

Job Profile and Working for Stockport



Stockport

to keep the people of Stockport at the heart of what we do.

Team

to succeed as a team, collaborating with colleagues and partners.

Ambition

to drive things forward with ambition, creativity and confidence.

Respect

to value and respect our colleagues, partners and customers.

Our Council

Our employees are our **greatest asset**. We're proud of the way we provide vital frontline services every day and work together, as **one team**.

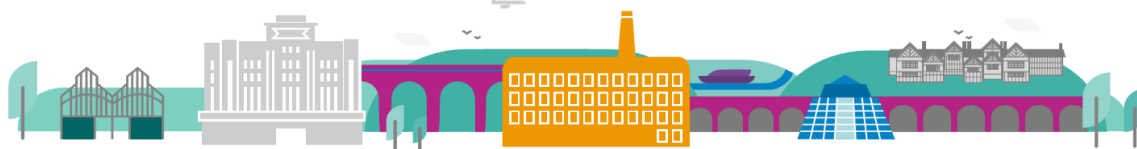
Our 4 **core values** as shown above, run through everything that we do, and we aim to stay **true** to them regardless of the challenges that we may face.

To **support** our values, we have policies, guidance and procedures around health, safety and welfare, customer care, emergency planning and security that all our **colleagues** are adhering and working to.

We also **pride** ourselves on our commitment to wellbeing and inclusivity of our colleagues and residents.

You can find out more about working for Stockport Council and some of the benefits that we offer our employees at <https://greater.jobs/locations/stockport/>





About the Job

Role:	Local Authority Designated Officer
Service Area:	Safeguarding and Learning
Directorate:	Services to People - Childrens
Salary Grade:	MB3

Main Purpose of the Job

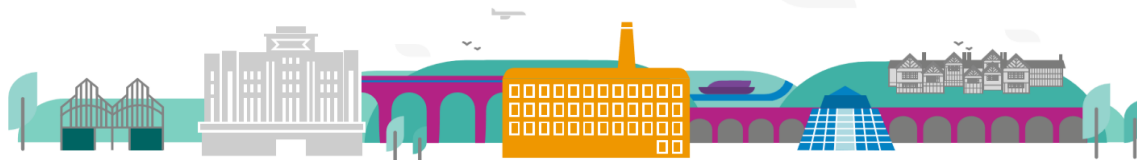
To ensure that all allegations against adults who work in a regulated activity with children are responded to promptly and managed in a timely manner.

To oversee investigations that relate to allegations against adults who work in a regulated activity with children.

To ensure that the role of Designated Officer is well understood and embedded across the Safeguarding Partnership.

Key Responsibilities

- To screen new referrals to the Designated Officer and determine and plan an appropriate response
- To provide oversight, and to monitor the progress of all cases to ensure that they are dealt with as quickly and consistently as possible.
- To chair allegation management strategy meetings.
- To provide advice and guidance to Named Senior Officers, employers and voluntary organisations who oversee adults who work with children and young people.
- To liaise with the Police and other key statutory partners
- To liaise with relevant HR departments and seek legal advice where necessary
- To keep effective records
- To contribute to quarterly data analysis and to the Designated Officer Annual Report
- To offer training across the Safeguarding Partnership in relation to the Designated Officer role
- To work in accordance with legislative requirements and local, regional and national policy and procedures
- To keep up to date with national and local developments relevant to the service area and to be actively involved in the regional Designated Officer group
- To perform any other duties that correspond reasonably with the general character of the post and that are commensurate with its level of responsibility.
- To work positively and inclusively with colleagues and customers so that the Council provides a workplace to deliver a service that does not discriminate against people on the grounds of their age, disability, gender reassignment, marriage, civil partnership, pregnancy, maternity, race, religion, belief, sex, or sexual orientation.
- To fulfil personal requirements, where appropriate, with regards to Council policies and procedures, standards of attendance, health, safety and welfare, customer care, emergency, evacuation, security and promotion of the Council's priorities.



Additional Information

The responsibilities set out in this document, in the advert and any additional information are intended to provide a flavour of the work you will carry out. It is not possible to include everything you will be asked to undertake, and we expect all colleagues to work flexibly according to business needs and to enhance your own development. Your skills, abilities and training needs will be taken into account and discussed with you when any significant changes to your role are needed. In line with our flexible approach you may be required to work from home for a proportion of your time or from any of the Council's sites across the borough.

The Council is an inclusive employer and holds the Disability Confident and Armed Forces Covenant accreditations. If you have a disability, we will support you by implementing reasonable adjustments to enable you to perform your role.

About You

Please use your application to tell us how well you meet the criteria listed below as these are the key skills, experience, technical expertise and qualifications needed to be successful in the role. We will then use all the information you provide in your application to help us decide whether you are shortlisted for interview. Any interview questions or additional assessments such as tests or presentations may also be broadly based on these criteria:

- Working to the Council's values and behaviours by:
 - Keeping the people of **Stockport** at the heart of what we do
 - Succeeding as a **team**, collaborating with colleagues and partners
 - Driving things forward with **ambition**, creativity and confidence
 - Showing value and **respect** to our colleagues, partners and customers.

You will be a qualified social worker registered with Social Work England

You will have significant social work experience, preferably at Senior Practitioner level or above

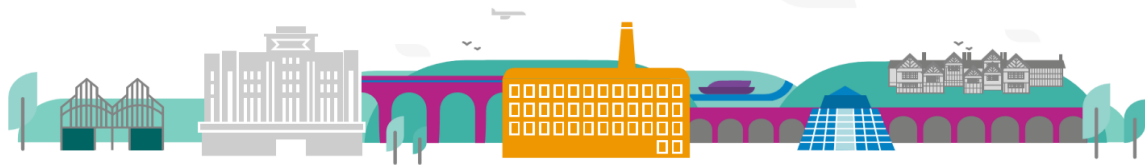
You will have strong working knowledge and understanding of children's safeguarding practice, and particularly s.47 enquires. Experience of working as, or with a Designated Officer would be an advantage

You will have significant experience of multi-agency working and an ability to liaise confidently with partner organisations

You will be confident in working with colleagues at all levels of an organisation, and including senior leaders

You will have strong communication skills, both written and oral

You will have a demonstrable ability to chair complex meetings



You will be able to manage sensitive information and have a clear understanding of data protection legislation, and how it relates to the Designated Officer role

You will be able to prioritise, meet deadlines and problem solve daily

You will be able to analyse and interpret complex information

You will be a confident public speaker and experience of training others would be an advantage

You will understand collaborative and restorative ways of working, and have a commitment to applying these in practice

You will have a positive commitment to continued professional development