



Job Profile and Working for Stockport

Our Council

Join us at Stockport Council – MJ Local Authority of the Year 2025

Our employees are our **greatest asset**. We're proud of the way we provide vital frontline services every day and work together, as **one team**.

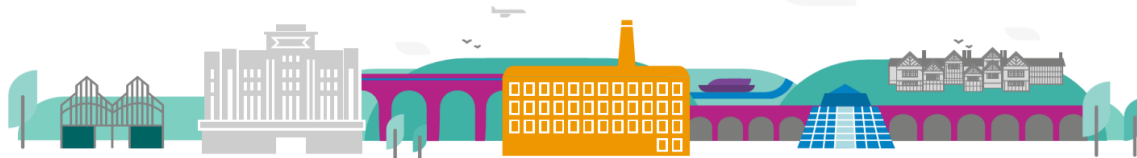
Our 4 **core values** as shown above, run through everything that we do, and we aim to stay **true** to them regardless of the challenges that we may face.

To **support** our values, we have policies, guidance and procedures around health, safety and welfare, customer care, emergency planning and security that all our **colleagues** are adhering and working to.

We also **pride** ourselves on our commitment to wellbeing and inclusivity of our colleagues and residents.

You can find out more about working for Stockport Council and some of the benefits that we offer our employees at <https://greater.jobs/locations/stockport/>





Ambitious Stockport, creating opportunities *for everyone*

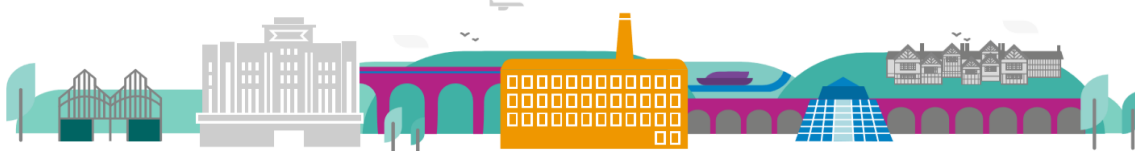
About the Job

Role:	Senior Data Officer
Service Area:	Data Service
Directorate:	Corporate and Support Services
Salary Grade:	SO2

Main Purpose of the Job

Key Responsibilities

- Develop and maintain data, reporting and analytical outputs that support workforce insight and wider organisational decision-making, using appropriate tools, data sources and analytical methods.
- Work directly with stakeholders to understand requirements, clarify definitions, test assumptions, gather feedback and ensure outputs are useful, accurate and proportionate to business need.
- Investigate, assess and improve varied data sources and processes, including structured databases, legacy arrangements and manual workarounds, identifying practical opportunities to improve reliability, consistency and efficiency.
- Support the move towards more modern and governed data practices, contributing to improved documentation, data quality checks, access controls, definitions, reporting standards and repeatable processes.
- Take ownership of analytical tasks from problem definition through to delivery, working independently where appropriate while escalating risks, sharing learning and involving colleagues when issues require wider input.
- To work positively and inclusively with colleagues and customers so that the Council provides a workplace to deliver a service that does not discriminate against people on the grounds of their age, disability, gender reassignment, marriage, civil partnership, pregnancy, maternity, race, religion, belief, sex, or sexual orientation.
- To fulfil personal requirements, where appropriate, with regards to Council policies and procedures, standards of attendance, health, safety and welfare, customer care, emergency, evacuation, security and promotion of the Council's priorities.



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Additional Information

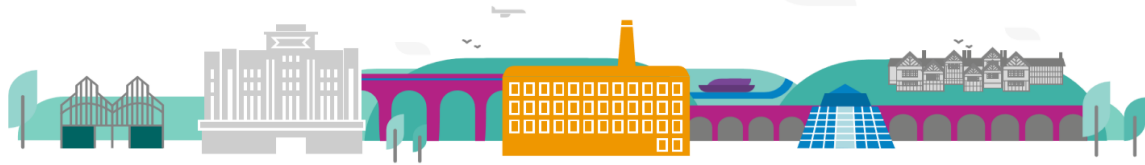
The responsibilities set out in this document, in the advert and any additional information are intended to provide a flavour of the work you will carry out. It is not possible to include everything you will be asked to undertake, and we expect all colleagues to work flexibly according to business needs and to enhance your own development. Your skills, abilities and training needs will be taken into account and discussed with you when any significant changes to your role are needed. In line with our flexible approach you may be required to work from home for a proportion of your time or from any of the Council's sites across the borough.

The Council is an inclusive employer and holds the Disability Confident and Armed Forces Covenant accreditations. If you have a disability, we will support you by implementing reasonable adjustments to enable you to perform your role.

About You

Please use your application to tell us how well you meet the criteria listed below as these are the key skills, experience, technical expertise and qualifications needed to be successful in the role. We will then use all the information you provide in your application to help us decide whether you are shortlisted for interview. Any interview questions or additional assessments such as tests or presentations may also be broadly based on these criteria:

- Working to the Council's values and behaviours by:
 - Keeping the people of **Stockport** at the heart of what we do
 - Succeeding as a **team**, collaborating with colleagues and partners
 - Driving things forward with **ambition**, creativity and confidence
 - Showing value and **respect** to our colleagues, partners and customers.
- Curious, resourceful and comfortable solving data problems where the route to the answer is not already defined, with the initiative to investigate options, test ideas and learn enough about unfamiliar tools or processes to deliver practical solutions.
- Able to apply sound data principles across different tools and systems, including relational data, data modelling, data quality, reporting requirements and good visualisation practice.
- Comfortable working with varied and evolving data sources, including legacy processes, structured databases, manual workarounds and smaller informal datasets, while helping move the organisation towards more consistent and reliable approaches.



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- Confident working directly with stakeholders to understand needs, clarify requirements, test assumptions and respond to feedback, taking ownership of a meaningful part of the analytical product lifecycle.
- Adaptable and open-minded about new technologies and methods, including modern cloud-based analytics platforms and automation, with a focus on business value rather than fixed ways of working.
- Committed to responsible and well-governed use of data, including clear definitions, quality checks, appropriate access, documentation and careful handling of sensitive workforce information.
- Able to work independently while exercising good judgement about when to involve others, escalate risks, seek advice or turn a problem into a wider team effort.