



Job Description Class Teacher / Early Career Teacher

Job purpose:	<ul style="list-style-type: none"> Under the reasonable direction of the Head of School, carry out the professional duties of a school teacher as set out in the current School Teachers' Pay and Conditions Document (STPCD). Implement and deliver an appropriately broad, balanced, relevant, and differentiated curriculum for students and support a designated curriculum area as appropriate. Monitor and support the overall progress and development of children. Facilitate and encourage a learning experience which provides children with the opportunity to exceed their individual potential.
Reporting to:	Headteacher and SLT
Liaising with:	Headteacher, SLT, teachers and support staff, LA representatives, external agencies, and parents/guardians
Responsible for - Staff	No line management responsibility other than the effective deployment of Teaching Assistants and classroom support staff.
Salary:	MPS / UPS
Working Hours:	Full Time as specified in the School teachers' pay and conditions document
Disclosure level:	Enhanced with Barred list check
School Ethos	
<ul style="list-style-type: none"> Worsley Mesnes Community Primary School believes strongly in sustained engagement and involvement with the local community in order to establish a wider responsibility of delivering academic excellence. Our mission is to ensure that every child develops as a confident and competent person with the highest aspirations to be the best they possibly can be. Promote the School by celebrating its success at every opportunity. Actively support and implement the School's corporate policies relating to safeguarding, equality and diversity, inclusion and health, safety and well-being. 	
Teaching	
<ul style="list-style-type: none"> Set high standards which inspire, motivate and challenge children and in turn promote excellent outcomes for children. Promote a real love for learning in all lessons. Help develop and maintain a curriculum in line with the National Curriculum to meet the needs of individual children taking account of the wide range of ability and focussing on high achievement. Work with other members of staff, to ensure that the extremes of the ability range are catered for within the class. Monitor and evaluate the curriculum offered and review appropriate planning, assessment, record keeping and reporting procedures, as and when appropriate. Under the direction and guidance of the Senior Leadership Team, actively contribute to and support the development of one or more specified curriculum aspect(s). Ensure efficient use and maintenance of all teaching resources within the working environment and ensure available resources are used effectively to support the curriculum. Produce planning, which ensures continuity and progression, takes account of the individual needs of pupils and encourages the development of independent learners. Employ a range of suitable teaching and learning strategies and styles to ensure effective learning. Present appropriately demanding subject content, skills and understanding in a clear and stimulating manner, thereby motivating, and sustaining the interest of pupils and raising levels of attainment. Develop, maintain, and use resources appropriate to chosen learning objectives. Liaise closely with other teachers to ensure continuity and progression across the whole school. Create and maintain an orderly, safe, stimulating, and informative learning environment. 	

- Maintain good practice and implement changes in accordance with developments in educational theory and practice.
- Set pupil targets, assess progress and maintain records in accordance with School policy.

Pastoral Care

- Develop positive relationships with all children based on their achievements and promote their general progress and well-being and participation in all aspects of school life.
- Maintain a positive approach to child management, supporting the School's policies relating to attendance, punctuality and behaviour.
- Alert line manager or senior management of any more complex problems experienced by pupils as appropriate, making recommendations as to how they may be resolved.
- Ensure an agreed code of conduct is implemented following appropriate consultation with children and relevant staff.
- Maintain a system of rewards and sanctions which is understood and appreciated by all concerned.

Parental Involvement & Partnership

- Report appropriately to parents on the needs and progress of children.
- Encourage, advise and where appropriate involve parents in the education of their children and respond promptly to queries and concerns.
- Uphold the School's well-established links with the local community, partners, the LA and other agencies schools and academies.
- Support the school in operating after school clubs and events as required.

Staffing

- Take part in the School's staff development programme by participating in arrangements for further training and professional development.
- Continue own professional development in the relevant areas including subject knowledge and teaching methods.
- Engage actively in the performance excellence process.
- Ensure the effective/efficient deployment of classroom support.
- Work as a member of a designated team and to contribute positively to effective working relations.

Quality Assurance

- Help implement school and School quality assurance procedures and to adhere to those.
- Contribute to the process of monitoring and evaluation of the curriculum area/department in line with agreed school procedures, including evaluation against quality standards and performance criteria. To seek/implement modification and improvement where required.
- Review methods of teaching and schemes of work.
- Take part, as may be required, in the review, development and management of activities relating to the curriculum, organisation and pastoral functions of the school and school.

Performance Management & Professional Development

- Engage actively with the annual performance management review process, in accordance with the School's policy.
- Take a shared responsibility for your own continuing professional development by participating in a range of appropriate professional development opportunities.
- Ensure colleagues receive information and feedback on professional development activities undertaken.

Communication and Liaison

- Maintain appropriate records and provide relevant accurate and up to date information for MIS, registers etc.
- Complete any relevant documentation to assist in the tracking of students.
- Track children's progress and use information to inform teaching and learning.
- Co-operate with others to ensure sharing and effective usage of resources to benefit the children, school or School.

Data Protection

The School holds information about pupils, local residents and employees, amongst others. Everyone who works for or represents the School and must protect any form of personal data that they use, and be aware of their obligations under the General Data Protection Regulation (GDPR). The use of personal data must be fair, legal and proportionate. All staff will also undergo mandatory data protection training applicable to their job role.

Signatures

The School will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition.

This job description is current at the date below but will be reviewed on an annual basis and, following consultation with you, may be changed to reflect or anticipate changes in the job requirements which are commensurate with the job title and salary.

Signed Date: