

Job Description and Person Specification Profile

Job Title	Transitions Support Worker
Job ID	D37
Service	Staying Close
Grade	F
Reporting to	Staying Close Service Project Manager

The Role

This role will (High level overview of the role and its purpose) *example* support the delivery of key People Plan objectives to support the effective management, growth and development of the workforce to support the corporate priorities. Through the provision of a comprehensive HR offer, the role will support policy and organisational change programmes.

Post Objective:-

Make face-to-face contact with young people referred to the project, and work to engage them with the service.

Undertake support needs analyses with young people, and develop individual plans to address their future aims and objectives.

Work with young people to support them to meet their goals, e.g. support them to access:

- Positive activities within their communities/localities
- Education, training and employment opportunities
- Additional support services, e.g. adult social care, housing, therapy.

Main Duties and Responsibilities include:

- To work within statutory guidelines and the department's procedures relating to young people leaving care, children in need, Cared for Children and asylum seeking young people.
- To undertake direct work with young people and others who are relevant in their lives.
- Develop supportive and empowering relationships with young people to build their self-esteem, confidence, knowledge and resilience to enable them to move forward positively in their lives.
- Respond appropriately to any child protection/Adult at Risk concerns as and when they arise, following Safeguarding Policy and Procedures.
- To work with young people to maximise their involvement in community based activities that will benefit them into adulthood, by delivering positive activities and group work sessions for young people accessing support.
- To assist young people by liaising with other agencies on their behalf.

- Maintain the trust and confidence of young people and link them into services and support appropriate to their needs (i.e. sexual health services, positive activities, counselling).
- To ensure that the wishes, views and feelings are taken into consideration in all matters relating to them and advocate where needed.
- To attend all forums in relation to planning for and supporting young people in housing, health, Further / Higher Education, Training and Employment.
- To respect and promote the needs of each young person arising from their religious and cultural background, meet needs arising from any disability and respect their sexual needs and preferences.
- Promote awareness of safe care and protection and raise awareness around CSE and risks associated. Effectively manage a caseload of young people, including maintaining accurate records of work carried out with young people using our computerised contact management system in accordance with Policy.
- To attend supervision sessions, training and functions that may be arranged.
- To attend, plan and carry out reviews and home visits in accordance with departmental procedures. To follow and implement recommendations of reviews and Pathway Plans.
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- To organise and facilitate group work with young people and to support other team members to do so.
- To contribute to the development of the service.
- Ensure that young people are consulted within the delivery of the service.
- To help prepare and stock properties to a satisfactory standard.
- To comply with regular Fire Safety checks.
- To comply with Tameside MBC Financial and GDPR responsibilities.

The duties may vary from time to time without changing the nature of the post or the level of responsibility, and the post holder may also be required to carry out any other duties appropriate to the grading of the post.

About You

Your essential qualifications

- NVQ Level 3, Care of Children and Young People/ Adult Social Care NNEB/B.TEC

Your essential skills, knowledge and experience

- Working with Cared for Children and families
- Direct work with children and families in their home
- Application of Child Protection Procedures
- Use of Information Technology
- Ability to communicate effectively with Service Users, staff & colleagues
- Administration, planning, organisation, recording
- Prioritisation of children's needs
- Assessment of children's needs
- Promotion of anti-oppressive and anti-discriminatory practice
- Empathic approach in engaging parents and families under stress and experiences loss
- Ability to fulfil all spoken aspects of the role with confidence through the medium of English
- Human development & attachment theory.
- Principles of effective assessment & child planning
- Promotion of equal opportunity and anti-discriminatory practice
- Child Protection Procedures
- Relevant legislation in relation to Care Leavers.
- Anti-discriminatory Practice
- Child Protection

If you have the following experience or qualifications – then that's great!

- Working with families where there are substance abusing concerns
- Impact of D.V on children and families
- Assessment of Parenting Capacity
- Observation & analysis of interactions
- Networks & resources available to children & their families
- Understanding of Care Planning and Court Process
- Development & promotion of evidence based practice
- Full driving licence and car available for business use

Our employees' skills, experience and knowledge are essential to our success along with their happiness, commitment, enthusiasm and motivation to be the best they can be.

What can you expect from us?

- A fair salary and benefits
- Opportunities for good health and wellbeing
- Help you to grow, develop and to do your best
- Enable you to be creative and innovative
- Fully involve you in changes that affect you and your work
- Listen, and act on your ideas and feedback

Working together, we are proud to work for Tameside

Our **STRIVE** values underpin our practice and behaviours and are at the heart of everything that we do:

