

HOPE SCHOOL

Name:

INTRODUCTION

JOB TITLE	Class teacher (based in school or college) Outreach to mainstream school may be required
DUTIES	To support the inclusion of individual children having additional physical and learning needs To work in close collaboration with members of the multi disciplinary team such as speech therapists, physiotherapists, occupational therapists and peripatetic teachers Following consultation with other professionals to be able to incorporate advice into the classroom setting to meet individual needs To support the delivery of individual programmes across educational settings To support and deliver training to education settings alongside other professionals encompassing areas such as curriculum support, communication and ICT support, physical management and manual handling. (Training will be given where appropriate)
JOB PURPOSE	Under the reasonable direction of the Headteacher carry out the professional duties of a school teacher as set out in the School Teachers' Pay and Conditions Plan, monitor, evaluate and support Hope School and College Outreach provision in line with LA strategies
LINE MANAGEMENT	Report to Head and Deputy Headteacher
LIAISING WITH	Headteacher, Deputy Headteacher
SALARY SCALE : experience)	Mainscale plus 1 / 2 SEN points (Dependant on

TEACHING AND LEARNING

- Identify, assess and adopt the most effective teaching approaches and plans to meet pupils needs including use of communication aids
- Monitor and evaluate planning, teaching and learning and assessment and standards of pupil achievement and progress
- Develop and enhance classroom practice in all curriculum areas
- Ensure a rich and stimulating environment for children through the development and maintenance of appropriate resources
- Liaise with other schools to ensure continuity of support and learning of pupils
- Contribute to INSET programmes in relation to curriculum support across all educational settings
- To participate in curriculum planning by attending curriculum meetings, reading relevant literature and producing written information
- To support Outreach provision where appropriate via discussion with Headteacher

RECORDING AND ASSESSMENT

- Assist in target setting for raising achievement
- Collate and interpret assessment data
- Set up systems for identifying, assessing and evaluating
- Update Head and Governing Body on the effectiveness of provision
- Develop an understanding of learning needs and the importance of raising pupil achievement
- Attend consultation evening and keep parents informed about their child's progress
- Write reports for reviews, statements etc
- To monitor and evaluate the provision of Outreach and other Inclusion services in conjunction with the LA and other professionals

RESPONSIBILITIES

- Encourage and motivate staff to recognise and fulfil their statutory responsibilities

- Contribute to training opportunities for teachers, support staff and other members of staff as appropriate
- Disseminate good practice
- Identify resources needed to meet the needs of pupils and advise the Head re: priorities for expenditure
- To facilitate the inclusion of pupils into mainstream activities on an individual, small group or class basis as appropriate
- To integrate pupils into other classes in school when appropriate
- To ensure that all relevant staff understand any specific programme in relation to specific needs
- To share responsibility for the organisation of whole school activities

STANDARDS AND QUALITY ASSURANCE

- Support the aims and ethos of the school and college
- Attend / participate in relevant training
- Comply with school and college GDPR regulations and policies
- Maintain strict confidentiality regulations at all times in line with the above bullet point
- Develop links with governors, LA and neighbouring school
- To work in close collaboration with members of the multi disciplinary team, such as speech therapists, physiotherapists, occupational therapists, psychologists and peripatetic teachers
- Following consultation to be able to incorporate advice into the classroom to meet individual needs
- To communicate and co-operate with agencies outside school
- To prepare requisitions as requested
- To make use of the community resources by organising suitable visits / events
- To foster regular contacts with parents by any of the following means;
 - home/school book
 - telephone
 - home visits and encourage parental visits to the school
- Attend staff meetings which relate to the curriculum for the school, administration, organisation and In Service needs of the school
- To liaise and develop service delivery in conjunction with other professionals

SCHOOL ETHOS

- To have a positive ethos towards inclusion into mainstream settings
- Participate fully in the school community, supporting its mission and ethos and encourage staff and pupils to follow this example
- Support the school in meeting the legal requirements for worship
- Promote actively and positively the school policies
- Comply with the schools Health and Safety procedures and undertake risk assessments as appropriate
- Comply with school and college safeguarding strategies and procedures