



## Job Profile and Working for Stockport



### Stockport

to keep the people of Stockport at the heart of what we do.

### Team

to succeed as a team, collaborating with colleagues and partners.

### Ambition

to drive things forward with ambition, creativity and confidence.

### Respect

to value and respect our colleagues, partners and customers.

## Our Council

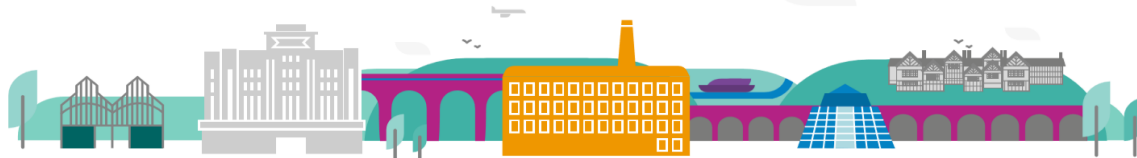
Our employees are our **greatest asset**. We're proud of the way we provide vital frontline services every day and work together, as **one team**.

Our 4 **core values** as shown above, run through everything that we do, and we aim to stay **true** to them regardless of the challenges that we may face.

To **support** our values, we have policies, guidance and procedures around health, safety and welfare, customer care, emergency planning and security that all our **colleagues** are adhering and working to.

We also **pride** ourselves on our commitment to wellbeing and inclusivity of our colleagues and residents.

You can find out more about working for Stockport Council and some of the benefits that we offer our employees at <https://greater.jobs/locations/stockport/>



## About the Job

<b>Role:</b>	Assistant Service Lead
<b>Service Area:</b>	Youth Justice & Complex Safeguarding
<b>Directorate:</b>	Childrens (Stockport Family)
<b>Salary Grade:</b>	NJC scale MB3

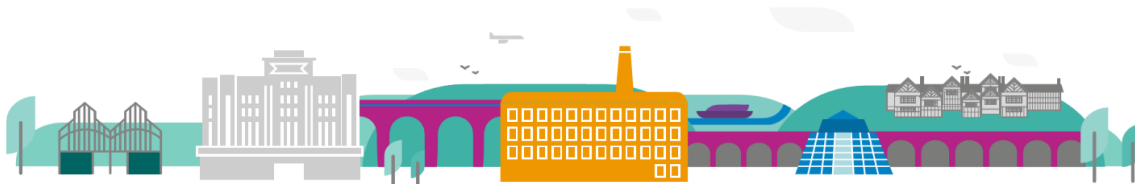
### Main Purpose of the Job

The Assistant Service Lead will act as a strategic deputy for youth justice and relevant delivery of associated adolescent services. The role will have delegated responsibility for designated areas of the service, including:

- Deputising for the strategic lead as required.
- Shared management responsibility for Team Leaders delivering youth justice, targeted youth, and other adolescent services as required.
- Developing the implementation of the Tackling Child Exploitation (TCE) principles, with a particular focus on the implementation of an integrated adolescent service offer in Stockport.
- Lead responsibility for quality assurance, audit, and performance management.

### Key Responsibilities

- Act a strategic leader for youth justice, serious violence reduction, and associated delivery, supporting the strategic lead with overall responsibility.
- To establish, maintain and develop effective professional relationships with key stakeholders and partnership agencies, acting as lead Senior Officer as required, ensuring that services are provided for youth justice and other associated adolescent services, and within the current governance arrangements of Stockport's Youth Justice Partnership Board, One Safer Stockport Partnership and the associated oversight through Greater Manchester Combined Authority (GMCA), the Youth Justice Board (YJB) and the Ministry of Justice.
- Take a lead for quality assurance and performance management, ensuring that all audits and any improvement plans are delivered in line with national and standards and local guidance. Report progress to the strategic lead and relevant partnerships as required.
- To be responsible for the management supervision of Team Leaders within youth justice and other adolescent services as required, to include appraisals and ensure constant review of their learning and development.



- To manage and control delegated budgets and contribute to the preparation of funding bids.
- To actively contribute to the production and implementation of the Youth Justice Plan, and other associated strategic plans, as required by the Youth Justice Board, Ministry of Justice, HMI Inspectorate, and local Council democratic requirements.
- In line with the HMIP recommendations, to proactively develop knowledge and skill within the service around the responses to extra-familial harm and child exploitation, and to take a central role, with key partners, in the development of clearer pathways to support for children at risk of child criminal exploitation (CCE).
- To build close working relationship with partners, including children's social care, contributing professional expertise to support decision-making for children, including through strategy meetings and other related meetings.
- To work collaboratively and responsively with Greater Manchester Combined Authority (GMCA) and across GM service areas and partnerships to ensure best practice is both learnt and disseminated.
- Be fully conversant with all statutory legislation and policies relevant to the service area and national, regional and local development that impact on delivery in accordance with evidence-based practice, legislative and statutory requirements.
- To develop and review protocols, guidance, procedures and service level agreements as required.
- To be part of the Duty Management Rota and be prepared to provide management cover out of hours (evenings, weekends & bank holidays) to ensure coordination of delivery and the health and safety of staff and service users.
- To support the service through any change to service delivery or structure, maintaining good communication and support to team leaders, frontline staff, partners and key stakeholders to ensure seamless delivery of effective services to children and families.
- To be prepared to take on any additional responsibilities, commensurate with the role, which may include linked service areas, including development of the adolescent offer, as required.
- To work positively and inclusively with colleagues and customers so that the Council provides a workplace to deliver a service that does not discriminate



against people on the grounds of their age, disability, gender reassignment, marriage, civil partnership, pregnancy, maternity, race, religion, belief, sex, or sexual orientation.

