

Ambitious Stockport, creating opportunities *for everyone*



**Thinking
Stockport**



**Achieving as a
Team**



**Working with
Ambition**



**Showing everyone
Respect**

Job Profile and Working for Stockport

Our Council

Join us at Stockport Council – MJ Local Authority of the Year 2025

Our employees are our **greatest asset**. We are proud of the way we provide vital frontline services every day and work together, as **one team**.

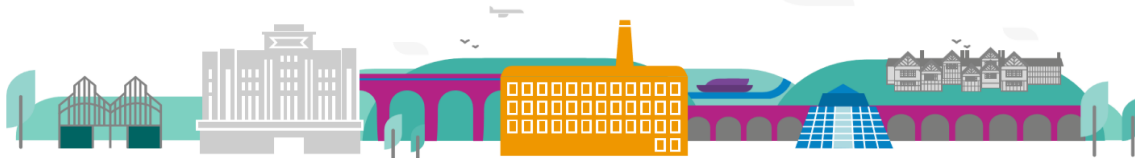
Our 4 **core values** as shown above, run through everything that we do, and we aim to stay **true** to them regardless of the challenges that we may face.

To **support** our values, we have policies, guidance and procedures around health, safety and welfare, customer care, emergency planning, and security that all our **colleagues** are adhering and working to.

We also **pride** ourselves on our commitment to wellbeing and inclusivity of our colleagues and residents.

You can find out more about working for Stockport Council and some of the benefits that we offer our employees at <https://greater.jobs/locations/stockport/>





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About the Job

Role:	Head of Service - Building Control
Service Area:	Building Control
Directorate:	Services to Place
Salary Grade:	MB2 - £71,274 – £81,588 includes 20% market supplement

This role is eligible for an Essential Car User allowance of up to £963 per annum.

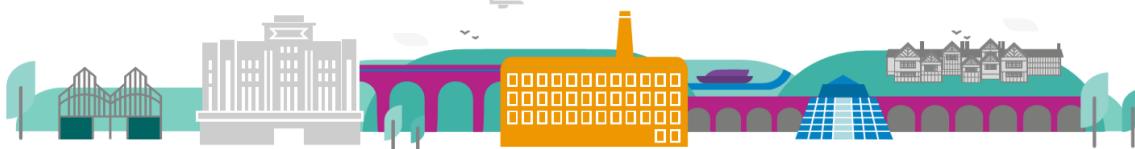
HOURS: 37 hours per week, Monday to Friday, additional hours as and when required. A flexible working hours scheme is in operation.

Permanent

The post holder will make a significant contribution to the strategic vision, direction, development, and management of the Building Control service, including setting and achieving key outcomes and targets, as well as ensuring a high quality, customer-focused service. The post holder will lead on the focus, work agenda and management of the full range of Building Control services in the Stockport Metropolitan Borough Council area to ensure that the Council fulfils its statutory duties in relation to Building Regulations, Dangerous Structures, Street Naming/Postal Numbering, and all other associated current and future legislation and functions. The post holder will be required to work collaboratively to foster and sustain effective relationships and partnerships with a wide range of internal and external stakeholders including other officers, elected members, outside bodies and local citizens to advance Corporate and Departmental agendas.

Key Responsibilities

- Provide strategic leadership for the Building Control service, ensuring the Council meets its statutory duties (including Building Regulations, Dangerous Structures and Street Naming/Postal Numbering) and delivers a high-quality, customer-focused service.
- Lead service planning, policy development, and continuous improvement, ensuring compliance with governance, financial regulations, and equality of access in service delivery.
- Hold overall accountability for operational delivery, including allocation of work, resourcing, inspection regimes, quality of decisions, and supervision of complex casework and inspections.
- Ensure all inspectors and relevant staff maintain appropriate registration, competence, and Continuing Professional Development (CPD), and that competence records are maintained and auditable.



