Willow Grove Primary School
Willow Grove
Ashton-In-Makerfield
WN4 8XF

WILLOW GROVE PRIMARY SCHOOL
JOB DESCRIPTION – CLASSROOM TEACHER (PRIMARY SPECIAL SCHOOL)

GRADE: Main Teacher Pay Scale (+ SEN POINT)
HOURS: Full time

PURPOSE OF THE POST

- To plan, implement and deliver an appropriate and adapted curriculum for all pupils in their class.
- To contribute to raising standards of pupil attainment.
- To promote the progress and well-being of every child in the class assigned to them.
- To undertake the professional duties and responsibilities of a Teacher as set out in the current School Teachers' Pay and Conditions document.

CORE RESPONSIBILITIES

- To work in line with the Teacher Standards.
- To teach pupils assigned to the teacher and to ensure that planning, preparation, recording, assessment and reporting meet their varying learning and social needs.
- To effectively safeguard pupils in line with Keeping Children Safe in Education and Safeguarding policies.
- Role model the ethos and core values of the school.
- Assist in the development of appropriate curriculum developments, resources, schemes of work, policies and teaching strategies within the school.
- To ensure the effective and efficient use of any staff that is supporting teaching and learning in the classroom.
- To teach pupils according to their educational needs.
- To implement and follow school policies and procedures as approved by the Governors and Leadership Team.
- To set targets for pupils based upon prior attainment.
- • Provide a supportive learning environment where resources can be accessed appropriately by all pupils.
- To participate in the Teacher Appraisal process
- To maintain good order and behaviour in the classroom in accordance with the school's Relationships Policy.
- To maintain appropriate records and provide accurate information on pupil progress and other relevant matters as required by the school.
- To maintain an accurate attendance register.
- To alert the Head Teacher of any persistent or major problems being experienced by pupils and contribute towards a solution.
- To mark/give feedback on work set in school and for homework so that the learners are informed how to improve.

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- To assess record and report on the attendance, progress, development and attainment of pupils and keep such records as are required.
- To take part in the school's staff development programme by participating in arrangements and opportunities for continuous professional development.
- To attend and participate in meetings which relate to the school's management, curriculum, administration or organisation.
- To work with officers of relevant outside agencies or bodies.
- To report and communicate with parents and carers on the development, progress and attainment of their children.