualified Educational Psychologist in accordance with Wigan EPS supervision policy and university guidance on supervision requirements.
- Work with settings on systems for identifying, assessing and making provision for pupils with additional needs and monitoring effectiveness of interventions.
- Participate in particular systemic work for People's Directorate or individual settings.
- Provide post-critical incident support, where appropriately trained and supervised.
- Elicit the views of children and encourage them to participate in bringing about change.
- Complete psychological reports for SEND Statutory Assessments and annual reviews and where appropriate, attending such reviews.
- Contribute to the planning, delivery and evaluation of training for parents, teachers and other professionals involved with children and young people who have additional needs.
- Engaging in multi-agency professional collaboration supporting schools and settings to improve pupil outcomes.
- Visit out of authority schools, in order to attend reviews and carry out assessment.
- Work closely with colleagues, partners and other services by participating in 'Early Help meetings, as agreed in supervision.

- Participating in personal professional development activities to develop knowledge and skills relating to specific groups of children and/or specific areas of expertise.
- Ensure you follow all relevant Council procedures, for instance in regard to the assessment of SEN and the changes within the SEND agenda (EHC), including new Codes of Practice and the C & F Bill 2014.
- Attend a reduced number of annual corporate strategic Children's Services days such as Listening into Action and Education Days where the university timetable (which takes priority) can accommodate.
- Ensure you operate within GDPR guidelines by regularly reviewing data held and destroying information in line with retention schedules.

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### **In this job you will need:**

You must be able to demonstrate the following essential requirements:

- A doctoral student in the second or third year of the professional doctorate in Educational Psychology, being eligible for HCPC registration. Prior to undertaking this post, candidates must have successfully completed year one of the doctorate.
- Honours degree in Psychology or recognised equivalent
- Excellent written and verbal communication skills, enabling you to work effectively with parents, children and other professionals
- Significant experience of working with children and young people
- Excellent social interaction skills
- A commitment to and evidence of continuous professional development
- with appropriate training at university, supervision and ongoing professional development within the LA demonstrate HCPC standards of proficiency for practitioner Educational Psychologists:
- The ability to apply psychology to make a difference at an individual, group, systemic and strategic level
- The ability to carry out consultation, psychological advice for statutory assessment, training and the use of research skills
- A high level of organisational skills and the ability to manage schedules and deadlines
- An ability to analyse complex information and plan ways forward

- Developing Awareness and understanding of legislation, policies and procedures specific to the service area with knowledge and experience in consultancy approaches to psychological service delivery
- Develop experience of delivering successful in-service training
- To implement knowledge and skills in being able to promote inclusive outcomes and promote system change.

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## Our Culture

For us, it's not just about all we achieve as an organisation, but how we do it. Therefore, all employees are expected to display our **TeamWigan** behaviours.

<b>Be Positive</b>	“ Take pride in all that you do and support and develop yourself and others. ”
<b>Be Accountable</b>	“ Be responsible for making things better, enabling change and supporting improvement. ”
<b>Be Courageous</b>	“ Be open to doing things differently and working collaboratively with others. ”
<b>Be Kind</b>	“ Be helpful, generous and thoughtful towards yourself and others. ”