



Working together, Learning together

Navigation Primary School

Teaching assistant level - Person Specification

	Essential	Desirable	Where found
Qualifications and training			
Teaching assistant qualification	X		A
Full and relevant TA qualification https://www.gov.uk/government/publications/early-years-qualifications-list-uk-only		X	A
Evidence of recent continuing professional development	X		A
Experience			
Experience within primary school teaching	X		A
Experience across a range of key stages		X	A
Skills & Knowledge			
Good literacy and numeracy skills	X		A, I, R
Good organisational skills	X		A, I, R
Ability to build effective working relationships with pupils and adults	X		A, I, R
Skills and expertise in understanding the needs of all pupils	X		A
Knowledge of how to help adapt and deliver support to meet individual needs	X		A, I, R
Subject and curriculum knowledge relevant to the role, and ability to apply this effectively in supporting teachers and pupils	X		A, I
Excellent verbal communication skills	X		A, I, R
Active listening skills	X		A, I
The ability to remain calm in stressful situations	X		A, I
Commitment and enthusiasm to promoting links with parents and carers	X		A, I
Personal Qualities			
Enjoyment of working with children	X		A, R, I
High expectations of all children and a belief in and commitment to their ability to succeed	X		A, I, R
Sensitivity and understanding, to help build good relationships with pupils	X		A, I, R
Commitment to safeguarding children	X		A, I, R
A commitment to promoting the ethos and values of the school	X		A, I

Commitment to own personal development and training – able to seek advice when required and to support colleagues.	X		A, I, R
Commitment to maintaining confidentiality at all times	X		AIR
Resilient, positive, forward looking and enthusiastic about making a difference	X		IR
Capacity to inspire, motivate and challenge children and young people	X		AIR

Key to 'Where Found':

A = Application Form

I = Interview

R = Reference