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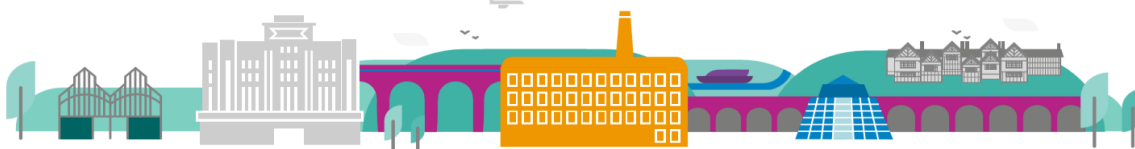
- Lead the Building Safety Regulator (BSR) requirements for the service's quality assurance (QA) regime, ensuring robust processes, evidence, and assurance to demonstrate compliance and own external and internal audits.
- Monitor and anticipate BSR and wider regulatory/legislative change, assessing impacts and ensuring updates are embedded into procedures, guidance, templates, and day-to-day practice.
- Oversee determination of Building Control submissions and associated processes, including validation of cost estimates and fee assessments, and ensuring appropriate auditing of notifications and charges in line with legislation and Council procedures.
- Lead consultations with internal services and external agencies; secure specialist technical advice as required to support robust assessment, decision-making, and compliance.
- Lead and manage enforcement action relating to Building Regulations, Dangerous Structures, and allied legislation, including out-of-hours response, and attending Court where required.
- Maintain effective financial management for the service, including preparation, monitoring and management of budgets and income, and ensuring value for money.
- Set, deliver, and report performance objectives, business plans, targets, and service outcomes; develop performance measures aligned to corporate objectives.
- Provide clear policy and operational advice, briefings and reports to senior officers and elected members, including statistical and performance information as required.
- Ensure risk management and business continuity arrangements are in place, tested and adhered to; support delivery of the Council's emergency and continuity plans as required.
- Take overall responsibility for timely, objective advice and effective handling of stakeholder queries and complaints, and for information requests including Freedom of Information (FOI).
- Act as the service lead with overall authority for the implementation and ongoing management of the Building Safety Levy, ensuring compliant processes, governance, reporting, and readiness for change.
- Undertake any other duties commensurate with the nature and grade of the post.

- To work positively and inclusively with colleagues and customers so that the Council provides a workplace to deliver a service that does not discriminate against people on the grounds of their age, disability, gender reassignment, marriage, civil partnership, pregnancy, maternity, race, religion, belief, sex, or sexual orientation.

- To fulfil personal requirements, where appropriate, with regards to Council policies and procedures, standards of attendance, health, safety and welfare, customer care, emergency, evacuation, security, and promotion of the Council's priorities.

Additional Information

The responsibilities described in this document, the advert and any supporting information are intended to give an indication of the main duties of the role. We cannot list every task you may be assigned, so we expect all team members to work flexibly in response to business requirements and to support their own professional growth. Your skills, abilities and training needs will be taken into account and discussed with you when any significant changes to your role are needed. In line with our flexible approach, you may be required to



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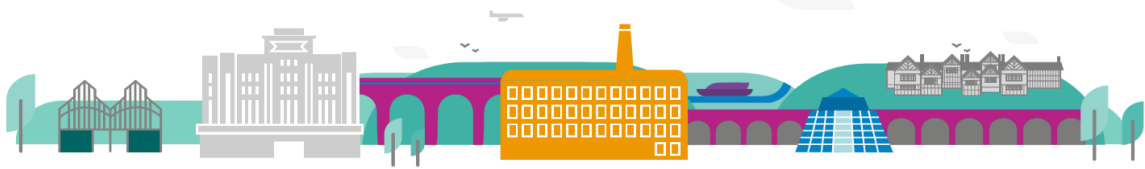
work from home for a proportion of your time or from any of the Council's sites across the borough.

The Council is an inclusive employer and holds the Disability Confident and Armed Forces Covenant accreditations. If you have a disability, we will support you by implementing reasonable adjustments to enable you to perform your role.

About You

Please use your application to tell us how well you meet the criteria listed below as these are the key skills, experience, technical expertise, and qualifications needed to be successful in the role. We will then use all the information you provide in your application to help us decide whether you are shortlisted for interview. Any interview questions or additional assessments such as tests or presentations may also be broadly based on these criteria:

- Working to the Council's values and behaviours by:
 - Keeping the people of **Stockport** at the heart of what we do
 - Succeeding as a **team**, collaborating with colleagues and partners
 - Driving things forward with **ambition**, creativity, and confidence
 - Showing value and **respect** to our colleagues, partners, and customers.
- An experienced BSR registered Building Inspector at Class 2A-F (minimum),
- Hold a recognised Professional Building Control qualification with relevant membership (e.g. RICS, CABE).
- A proven leader with significant experience in Building Control, able to set a clear direction, manage risk and deliver a high-quality, customer-focused service.
- Strong working knowledge of the Building Regulations framework and associated legislation, with the confidence to make and oversee robust, evidence-based technical decisions.
- Demonstrable experience of leading a quality assurance/continuous improvement culture, including audit readiness, performance management, and service planning.
- Ability to meet and evidence competence requirements for Building Control (including supporting staff registration and CPD), and to embed competence and training frameworks across a service.
- Experience managing complex workloads and resources, balancing statutory responsibilities, operational priorities, and financial performance (income, budgets, and value for money).
- A confident communicator with experience of preparing briefings and reports for senior leaders and elected members, and handling enquiries, complaints, and FOI requests professionally.
- Strong partnership and stakeholder-management skills, able to work collaboratively with internal services, external agencies, developers, and residents to achieve safe, compliant outcomes.



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- Resilient and calm under pressure, with experience of enforcement activity and responding to urgent or dangerous structures matters, including out-of-hours decision-making where required.