



Your job

Job Title: Public Health Programme Manager

Service: Public Health

Grade: 12

Reporting to: Public Health Service Manager

Wigan Council is a high performing, nationally recognised council which has a strong track record of delivery. Further transforming the health and well-being of our population and improving health, care, and wellness across the borough is a major priority for us. Our Health and Wellbeing Board is a committed place partnership and has recently refreshed our vision for improving health which is at the heart of the Council and partners approach to addressing social, economic and health inequalities.

In this role you will have responsibility for the delivery of key public health programmes for improving health outcomes and reducing health inequalities. Applying your public health knowledge and skills you will take responsibility for creating and implementing robust and effective plans working with a range of partners and stakeholders.

You will thrive on innovation and delivering outcomes that make a tangible difference to people's lives and enjoy bringing forward opportunities for change, promoting innovative thinking, evidence-based decision making and best practice.

Thorough understanding of asset-based working and how this approach can be applied throughout the design and delivery of programmes and projects you will actively contribute to strategic priorities and the ambition of the Health and Wellbeing Board and Healthier Wigan Partnership.

Mandatory Statement

The Council is committed to complying with European General Data Protection regulations (UKGDPR) and meeting the requirements of the Information Commissioner's office (regulating data protection compliance in the UK). It is your responsibility to ensure that the work you undertake is compliant with the General Data Protection regulations.

Wigan Council is an active, strong, and committed corporate parent. As a priority, all employees have a responsibility towards the children we look after and care leavers, not just those employed by the Children's Directorate.

In this job you will:

In the next 12 months, you will:

- Advise and contribute on the development and implementation of specialist local public health programmes working with a wide range of people and organisations to improve health and wellbeing and address health inequalities.
- Contribute to the delivery of the local authority statutory public health responsibilities that impact on the health and wellbeing of people, families, and communities.
- Provide specialist advice and information to a range of internal colleagues, departments, and partner organisations.

On an ongoing basis you will:

- Support groups, communities and organisations to identify health needs, formulate plans to address their needs, and take action to evaluate their impact.
- Build good working relationships with internal and external stakeholders and represent the Council at partnership meetings and events.
- Lead on, and participate in, multi-agency project teams and groups so that departmental objectives are achieved.
- Contribute to partnership plans and ensure these integrate with

wider Council plans.

- Manage projects and contracts within a specialist area to ensure successful delivery on time, to budget requirements and within objectives, making sure that formal procedures are adhered to.
- Support the delivery of transformational activity and the enabling work programmes.
- Compile briefing, reports and presentations for a range of audiences as required.
- Monitor and report on service standards to ensure that local delivery is aligned to best practice and wider council strategies.
- Monitor, influence, and where relevant, manage allocated budgets within financial regulations.
- Identify external funding opportunities and develop bids for funding.
- Supervise and manage staff.

Ensure you operate within GDPR guidelines by regularly reviewing data held and destroying information in line with retention schedules

In this job you will need:

You must be able to demonstrate the following essential requirements:

- Registered, or working towards professional registration, with the UK Public Health Register (Practitioner Registration).
- Professional level qualification in a relevant field or equivalent level of experience applicable to the job.
- In depth knowledge, understanding and experience of implementing key national strategies and plans related to improving health and reduce inequalities and of the challenges and opportunities facing health and care.
- Track record of striving to achieve the best outcomes for local residents, promoting asset-based solutions and working with communities to inform and influence practice.

- Significant experience of developing, delivering and evaluating public health priorities to improve health outcomes and reduce inequalities.
- Experience of working in collaboration with a wide range of stakeholders to develop innovative and flexible solutions.
- Experience of working towards objectives, measuring outcomes and evaluating practice.
- Ability to collate and analyse detailed and complex information to identify trends and make appropriate recommendations.
- Excellent communication and interpersonal skills. Able to communicate confidently with elected members, senior managers, partners, colleagues and residents.
- Extensive experience of writing high quality reports, briefing notes and presentations for a wide range of audiences.
- Ability to plan and prioritise project tasks and delivery to meet deadlines.
- Experience of managing and/or monitoring budgets and other resources.
- Understanding and experience of GDPR guidelines and processes.

Our Culture

For us, it's not just about all we achieve as an organisation, but how we do it. Therefore, all employees are expected to display our **TeamWigan** behaviours.

Be Positive	“ Take pride in all that you do and support and develop yourself and others. ”
Be Accountable	“ Be responsible for making things better, enabling change and supporting improvement. ”
Be Courageous	“ Be open to doing things differently and working collaboratively with others. ”
Be Kind	“ Be helpful, generous and thoughtful towards yourself and others. ”