

Job Description: Class Teacher

Job Title: Class Teacher

Job Purpose:

The Class Teacher will:

- keep pupils safe
- teach pupils, and ensure that planning, preparation, recording, assessment and reporting meet their varying learning and social needs;
- maintain the positive Catholic ethos and core values of the school, both inside and outside the classroom;
- contribute to constructive team-building amongst teaching and non-teaching staff, parents and governors;
- ensure that the current national conditions of employment, code of conduct and teacher standards are met.

Duties:

The Class Teacher will:

- implement agreed school policies and guidelines;
- support initiatives decided by the Headteacher and staff;
- fulfil all teacher standards in line with career stage expectations and pay point
- plan appropriately to meet the needs of all pupils, through differentiation of tasks;
- be able to set clear targets, based on prior attainment, for pupils' learning;
- provide a stimulating classroom environment, where resources can be accessed appropriately by all pupils;
- keep appropriate and efficient records, integrating formative and summative assessment into weekly and termly planning;
- report to parents on the development, progress and attainment of pupils;
- maintain good order and discipline amongst pupils, in accordance with the school's behaviour policy, pastoral procedures and mission of the school.
- participate in meetings which relate to the school's management, curriculum, administration or organisation;
- communicate and co-operate with specialists from outside agencies;
- lead, organise and direct support staff within the classroom;
- participate in the performance management system for the appraisal of their own performance.
- lead an extra-curricular club

participate in any other activity reasonably expected of a class teacher

Person Specification: Class Teacher

	Essential	Desirable
Qualifications	Qualified Teacher status	Evidence of continuous INSET and commitment to further professional development as a qualified teacher or student. CCRS Successful candidates will be asked to complete this course
Experience	The Class Teacher should have recent experience of teaching primary aged children Proven record of successful teaching and learning in their current and previous teaching positions	In addition, the class teacher might have experience of teaching reception as a student teacher or qualified teacher.
Knowledge and understanding	The Class Teacher should have knowledge and understanding of: the theory and practice of providing effectively for the individual needs of all children (e.g. classroom organisation and learning strategies); statutory National Curriculum requirements at the appropriate key stage; and reception EYFS. the monitoring, assessment, recording and reporting of pupils' progress; the statutory requirements of legislation concerning Safeguarding, Equal Opportunities, Health & Safety, SEND and Child Protection;	In addition, the class teacher might also have knowledge and understanding of: the preparation and administration of statutory National Curriculum assessments the EYFS framework

	<p>the positive links necessary within school and with all its stakeholders;</p> <p>proven effective teaching and learning styles.</p>	
Skills	<p>The Class Teacher will be able to:</p> <p>promote the school's aims positively</p> <p>develop good personal relationships within a team;</p> <p>establish and develop good relationships with parents, governors and the community;</p> <p>communicate effectively (both orally and in writing) to a variety of audiences;</p> <p>create a happy, challenging and effective learning environment.</p> <p>use a skill or interest in delivering an extra-curricular activity</p>	<p>In addition, the Class Teacher might also be able to:</p> <p>develop strategies for creating community or Parish links.</p>
Personal characteristics	<p>Willing to uphold the Catholic values and mission of the school:</p> <p>Dynamic</p> <p>Committed</p> <p>Enthusiastic</p> <p>Well-organised</p> <p>Able to motivate self and others</p> <p>Creative</p>	