Your job

Job Title: Multi-Skilled Electrician/Fire Alarm Engineer

Service: WLBS Property Maintenance

Grade: 7

Reporting to Dave Heaton

You will play a key part in the performance of the Building Repairs & Maintenance in-house delivery and projects team, including fire alarm servicing and maintenance & installation.

You will undertake when required the electrical qualifying and assessment as part of the upskilling and succession plan for the electrical delivery team.

You will be expected to utilise electronic work and notification systems.

You will provide exceptional customer service, be adept at dealing with a range of customers, and be the 'eyes and ears' of the Council when working in the borough.

You will ensure all work is carried out in a safe manner and in line with relevant health and safety legislation and corporate / service procedures.

You will work 37 hours from Monday to Friday (8am – 4pm)

You will be responsible for any vehicles and equipment utilised and complete safety inspections, as required.

You will be accountable for your work with a customer focused 'get it right first time and on time approach'.

In this job you will:

On an ongoing basis you will:

- Undertake a broad range of electrical and fire alarm work to a standard that is acceptable to the Council.
- Attend emergency call outs on a rota basis outside normal working hours including weekends and bank holidays.
- Supervise electrical apprentices in an inspiring way, ensuring that each apprentice has the competence and motivation to deliver a quality service daily.
- Undertake the electrical qualifying training and assessment as part of the upskilling and training programme
- Utilise the electronic work planning and notification systems, complete certification for electrical/fire alarm works.
- Communicate with customers, colleagues, and management appropriately & effectively.
- Use initiative to resolve problems or make decisions.
- Be the Council's "eyes and ears" when working in the borough.
- Be accountable for your work with a customer focused 'get it right first time and on time'
- Assist management in improving operational performance by helping to identify and remove any barriers that could hinder performance.
- Be qualified and licensed to drive manual Council vehicles. Operate electronic, battery operated and manual tools safely.
- Ensure all work is carried out in a safe manner and in line with relevant health and safety legislation and corporate / service procedures.
- Assist in resolving complaints from customers.
- Be responsible for all vehicles and equipment issued and used, complete safety inspections and operate them in line with Council policies, procedures or work instructions.
- Undertake relevant risk assessments, prior to undertaking works.
- Ensure you operate within GDPR guidelines by regularly reviewing data held and destroying information in line with retention schedules.
- Undertake ongoing training to comply with changes in regulations and new legislation.

In this job you will need:

You must be able to demonstrate the following essential requirements:

- Experience of working in a repair and maintenance environment, and with Schedule of Rate (SOR) codes.

- Ability to work as part of a team and on own initiative, with a logical approach to solving problems.
- A flexible approach to work, including out of normal working hours to meet business needs, including being able to work with minimum supervision.
- Excellent interpersonal, communication and customer care skills.
- A flexible and committed work ethic, and deeply held sense of purpose, striving to achieve the best outcomes for the service, along with empowering and supporting employees.
- Good understanding of health and safety, risk assessments and COSHH legislation in relation to the works undertaken.
- Experience and working knowledge of building materials and usage appropriate to the relevant trade and modern building approaches.
- The physical ability to carry out prolonged physical tasks associated with the role, e.g. frequent bending, stretching, lifting etc.
- A Qualification to City and Guilds Level 3 Electrical Installation or equivalent and the current Edition IEE Wiring Regulations, City and Guilds 2394 and 2395 or City and Guilds 2391 Inspection and Testing, with experience of working in a building or construction industry or related field of activity, within social housing.
- A full current and valid driving licence for a manual vehicle.

Mandatory Statement

The Council is committed to complying with European General Data Protection regulations (GDPR) and meeting the requirements of the Information Commissioner's office (regulating data protection compliance in the UK). It is your responsibility to ensure that the work you undertake is compliant with the General Data Protection regulations.

Wigan Council is an active, strong, and committed corporate parent. As a priority, all employees have a responsibility towards the children we look after and care leavers, not just those employed by the Children's Directorate.

Why Work with Us

You will be part of a dedicated and friendly team working to ensure that our residents and clients receive timely, high quality repair services. We offer opportunities for development a supportive environment and the chance to make a real difference in people's everyday lives

Our Culture

For us, it's not just about all we achieve as an organisation, but how we do it. Therefore, all employees are expected to display our **Team Wigan** behaviours.

Be Positive	Take pride in all that you do and support and develop yourself and others.
Be Accountable	Be responsible for making things better, enabling change and supporting improvement.
Be Courageous	Be open to doing things differently and working collaboratively with others.
Be Kind	Be helpful, generous and thoughtful towards yourself and others.