



"We follow in Jesus' footsteps to learn, love, rejoice, grow and forgive together."

St. James' Catholic Primary School



Cleaner - Person Specification

<u>Qualifications</u>	Essential	Desirable	Source A= Application I- Interview R= References
Practising Catholic		D	A, I
Experience of cleaning building interiors		D	A, I
NVQ level 1 in relevant discipline (Cleaning), or willingness to work towards it		D	A, I
Willingness to undertake relevant training for examples COSHH, Health and Safety at work		D	A, I
<u>Experience</u>	Essential	Desirable	Source
<u>Knowledge/Skills/Abilities</u>	Essential	Desirable	Source
Understanding of COSHH requirements		D	A, I
Basic knowledge of Health and Safety at work regulations for example moving and handling	E		A, I
To operate/use domestic and/or industrial cleaning equipment and materials	E		A, I
Ability to prioritise own workload - Time management skills	E		A, I
Ability to recognize the importance of ensuring a secure and safe environment	E		A, I
Ability to take direction to complete a range of cleaning	E		A, I
Knowledge of the concept of confidentiality	E		A, I
Ability to complete basic paperwork	E		A, I
Flexible attitude to work, and to work alone with minimum supervision	E		A, I





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Excellent communication and interpersonal skills	E		A, I
<u>Other</u>	Essential	Desirable	Source
Commitment to undertake in service development	E		A, I
Willingness to be supportive of the Catholic ethos of the school	E		A, I
A positive and supportive faith reference from a priest where the applicant regularly worships		D	A, I
An ability to work in accordance with the schools health and safety policies	E		A, I
A supporting letter of application (no more than 1300 words)	E		A
<u>Legal Issues</u>	Essential	Desirable	Source
Legally entitled to work in the UK	E		A, I

