

Job Description and Person Specification Profile

Job Title	Environmental Maintenance Operative – Grounds Maintenance
Job ID	DA52 Level 2
Service	Operations and Greenspace
Grade	D
Reporting to	Operations Manager/Operations Supervisor

The Role

To work as part of a multi-skilled Operational Team responsible for carrying out a range of tasks and operations that maintain and improve the quality of the local environment. To show initiative and commitment to ensure that services are provided effectively and in a joined-up way.

Main Duties and Responsibilities include:

- Football pitch maintenance, renovation and inspections
- Litter picking, whilst this will be primarily within horticultural/shrubbery areas, there will be an expectation to carry out such duties on adjacent/surrounding areas, where necessary
- Emptying litter bins, whilst this will be primarily within horticultural/shrubbery areas, there will be an expectation to carry out such duties on adjacent/surrounding areas, where necessary
- Grass cutting
- Graffiti removal
- Hedge trimming including cutting back obstructive vegetation
- Strimming
- Animal husbandry
- Inspection, repair, cleansing of play areas and other similar facilities
- Removal and erection of goal posts
- Maintain bowling greens and carry out associated tasks
- Planting of shrubs and floral displays
- Chemical spraying and weed spraying etc.
- Assist in staging various events
- Use of powered mechanical equipment, e.g. ride on mowers, hand mowers, blowers etc.
- Use of small hand tools in a range of tasks

The duties may vary from time to time without changing the nature of the post or the level of responsibility, and the post holder may also be required to carry out any other duties appropriate to the grading of the post.

About You

Your essential qualifications

- Possession of a full valid driving licence

Your essential skills, knowledge and experience

- Experience of environmental maintenance tasks relevant to the work of the post
- Able to quickly learn new tasks and to follow instruction
- Able to use small hand tools and equipment safely, efficiently and skilfully
- Able to show initiative to tackle new tasks, quickly, effectively and with a high standard of workmanship
- Able to work with others co-operatively and effectively to deliver high quality work
- Able to work under pressure and to high standards in terms of time and work quality
- Able to work outdoors and in all weather conditions with appropriate protective clothing/equipment providing it is safe to carry out such duties
- To maintain competency and knowledge for the work of the post by undergoing training and development, e.g. on the job or external training courses. Where relevant to achieve and maintain appropriate qualifications, e.g. driving licences, certificates of competency, etc.
- To ensure that all work is undertaken in accordance with established safety procedures and to report defects or safety concerns identified to senior managers or supervisors
- To carry all work with the highest of standards of behaviour and conduct, reflecting the importance of the role as an ambassador for the Borough and the Council. In particular, to respond courteously and professionally to enquiries from members of the public, other Council Officers, Elected Members, etc.
- To ensure that all resources used, e.g. equipment, machinery and vehicles are kept safe and in good order and are not exposed to the risk of loss, damage or theft
- To ensure that essential records relating to the work of the post, e.g. vehicle log sheets, daily work sheets, PUWER worksheets are completed promptly and accurately.

If you have the following experience or qualifications – then that's great!

- Landscaping or grounds maintenance experience

Our employees' skills, experience and knowledge are essential to our success along with their happiness, commitment, enthusiasm and motivation to be the best they can be.

What can you expect from us?

- A fair salary and benefits
- Opportunities for good health and wellbeing
- Help you to grow, develop and to do your best
- Enable you to be creative and innovative
- Fully involve you in changes that affect you and your work
- Listen, and act on your ideas and feedback

Working together, we are proud to work for Tameside

Our **STRIVE** values underpin our practice and behaviours and are at the heart of everything that we do:

