



Your job

Job Title: Reablement Officer

Service: Reablement

Grade: 6

Reporting to: Reablement Manager

This is a rewarding role within the Reablement team.

As a Reablement officer you will be part of the team providing integrated, multidisciplinary programmes of Reablement across the borough.

We are part of the Urgent Care team who are a multidisciplinary team consisting of Reablement, Therapists, Social Care Workers, Housing and Health professionals.

The Reablement service operates 7 days a week, 365 days a year to include all Bank Holidays operating between the hours 07:00 through to 22:00. This role can exceed normal hours of work in line with the service needs.

You will use an asset-based approach to promote independence and help restore/maintain a caseload of people using the service to remain within their own homes.

Mandatory Statement

The Council is committed to complying with European General Data Protection regulations (UKGDPR) and meeting the requirements of the Information Commissioner's office (regulating data protection compliance in the UK). It is your responsibility to ensure that the work you undertake is compliant with the General Data Protection regulations.

Wigan Council is an active, strong, and committed corporate parent. As a priority, all employees have a responsibility towards the children we look

after and care leavers, not just those employed by the Children's Directorate.

In this job you will:

- Be responsible for assessing, monitoring and reviewing the needs for people using the service, recommending suitable Reablement programmes, equipment and adaptations
- Produce accurate records in line with departmental procedures and provide written reports as required
- Support people using the service with medication and be responsible for liaising with health professionals if there are changes to medication during the Reablement process
- Liaise with other agencies such as social workers, health professionals and therapists ensuring opportunities for joint partnership working are maximised
- Identify ways to strengthen and maintain links with the community and support market development at every opportunity
- Identify opportunities to improve the service and support the team with planned improvements
- Manage own case load efficiently and effectively
- Have responsibility for IT equipment issued
- Undertake duties and responsibilities in a timely manner to meet the standards and response times expected
- Be responsible for own Health and Safety ensuring you follow the Council's policies and are aware of your responsibility as an employee of the Council
- Attend relevant training as directed by line manager and as required to ensure CQC standards are adhered to
- Ensure you operate within GDPR guidelines by regularly reviewing data held and destroying information in line with retention schedules

In this job you will need:

You must be able to demonstrate the following essential requirements:

- An NVQ Level 3 in Health & Social Care, have enrolled or a commitment to undertake within the first six months in position
- A current Moving and Handling certificate with the ability to perform safe methods of moving and handling techniques
- A current Level 2 certificate in Medication and experience of dealing with people who use the service who may require support with medication
- Possess or willing to obtain recognised certificate in Trusted Assessor
- An understanding and awareness of Reablement processes which allow people to return home and live as independently as possible
- Excellent communication skills, both oral and written with the ability to ask the right questions, break down problems and come up with innovative solutions
- An understanding of legislative duties and internal/external quality standards.
- The ability to work well under pressure and be able to respond in a timely manner to emergencies that people using the service and staff may need support with.
- To work flexibly in your approach to hours including working weekends/bank holidays and shifts on a rota basis.
- Experience of working in a CQC registered service.
- The ability to work on your own and as part of a team.
- A current valid driving licence or the ability to travel across the borough to meet the needs of the service.
- Be responsible for own Health and Safety ensuring you follow the Council's policies and are aware of your responsibility as an employee of the Council.

Our Culture

For us, it's not just about all we achieve as an organisation, but how we do it. Therefore, all employees are expected to display our **TeamWigan** behaviours.

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| Be Positive | “ Take pride in all that you do and support and develop yourself and others. ” |
| Be Accountable | “ Be responsible for making things better, enabling change and supporting improvement. ” |
| Be Courageous | “ Be open to doing things differently and working collaboratively with others. ” |
| Be Kind | “ Be helpful, generous and thoughtful towards yourself and others. ” |