

Chief Executive: Mrs Jane O'Brien
Executive Headteacher: Miss Anita Edwards

Dear Applicant

Thank you for your interest in the position of **Early Years Foundation Stage Teacher (Salary Range: Main Scale/UPS) at The Dean Trust.**

Please find below a job description and person specification.

If you would like to learn more about The Dean Trust, please visit www.thedeantrust.co.uk.

Method of Application

The preferred method of application is electronically via our career's website The Dean Trust Careers. All applications must be made using the Dean Trust's application form. Applications will be shortlisted for interview and the HR Department will contact those applicants who are selected.

Closing Date

Applications received after the closing time of **9am Monday 28th September 2026** will not be considered.

The Dean Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share in this commitment.

If you have any questions please contact us on 0161 775 2937 or email office@partingtoncentralacademy.co.uk. Thank you again for your interest in working for The Dean Trust. We look forward to hearing from you.

Early Years

Miss J Hesketh
HR & Snr Admin
Partington Central Academy

Cecil Avenue Sale Cheshire M33 5BP
t: 0161 973 1179
e: thedeantrust@aom.trafford.sch.uk
w: www.thedeantrust.co.uk

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Job Description

The information contained below is to help staff understand and appreciate the work content of their post and the role they are to play in the operation. However, it should be noted that whilst every effort has been made to outline all the duties and responsibilities of the post, a document such as this does not permit every item to be specified in detail. Broad headings may therefore have been used, in which case all the usual associated duties are included in this job description.

Job title	Early Years Teacher
Reporting to	Mrs Katy Higginson, Head of Schools
Main purpose of job	1. To carry out teaching duties and the professional duties of a teacher as described in the Teachers' Pay and Conditions document, including duties assigned by the Executive Headteacher / Head of Schools. 2. To facilitate and encourage learning which enables pupils to achieve high standards. To share and support the corporate responsibility for the well-being, education and discipline of all pupils. 3. To be committed to safeguarding and protecting the welfare of children <i>The School Teachers' Pay and Conditions Document sets out the overriding requirements of the role and responsibilities of all Teachers.</i>
Key responsibilities:	
• Modelling the highest standards of personal and professional conduct. • Demonstrating the highest standards of teaching, learning and behaviour management as an EYFS teacher. • Developing high quality, safe and stimulating learning environments, both inside and outdoors. • Promoting and actively engaging with our positive ethos and school values, both inside and outside of the classroom. • Setting high expectations that inspire, challenge and motivate pupils.	
Main duties:	
• Be responsible for the education and welfare of a designated class of children at the direction of the Executive Headteacher / Head of School, in accordance with the requirements of the Conditions of Employment of School Teachers. • Have due regard for the requirements of the Early Years Curriculum, this school's aims, objectives, schemes of work and policies, as well as contributing to the ethos of the school. • Plan, prepare and teach lessons and sequences of lessons to the classes they are assigned within the context of the school's plans, curriculum and schemes of work as directed. • Teach, according to their educational needs, the pupils assigned to you, including the setting and marking of work carried out by the pupil in school and elsewhere. • Assess, observe, monitor, record and report on the learning needs, development, progress and attainment of assigned pupils. • Be accountable for pupils' attainment, progress and outcomes. • Deploy support staff effectively to support learning. • Participate in arrangements for the appraisal and review of own performance. • Participate in arrangements for further training, take responsibility for own professional development and undertake relevant CPD.	

- Liaise effectively with parents/carers to develop excellent communication, strong home-school relationships and to maximise their involvement in the learning process.
- Collaborate effectively with the Key Stage 1 team to ensure curricular continuity and progression and an effective transition into Year 1.
- Be committed to a multi-agency approach, liaising with external agencies where appropriate.
- Interact on a professional level with colleagues, establishing and maintaining excellent working relationships to promote the effective delivery of the EYFS curriculum and maximise children's achievement.
- To embrace and remain up to date with current educational practice and local and national initiatives.
- Make a positive contribution to the wider life and ethos of the school.
- Have the highest regard for health and safety and the need to safeguard pupil's well-being, in accordance with statutory provisions.
- Have proper and professional regard for the ethos, policies and practices of the school.
- Demonstrate a commitment to partnership working with our schools across The Dean Trust.

All employees have the responsibility to:

- Ensure any documentation produced is to a high standard and is in line with the brand style.
- Be aware and comply with policies and procedures relating to safeguarding, child protection, health, safety and security, confidentiality and data protection, reporting all concerns to the appropriate person.
- Participate in training and other learning activities as required.
- Participate in the Academy's Performance Management process.
- Provide appropriate guidance and supervision and assist in the training and development of staff as appropriate.
- To promote the area of responsibility within the Academy and beyond.
- To represent the Academy at events as appropriate.
- To support and promote the Academy ethos.
- To undertake any other duties and responsibilities as required that are covered by the general scope of the post.
- To undertake any other reasonable duties at the request of the Executive Headteacher and Head of School.
- Have excellent punctuality and attendance.

The post holder must comply with The Dean Trust professional standards for teachers.

Whilst every effort is made to explain the main duties and responsibilities of the post, specific tasks may not be identified and defined. Post holders are expected to comply with any reasonable request from a manager to undertake work relevant to their role not specified in this job description.

The job description will be updated as required in consultation with the post-holder.

Should the successful applicant be a Early Careers Teacher, the appointment would, in the first instance, be for a period of 1 year with a review on successful completion of the ECT year.



Person Specification

Qualifications and training	Essential • QTS • Degree
Experience	Essential • Enthusiastic and excellent classroom practitioner • Experience of teaching in primary education Desirable • Experience of teaching in Early Years or Key Stage 1 • Planning and developing an effective Early Years environment • Paediatric 1st aid training
Knowledge	Essential • Up to date secure knowledge of all primary curriculum areas including EYFS and early childhood development • To have detailed knowledge of the EYFS Curriculum • Clear understanding of the teaching of early reading and writing • To have the ability to create a purposeful and engaging learning environment to enrich/enhance continuous provision • Able to play a full and active role in a team with a clear commitment to teamwork • Clear understanding of expectations, accountabilities and consistency • Motivated to continually improve standards and achieve excellence • Commitment to the safeguarding and welfare of all pupils • Excellent classroom practice with research-based understanding of how children learn • Knowledge and commitment to child protection, health and safety, equal opportunities and SEN/inclusion
Skills and abilities	Essential • Strong communication and interpersonal skills, with the ability to build trust and work collaboratively with pupils, staff, parents, and external agencies. • Commitment to continuous professional development. • Excellent verbal and written communication skills • Excellent planning and organisational skills • High expectations of self and professional standards • High levels of drive, enthusiasm, energy and integrity. • Desire to constantly improve own practice through self-evaluation and learning from others. • Willingness and ability to work co-operatively as part of a team and self-motivate when working independently, using initiative. • The ability to adapt to changing situations and to work in a flexible manner • A creative approach to planning and delivering activities • A patient and empathetic approach to working with young children