



St William's Catholic Primary School PERSON SPECIFICATION

POST: Part time Reception Teacher– Main Professional Scale

Note to Applicants:

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.

The **Essential Criteria** are the qualifications, experience, skills or knowledge you **MUST SHOW YOU HAVE** to be considered for the job.

The **Desirable Criteria** are used to help decide between candidates who meet **ALL** the Essential Criteria.

The **How Identified** column shows how the Council/School will obtain the necessary information about you.

If the **How Identified** column says the **Application Form** next to an **Essential Criteria** or a **Desirable Criteria**, you **MUST** include in your application enough information to show **how** you meet these criteria. You should include examples from your paid or voluntary work.

	ESSENTIAL CRITERIA	HOW IDENTIFIED	DESIRABLE CRITERIA	HOW IDENTIFIED
Qualifications and Experience	• Qualified Teacher Status. • An excellent primary classroom practitioner who has high expectations and is committed to raising standards. • Knowledge of the curriculum • Evidence of ongoing professional development • Experience of raising standards in a primary classroom. • Awareness of safeguarding procedures	Application Form, Interview and Checking of certificates	• Evidence of ongoing personal professional development.	Application Form

	ESSENTIAL CRITERIA	HOW IDENTIFIED	DESIRABLE CRITERIA	HOW IDENTIFIED
Skills and Knowledge	• Ability to work on own initiative, prioritising and managing time effectively. • Knowledge of current educational issues. • Knowledge of NC and school policy to support individual needs • Ability to establish and sustain good relationships with parents, pupils, governors, staff and the wider community. • Be committed to the development of self through appropriate CPD • Lesson plans that take account of individual needs and independent learning	Application Form and Interview	• Knowledge of the impact of ICT on Teaching and Learning.	Application Form / Interview

POST:Class teacher

	ESSENTIAL CRITERIA	HOW IDENTIFIED	DESIRABLE CRITERIA	HOW IDENTIFIED
Teaching and Learning	• Knowledge of assessment recording and reporting procedures. • Ability to use continuous provision to enhance learning • Use a range of T&L strategies and styles to ensure effective learning • Present appropriately demanding subject content to maintain pupil interest • Develop and maintain resources appropriate to Learning Objectives • Experience of, and successful use of assessment data analysis to raise	Application Form and Interview	• Awareness of school as an organisation. • Experience of SEN provision	Application Form and Interview

	standards • Deployment of support staff • Analyse and evaluate children's learning to inform the next phase of T&L • Create and maintain orderly and safe learning environment • Maintain good practice and implement appropriate developments • Set pupil targets, assess progress and maintain records			
Pastoral care and partnership	• Ability to relate to staff and to identify problems or difficulties in own classroom management. • Encourage parental involvement • Maintain established links with local community and external agencies • Ensure a class code of conduct is implemented • Maintain a system of rewards and sanctions	Application Form and Interview	• Awareness of INSET procedures and opportunities.	Application Form and Interview
Personal Skills	• Promote and encourage the Christian values of the school. • Enthusiasm, integrity, compassion, courage and humour. • High standard of interpersonal communicative skills • Self motivation and organisational skills • Good sense of humour • Rigorous and thorough	Application Form and Interview	• A practising Christian. (of a member Church of Churches together)	Application Form and Interview