**Job Description and Person Specification Profile**

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| **Job Title** | Electrical Vehicles Infrastructure Project Manager |
| **Job ID** | HH06 |
| **Service** | Strategic Property |
| **Grade** | I |
| **Reporting to** | Head of Facilities Management |

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| **The Role** |
| We are seeking an experienced EV (Electric Vehicle) Project Manager to oversee and manage the successful implementation of electric vehicle projects across Tameside. The ideal candidate will possess a strong background in project management, preferably within the automotive or renewable energy sectors, and a deep understanding of electric vehicle technologies, infrastructure, and industry trends.This role offers a unique opportunity to lead the development and management of a substantial programme of activity to roll out electric vehicle infrastructure across Tameside in partnership with external stakeholders across Greater Manchester such as TfGM / other Council authorities. Your impact will extend to project management of EV infrastructure and make a meaningful contribution to the broader goals of the organisation around our response to Climate Change.**Main Duties and Responsibilities include:*** Develop and implement an electric vehicle infrastructure strategy for Tameside Council ensuring the necessary governance arrangements are in place.
* Input into the Greater Manchester LEVI programme, including aiding with site selection, procurement activities and Tameside preferences for types of infrastructure
* Lead the co-ordination of any consultation based requirements in relation to the strategy / EV implementation across the borough.
* Establish and chair a cross departmental working group with key Council officers in order to identify the best locations across the borough for EV charge points to be located.
* Obtain appropriate Council approvals for chosen EV location sites. Including any Cabinet/political approvals and TROs
* Work with TfGM / charge point installers / legal and finance teams to procure suitable infrastructure to rollout to identified sites and ensure that progress is in line with budgets, targets, timescales and strategic objectives.
* Work with TfGM / Stakeholders to Feed into Design approval process, construction programme and support stakeholder engagement
* Attend project team meetings with TfGM as required.
* Develop a communications plan alongside the Council Comms team.
* Ensure senior management are aware of ongoing requirements of EV infrastructure following rollout.

The duties may vary from time to time without changing the nature of the post or the level of responsibility, and the post holder may also be required to carry out any other duties appropriate to the grading of the post.  |

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| **About You** |
| **Your essential qualifications*** Level 6 qualification in a related field

**Your essential skills, knowledge and experience*** Substantial previous work experience of delivering sizeable technical projects within a large or complex organisation.
* Experience of managing budgets, contract management and commissioning to ensure best value from a range of suppliers and delivery partners.
* Experience of development and production of strategies
* Experience of leading the development and delivery of programmes and commissioning approaches within a collaborative multi-agency environment.
* Experience of managing and reporting consultation exercises.
* Strong understanding and significant application of a structured project management methodology and how this supports successful delivery of projects.
* Can demonstrate project planning linked to a scope of work and requirements specification.
* Detailed understanding of the carbon reduction agenda and electrical vehicle charging landscape.
* Experience of chairing meetings with a variety of stakeholders.
* Understanding of local government and the political context.
* Experience of presenting findings, reports and making recommendations to to senior management
* ability to use ICT equipment and a proficiency in the use of MS Office
* Enthusiastic and effective communicator, able to articulate a strong sense of collaboration and commitment across groups to shared objectives.
* Proactively uses appropriate influencing techniques and shows sensitivity to cultural and political needs and issues.
* Self-motivation and drive to complete tasks to required timescales and quality standards.
* Ability to maintain focus and objectivity under complex conditions.
* Customer oriented with the ability to develop excellent working relationships with people at all levels.

**If you have the following experience or qualifications – then that’s great!*** Project Management Qualification
* Experience of delivering infrastructure projects in the environmental sector
* Experience of working with other public sector partners on project management related matters and/or One Public Estate.
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**Our employees’ skills, experience and knowledge are essential to our success along with their happiness, commitment, enthusiasm and motivation to be the best they can be.**

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| **What can you expect from us?*** A fair salary and benefits
* Opportunities for good health and wellbeing
* Help you to grow, develop and to do your best
* Enable you to be creative and innovative
* Fully involve you in changes that affect you and your work
* Listen, and act on your ideas and feedback

**Working together, we are proud to work for Tameside** |

Our **STRIVE** values underpin our practice and behaviours and are at the heart of everything that we do:

