
Your job

Job Title: Swimming Teacher

Service: Leisure

Grade: G5

Reporting to: Assistant Manager

You will be part of a team of Swimming Teachers delivering high-quality swimming instruction across various leisure facilities within the Wigan Borough.

The BeWell team is committed to improving the health and wellbeing of our residents. From supporting children at their very first swimming lesson to working with individuals and community groups through exercise and wellbeing programmes, we pride ourselves on offering a broad and inclusive range of physical activity opportunities.

This is a varied and fast-paced role requiring flexibility, professionalism, and a strong commitment to customer service. Shift patterns will include evenings and weekends

Mandatory Statement

The Council is committed to complying with European General Data Protection regulations (UKGDPR) and meeting the requirements of the Information Commissioner's office (regulating data protection compliance in the UK). It is your responsibility to ensure that the work you undertake is compliant with the General Data Protection regulations.

Wigan Council is an active, strong, and committed corporate parent. As a priority, all employees have a responsibility towards the children we look after and care leavers, not just those employed by the Children's Directorate.

In this job you will:

On an ongoing basis you will:

- Deliver a consistently high standard of swimming instruction, following agreed schemes of work and lesson plans
- Update pupil records and maintain accurate administration as required
- Communicate effectively with parents, guardians, and carers regarding participants on the programme
- Use a range of motivational and discipline techniques to support positive learning experiences
- Assist with the administration of the Learn to Swim (LTS) and Education Programmes, including use of the Go Learn swimming lesson management system
- Actively promote swimming awards to support pupil retention and progression
- Monitor and assess pupil development in line with the Swim England Learn to Swim framework, providing constructive and encouraging feedback
- Deliver one-to-one swimming lessons to support the growth of the Learn to Swim programme
- Attend Continuous Professional Development (CPD) workshops to maintain and develop skills and knowledge
- Ensure the safe use, handling, and storage of all equipment used during swimming lessons
- Attend staff meetings as directed by the Development Manager – Aquatics
- Demonstrate strong communication skills and adapt your approach to suit different pupils and situations
- Work effectively as part of a centre team, including supporting at alternative sites and undertaking additional duties as required by the Swim Development Co-ordinator
- Ensure you operate within GDPR guidelines by regularly reviewing data held and destroying information in line with retention schedules

In this job you will need:

You must be able to demonstrate the following essential requirements:

- Swim England or STA Level 2 Swimming Teacher qualification (or equivalent)
- Ability to obtain and maintain an NPLQ

- Strong interpersonal skills with a friendly, approachable manner
- Ability to work effectively as part of a team towards shared objectives
- High levels of personal integrity, professionalism, and the ability to motivate swimmers while maintaining appropriate discipline
- Good organisational skills, including the use of lesson plans and schemes of work
- Patience and adaptability when working with swimmers of all ages and abilities
- Ability to complete administrative tasks, including the use of computer-based systems
- A strong customer-focused approach with the ability to liaise effectively with all service users
- Clear and effective written and verbal communication skills
- Ability to assess performance, track progress, and report achievements accurately
- Experience of teaching or coaching individuals with differing abilities, including those with disabilities, in a safe, inclusive, and enjoyable manner
- An understanding of customer needs within sports and leisure facilities
- Knowledge of Swim England safeguarding and child supervision guidelines
- Knowledge of teaching and coaching techniques, including the Swim England Learn to Swim framework
- Awareness of equal opportunities and inclusive practice
- Knowledge of swimming within the National Curriculum
- A satisfactory DBS check

Our Culture

For us, it's not just about all we achieve as an organisation, but how we do it. Therefore, all employees are expected to display our **TeamWigan** behaviours.

Be Positive	“ Take pride in all that you do and support and develop yourself and others. ”
Be Accountable	“ Be responsible for making things better, enabling change and supporting improvement. ”
Be Courageous	“ Be open to doing things differently and working collaboratively with others. ”
Be Kind	“ Be helpful, generous and thoughtful towards yourself and others. ”