
Your job

Job Title: Waste Loader

Service: Waste Collection

Grade: 4

Reporting to: Waste Supervisors

You will be working as part of a small team undertaking safe and efficient daily scheduled collections of general and recyclable waste in accordance with the requirements of the Waste Services Department. You will be required to complete all forms which may be manual or electronic at the end of each task and submit these at the end of each working day. You will also use all provided technology which may include radios and in-cab systems.

You will be expected to assist in the identification of operational efficiencies and improvements in relation to service delivery which will support the performance management framework of the team.

You will contribute to team development by displaying the appropriate attitudes and behaviours when dealing with the public and supporting other colleagues within the team to provide and deliver the best service possible.

Work in partnership with internal and external organisations to the council to maximise the impact of Waste Services and the services we provide for members and customers.

Mandatory Statement

The Council is committed to complying with European General Data Protection regulations (GDPR) and meeting the requirements of the Information Commissioner's office (regulating data protection compliance in the UK). It is your responsibility to ensure that the work you undertake is compliant with the General Data Protection regulations.

Wigan Council is an active, strong, and committed corporate parent. As a priority, all employees have a responsibility towards the children we look after and care leavers, not just those employed by the Children's Directorate.

In this job you will:

In the next 12 months, you will:

- Undertake any training that you will need for your role

On an ongoing basis you will:

- Undertake designated rounds, keeping supervision informed of the progress of the round or any issues encountered, and completing all appropriate forms, manual and technical, in the correct timeframe.
- Assist other teams, when necessary, on refuse, green waste, dry recyclables and paper collection.
- Carry out an on-site risk assessment to assess the safe movement and emptying of individual bins, including the weight and content of the bin.
- Safely collect, load and empty using the vehicle's lift mechanism and return containers/bags to point of collection.
- Ensure bins are checked for contamination prior to emptying and take appropriate action.
- Promptly attend to any spills of refuse that may occur when bins are collected/emptied to prevent littering and hazards.
- Assist the Driver in safe manoeuvring of vehicle whilst on the round for example reversing, back street manoeuvres or around parked vehicles.
- Assist the Driver at the start and end of each working day to ensure that allocated vehicle is prepared for duty, including routine daily vehicle checks, maintaining the cleanliness, operation of any power mechanisms and in-cab technology equipment.
- Report details of any neighbourhood/community issues to the driver, e.g. collection issues, fly tipping, graffiti, potholes, abandoned cars,
- Ensure you operate within GDPR guidelines by regularly reviewing data held and destroying information in line with retention schedules

In this job you will need:

You must be able to demonstrate the following essential requirements:

- To participate in the delivery of the service in line with the service plan and co-operate and assist with improvements.
- Be prepared to undertake relevant training courses and develop personal file.
- Working knowledge of Health and Safety requirements appropriate to the job.
- Willingness to work flexibly, in line with the demands of the service.
- Able and willing to wear uniform and PPE (personal protective equipment);
- Have good interpersonal skills with an ability to maintain best operational relationships between the service, colleagues, and members of the public.
- Knowledge of health and safety principles, with evidence of applying to job.
- Knowledge and understanding of customer care principles, particularly in being polite to colleagues and members of the public.
- Knowledge and understanding of working in a traffic and public environment.
- Be able to carry out prolonged physical tasks associated with the role, for example, able to walk between 10 and 15 miles per day, frequent bending, stretching, lifting, pushing/pulling wheelie bins when full, carrying/loading refuse sacks, caddies and sacks of paper and cleaning of vehicles.
- Ability to work alone or within a team.
- Ability to understand, interpret and carry out verbal and written instruction.

Our Culture

For us, it's not just about all we achieve as an organisation, but how we do it. Therefore, all employees are expected to display our **TeamWigan** behaviours.

Be Positive	“ Take pride in all that you do and support and develop yourself and others. ”
Be Accountable	“ Be responsible for making things better, enabling change and supporting improvement. ”
Be Courageous	“ Be open to doing things differently and working collaboratively with others. ”
Be Kind	“ Be helpful, generous and thoughtful towards yourself and others. ”