

Role:	Head of NPR - High Speed
Directorate:	Plan & Develop
Salary Band:	11
Post reference:	TS84
Job Evaluation Ref & Date:	Templated off existing band 11
Role statement of purpose:	To support the strategic development of integrated transport and devolution for HS2 / NPR in Greater Manchester, by road, rail, bus and tram.
Reports to:	Transport Planning and Development Director

	Key Role Outputs(KROs) <i>these set out what must be achieved for the post holder to be successful in the role</i>	Key Actions <i>These set out how the KROs will be achieved – the activities required.</i>
1.	To support the development of transport strategies, policies and procedures to deliver an integrated transport network for HS2 / NPR Greater Manchester that meets customer and wider stakeholder needs	- To support the development of highways, rail, bus and tram strategies, policies and procedures for HS2 and NPR, aligned with local policy objectives. - To support the improvement of the operational performance and efficiency of the road, rail and tram networks - To support an integrated approach to GM's transport network - To support the drive for growth and prosperity as part of the Greater Manchester HS2 Growth Strategy
2.	Support the effective management of the highway, rail, bus and tram functions as part of the HS2 / NPR proposals	- To support key actions to underpin TfGM's strategic aims - To support the development of solutions and outline business cases that are innovative, effective and efficient through closer collaboration with other TfGM portfolios and stakeholders - To develop strong working relationships with local authorities, key partners and governments departments - To support the development of solutions which make best use of innovations in technology

		• Create a positive working environment focused on developing an integrated approach to the HS2 / NPR transport network • Ensure defined outputs are delivered in line with the requirements of both internal and external partners such as local authorities, transport agencies and other partners such as Greater Manchester Police
3.	Effective engagement with internal and external Stakeholders	• Build relationships with key stakeholders in order to maximise opportunities for joint working and an integrated approach to the HS2 / NPR transport network • Develop positive working relationships with other appropriate departments in TfGM and with relevant partners • Working in partnership to maximise the scope for funding • Secure support of internal and external stakeholders for the delivery of an integrated transport offer for GM
4.	Programme development and delivery	• Take the role of Senior Responsible Owner for programmes as required • Ensure lessons learned processes are in place and operating effectively.
5.	Manage funding strategy with Finance and Corporate Services to enable the effective delivery of HS2 / NPR GM transport priorities	• Develop long-term funding strategies and frameworks for HS2 / NPR to support the delivery of investment priorities. • Be proactive in identifying funding opportunities. • Oversee HS2 / NPR related funding submissions to central government and other funding sources.
6.	Be part of effective Senior Management Team	• Make a contribution to the Senior Management Leadership of TfGM, taking responsibility for specific organisation wide matters as agreed • To provide clear and timely advice, guidance and support to Members, Chief Executive and Directors • Provide corporate leadership and a clear sense of direction to enable TfGM to deliver its vision, values, policies and priorities
Compulsory Outputs (COs) <i>these set out what must be achieved for the post holder to</i>		Key Actions <i>These set out how the COs will be achieved – the activities required.</i>

be successful in the role

C1	Ensure you comply with all applicable organisational legislation and policy:	- TfGM's Safety Management System (In particular section SMS 201 Roles and Responsibilities) - Dignity at Work policy; - Information assurance and security in line with Cabinet Office requirements; - Risk management - TfGM's policies and procedures - Equality and diversity legislation - TfGM's Vision & Values
C2	Any other reasonable duties as required from time to time	May be required to be on call or provide standby cover key events

Key Interdependencies

Key Contacts	- GMCA, BNC, - TfGM Directors - GM and adjacent Local Authorities - HM Treasury, Department for Transport, HS2 Ltd, Transport for the North, Network Rail and National Highways - Other Government Departments - Transport network managers and staff - Critical key stakeholders; - Public and private transport providers
Direct reports	TBC
Budgetary responsibility	Responsibility for the management of the budget for the function within agreed parameters
Location	TfGM, 2 Piccadilly Place, Piccadilly, Manchester, M1 3BG

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Created					
By: Peter Molyneux March 2015					

Head of NPR - High Speed <i>(Knowledge, skills and experience required at selection stage)</i>	
E	Essential Experience:
E1	Proven track record of strategic leadership and management experience in a similar environment with a strong customer focus
E2	Strong evidence of transport knowledge
E3	Experience in budget monitoring and financial control
E4	Demonstrable evidence of the successful development and implementation of transport solutions, in partnership with public and private sector bodies
E5	Demonstrable evidence of successful team working on specific projects and of leading multi-disciplinary project teams
E6	Experience of business case development and value for money assessments
E7	Experience of delivering successful complex projects on time and within budget
E8	Experience of working at a senior level with external organisations and/or stakeholders
E9	Experience in working in an environment involving contact with senior elected members and attendance at Committees
E10	A clear understanding and knowledge of current transport and environment issues facing the wider public sector in the context of a modernising agenda
E11	High degree of political- and public sector acumen including ability to agree and act for GM in inquiries / committees
EQ	Essential Qualifications – Technical, Vocational or educational:
EQ1	Educated to degree level in management and/or a relevant discipline or equivalent experience
DQ	Desirable Qualifications – Technical, Vocational or educational:
DQ1	Membership of a relevant professional body
EA	Essential Attributes:
EA1	Understanding of national and regional transport policy context
EA2	Ability to present information at public meetings or similar events
EA3	Ability to see the bigger picture and not to become distracted by detail
EA4	Ability to assess new information and determine its relevance and importance
EA5	Ability to objectively evaluate options which may be both complex and technical
EA6	Excellent report writing skills with the ability to communicate at the highest levels and to deliver presentations to a wide range of audiences
EA7	Demonstrable stakeholder engagement skills
DA	Desirable Attributes:
DA1	Proven negotiation skills