



In Christ: be healthy, be happy, be helpful, believe.



Astley St Stephen's CE Primary School
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Headteacher: Mrs Jill Southern

Job Description for Full Time Permanent Nursery Class/ KS1 Teacher

Purpose

- To carry out the duties of the Teacher in accordance with the Teachers Pay and Conditions Document and other relevant statutory provisions.
- To develop and implement a high-quality, **play-based curriculum** that meets the needs of **all children**
- To implement and deliver an appropriate broad, balanced, relevant and differentiated curriculum for pupils, incorporating the National Curriculum requirements and in line with the curriculum policies of the school
- To observe and assess children's progress and development, maintaining accurate records and sharing information with parents and caregivers
- To foster a safe, welcoming, and inclusive atmosphere where children feel valued and respected.
- To contribute to the development of nursery policies and practices, ensuring compliance with the Early Years Foundation Stage (EYFS) framework and safeguarding requirements

Reporting to:

- Headteacher, Assistant Headteachers and Early Years Leader

Responsible For

The teacher will undertake all duties required of a qualified teacher identified in the School Teachers' Pay and Conditions Document and will undertake class teaching in a designated year group.

- Assist in whole school, year group and lesson planning which meets the needs of all pupils.
- Directing and supervising the work of the support staff, to ensure that they are progressing the learning and development of pupils at all times.
- Co-operation and liaison with other professionals, including fellow staff and colleagues from external agencies (for example, specialist teachers from the LA support services, health professionals and social workers).





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Generic Responsibilities

- To teach pupils in your class according to their educational needs, including the setting and marking of work.
- To assess, record and report on the attendance, progress, development and attainment of assigned pupils and keep such records as are required by the school's systems.
- To ensure a high quality learning experience for pupils, which meets internal and external quality standards.
- To use a variety of delivery methods appropriate to pupils' learning styles and the varying demands of curriculum areas.
- Ensure the health, hygiene, and well-being of all children by supporting their personal care needs, including toileting, nappy changing, hand washing, and dressing.
- Plan engaging and age-appropriate activities that promote holistic development, including social, emotional, physical, and cognitive skills.
- To provide a positive, and conducive and safe learning environment, encouraging high standards in punctuality, presentation of work and relationships.
- To set high expectations for pupils' behaviour and maintain a good standard of discipline through well focused teaching, fostering positive relationships and implementing the school's behaviour policy and systems.
- Adapt teaching strategies to meet the diverse needs of children, including those with special educational needs and disabilities (SEND) and English as an additional language (EAL).
- To participate in duty and assembly rotas.
- To collate and analyse information relating to the standards achieved in the curriculum for presentation to the Leadership Team.
- To secure and allocate the resources necessary to deliver the curriculum within an allocated budget.
- Participate in ongoing professional development opportunities to enhance teaching practices and stay updated with the latest early years education trends.
- To contribute to the formulation and evaluation of the school's assessment practice in relation to the area of the curriculum for which lead responsibility is held.
- To communicate effectively with parents of pupils and with persons or bodies outside the school who are concerned with the welfare of pupils, after consultation with appropriate staff.
- To contribute to the personal, social, health, citizenship and enterprise education of pupils according to school policy.
- To work as a member of a designated team and contribute positively to effective working relationships within the school.
- To actively engage in performance management.
- To contribute to the formulation and implementation of the School Improvement Plan and associated action plans, as appropriate.
- To play a full part in the life of the school community, and support extra curricular opportunities.
- To follow and actively promote the school's policies.
- To comply with health and safety policy and undertake risk assessments as appropriate.
- To actively pursue own personal and professional development.