- To fulfil personal requirements, where appropriate, with regards to Council policies and procedures, standards of attendance, health, safety and welfare, customer care, emergency, evacuation, security and promotion of the Council's priorities.

### **Additional Information**

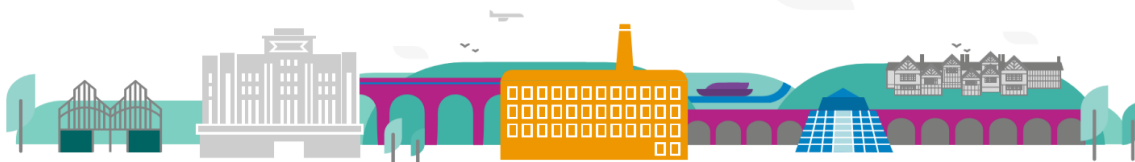
The responsibilities set out in this document, in the advert and any additional information are intended to provide a flavour of the work you will carry out. It is not possible to include everything you will be asked to undertake, and we expect all colleagues to work flexibly according to business needs and to enhance your own development. Your skills, abilities and training needs will be taken into account and discussed with you when any significant changes to your role are needed. In line with our flexible approach you may be required to work from home for a proportion of your time or from any of the Council's sites across the borough.

The Council is an inclusive employer and holds the Disability Confident and Armed Forces Covenant accreditations. If you have a disability, we will support you by implementing reasonable adjustments to enable you to perform your role.

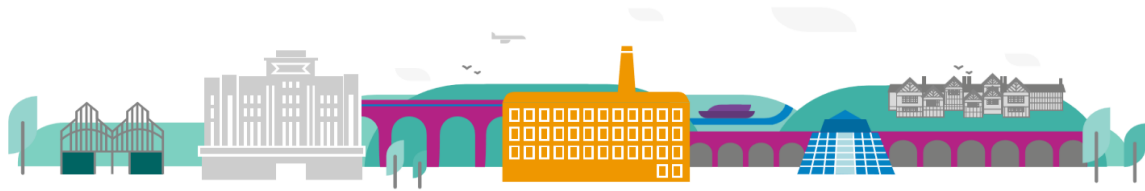
## **About You**

Please use your application to tell us how well you meet the criteria listed below as these are the key skills, experience, technical expertise and qualifications needed to be successful in the role. We will then use all the information you provide in your application to help us decide whether you are shortlisted for interview. Any interview questions or additional assessments such as tests or presentations may also be broadly based on these criteria:

- Working to the Council's values and behaviours by:
  - Keeping the people of **Stockport** at the heart of what we do
  - Succeeding as a **team**, collaborating with colleagues and partners
  - Driving things forward with **ambition**, creativity and confidence
  - Showing value and **respect** to our colleagues, partners and customers.
- Significant recent experience of effective service oversight and delivery in a statutory youth justice service or closely related field.
- Demonstrable recent experience of complex strategic management, including structured staff supervision, performance management and multi-agency work in youth justice or a related field.
- Evidence of effective contributions to the production of business, strategic or service plans and strategic presentation.



- Comprehensive knowledge of policy, practices, and legislation in relation to youth justice, crime and disorder, children's safeguarding, and other relevant areas, including their relationship to the strategic management and delivery of youth justice and targeted youth support services and their application.
- Strategic and demonstrable knowledge and understanding of adolescent development, including the key values, principles and evidence-base underpinning work with adolescents who are at risk of, or experiencing extra-familial harm, which includes understanding of risk, safety & well-being factors related to offending and exploitation.
- Significant knowledge and demonstrable application in the principles of evidence-based practice and other research and developments relevant to youth justice and targeted youth support and wider adolescent services.
- Demonstrable experience in managing, evaluating and developing the work of services within a structured performance framework and using that knowledge to improve service delivery.
- Significant ability to analyse a range of complex data to assist in project planning for service development and delivery, including the production of deadline reports for strategic forums
- Proven ability to represent the service credibly to a high professional standard and operate at a strategic management level
- Strong supervision skills, including knowledge and use of reflective and systemic supervision approaches to support good practice with children and families, and staff development
- Demonstrable experience in establishing constructive relationships with key stakeholders, statutory partners and third sector agencies, and the capacity to work strategically in multi-agency forums.
- Ability to assist with budget formulation and management of grant returns and audits.
- Excellent skills in oral and written communication, including production of reports to deadlines
- Proven ability to contribute to the wider strategic aims and objectives of Stockport Council, the Crime & Disorder Strategy and the Youth Justice Plan.
- A relevant degree and/or post-graduate qualification.



- An accredited professional qualification (Social Work or Probation) and current registration, to include evidence of training and development sufficient to enable working at this level.