**Person Specification – Independent Member on the Investment Management Board**

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| **EXPERIENCE** | |
| Working to high standard of behaviour, demonstrating honesty, probity and the highest level of integrity in conduct. | Essential |
| Practical and recent experience in a property investment role within the public or private sector e.g. experience gained working in or with a large, or public sector, organisation or serving on a Committee or Board. | Essential |
| Previous experience of serving on an Investment Committee | Desirable |
| **SKILLS** | |
| Analytical skills including the ability to review information and evidence and reach rational conclusions, incorporating appropriate advice. | Essential |
| Ability to be objective, independent and impartial. | Essential |
| Able to provide effective and constructive challenge. | Essential |
| Ability to work as part of a team. | Essential |
| Good communication and interpersonal skills. | Essential |
| Strong strategic awareness with ability to identify emerging external factors that may impact on strategy, implementation of plans, or reputation with key stakeholders. | Essential |
| Ability to review investment proposals and appraisals, and assess potential risks | Essential |
| Digitally aware, with good IT skills and the ability to access reports, information and communication electronically. | Essential |
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| **KNOWLEDGE** | |
| Knowledge of the challenges facing Trafford Council and wider public services and understanding of its communities. | Essential |
| Understanding of the UK property and investment market. | Essential |
| Understanding of the complexity of issues surrounding finance, property investment and risk management in local government. | Desirable |
| Understanding of the Greater Manchester property and investment market. | Desirable |
| Knowledge of investment financing in the UK property market | Desirable |
| **OTHER** | |
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| Able to demonstrate an understanding of the Borough of Trafford | Desirable |
| Affinity with the values of public service. | Essential |
| Candidates should be able to demonstrate their political independence. | Essential |
| Devote time to meet the needs of the role which will include attendance at scheduled meetings through the year. | Essential |
| Willing to sign a Non-Disclosure Agreement covering the activities of the Board | Essential |

**Disqualifications**

You cannot be considered for appointment if you:-

* Have been an employee or Elected Member of Trafford Council in the last five years;
* Are a relative or close friend of an employee or Elected Member of the Council;
* Engage in any party political activity.
* Have any criminal convictions.
* Have any significant business dealings with the Council.
* To be eligible for appointment, a person must not be disqualified from holding office as a member of the Local Authority.

**Information for applicants**

**Time Commitment**

The Co-opted Member will be expected to attend approximately nine meetings per year. Meetings are in the early evening, and are generally in person. There may be additional meetings required on an ad hoc basis.

**Allowance**

An allowance of £1,000 per meeting is made for the role.

**Term**

The person will be appointed by full Council and this will be subject to renewal on an annual basis at the Council’s Annual Meeting held in May.

In order to maintain an independent perspective, it is expected that candidates will serve for four years and this will be confirmed by the Council when it approves the appointment. However, this may be varied by the Council at any time.