



Job Profile and Working for Stockport

Our Council

Join us at Stockport Council – MJ Local Authority of the Year 2025

Our employees are our **greatest asset**. We're proud of the way we provide vital frontline services every day and work together, as **one team**.

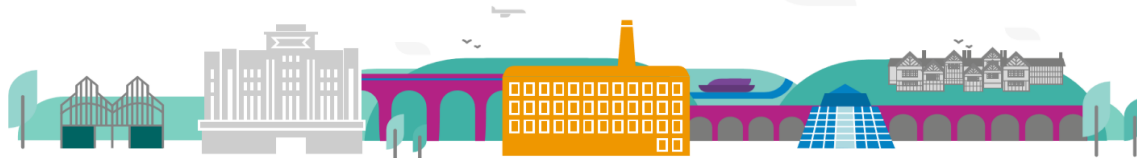
Our 4 **core values** as shown above, run through everything that we do, and we aim to stay **true** to them regardless of the challenges that we may face.

To **support** our values, we have policies, guidance and procedures around health, safety and welfare, customer care, emergency planning and security that all our **colleagues** are adhering and working to.

We also **pride** ourselves on our commitment to wellbeing and inclusivity of our colleagues and residents.

You can find out more about working for Stockport Council and some of the benefits that we offer our employees at <https://greater.jobs/locations/stockport/>





Ambitious Stockport, creating opportunities *for everyone*

About the Job

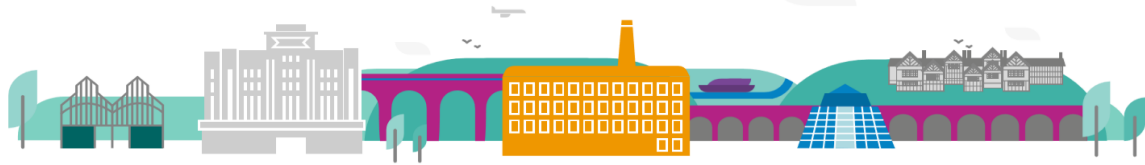
Role:	Assistant Tree Officer
Service Area:	Thriving Neighbourhoods
Directorate:	Place
Salary Grade:	Scale 4

Main Purpose of the Job

To assist in the provision of technical and professional arboricultural advice to customers across a range of service areas. Use their expertise to deliver workload assigned by the service manager. Their work will be based on a theoretical understanding of tree management matters, but they will be operating within well-established professional procedures and defined Council policies and procedures. Work will involve a broad range of complex tree related problems and role holders will need to manage sometimes changing and challenging priorities; and use professional judgement to respond to differing situations.

Key Responsibilities

- To assist in the implementation of the Council's Tree Policy, Tree Strategy and the Green Infrastructure Strategy
- To assist in the effective management of the tree stock owned by the council.
- To liaise with, and provide arboricultural advice to, officers of the council and the general public.
- To ensure that service delivery complies with national, regional and local agendas on relevant matters.
- To ensure that service delivery complies with current regulations, accepted professional standards, the council's policies and procedures and appropriate legislation (including legislation on data protection, equalities, health and safety and safeguarding children and vulnerable adults).
- Investigate all enquiries and complaints relating to trees in the Borough. Prepare and issue orders for tree works for external.
- To work positively and inclusively with colleagues and customers so that the Council provides a workplace to deliver a service that does not discriminate against people on the grounds of their age, disability, gender reassignment, marriage, civil partnership, pregnancy, maternity, race, religion, belief, sex, or sexual orientation.
- To fulfil personal requirements, where appropriate, with regards to Council policies and procedures, standards of attendance, health, safety and welfare, customer care, emergency, evacuation, security and promotion of the Council's priorities.

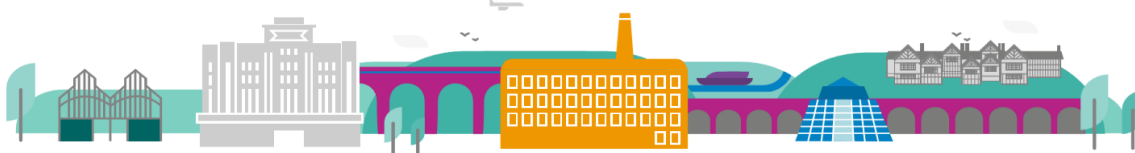


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Additional Information

The responsibilities set out in this document, in the advert and any additional information are intended to provide a flavour of the work you will carry out. It is not possible to include everything you will be asked to undertake, and we expect all colleagues to work flexibly according to business needs and to enhance your own development. Your skills, abilities and training needs will be taken into account and discussed with you when any significant changes to your role are needed. In line with our flexible approach you may be required to work from home for a proportion of your time or from any of the Council's sites across the borough.

The Council is an inclusive employer and holds the Disability Confident and Armed Forces Covenant accreditations. If you have a disability, we will support you by implementing reasonable adjustments to enable you to perform your role.



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About You

Please use your application to tell us how well you meet the criteria listed below as these are the key skills, experience, technical expertise and qualifications needed to be successful in the role. We will then use all the information you provide in your application to help us decide whether you are shortlisted for interview. Any interview questions or additional assessments such as tests or presentations may also be broadly based on these criteria:

- Working to the Council's values and behaviours by:
 - Keeping the people of **Stockport** at the heart of what we do
 - Succeeding as a **team**, collaborating with colleagues and partners
 - Driving things forward with **ambition**, creativity and confidence
 - Showing value and **respect** to our colleagues, partners and customers.
- To hold a minimum of a level three arboricultural qualification
- Experience in tree management including working knowledge of BS 3998 – tree works.
- Managing tree assets for a large organisation/landowner and/or trees in various settings where trees present a significant risk to people or property.
- Experience of tree inventory systems and tree inspection methods, equipment and procedures.
- Utilising a risk-based approach within an asset management setting for trees.
- Experience of working with map-based data and working within a GIS environment.
- Experience of working with the public and customer relationship management.
- Up to date and thorough knowledge and understanding of the work practices, systems, processes and procedures relevant to the role, and a good understanding of the council policies and services related to the role.
- Ability to influence others' behaviour through effective relationship building, particularly with colleagues in the operational and asset management services.
- Good communication skills and ability to explain tree related issues to the public both formally and informally, and often face to face.
- Ability to plan and programme work activities in light of policy, action plans, short term and longer-term priorities and issues as they arise.
- Detailed knowledge of all relevant issues affecting tree health, the processes and practices required for their identification, and appropriate measures required for management.