



## Job Profile and Working for Stockport

### Our Council

Join us at Stockport Council – MJ Local Authority of the Year 2025

Our employees are our **greatest asset**. We're proud of the way we provide vital frontline services every day and work together, as **one team**.

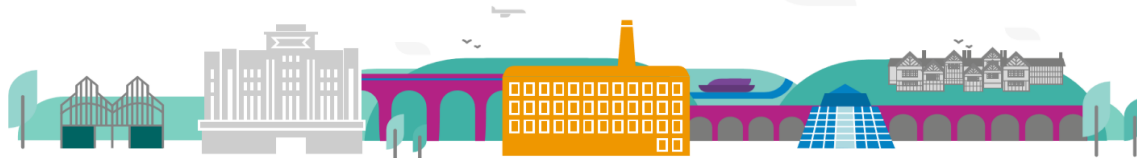
Our 4 **core values** as shown above, run through everything that we do, and we aim to stay **true** to them regardless of the challenges that we may face.

To **support** our values, we have policies, guidance and procedures around health, safety and welfare, customer care, emergency planning and security that all our **colleagues** are adhering and working to.

We also **pride** ourselves on our commitment to wellbeing and inclusivity of our colleagues and residents.

You can find out more about working for Stockport Council and some of the benefits that we offer our employees at <https://greater.jobs/locations/stockport/>





## Ambitious Stockport, creating opportunities *for everyone*

### About the Job

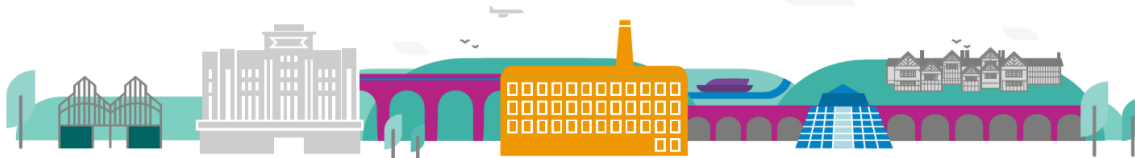
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|----------------------|----------------------------------------|
| <b>Role:</b>         | Construction Lead - Project Manager    |
| <b>Service Area:</b> | Capital, Design and Technical Services |
| <b>Directorate:</b>  | Services to Place                      |
| <b>Salary Grade:</b> | MB4                                    |

### Main Purpose of the Job

To provide management, project management and technical or professional expertise for the borough's Capital, Design and Technical Services delivering built estate projects. Making decisions and supporting others below your grade in delivering the requirements of the team and the project. This is a technical role requiring strong construction, cost and project management knowledge and expertise. You will be supported by Managers at grades above and will have responsibility for other officers within the team.

### Key Responsibilities

- To actively support successful, multi-disciplinary, project delivery by providing a project management function to the Capital, Design and Technical Services projects.
- Implement project management principles including the development of project plans, agreeing project milestones, scope, risks and engaging with stakeholders.
- To forecast, monitor and manage expenditure within project budgets and propose solutions to forecast issues
- Monitor project performance and provide updates to colleagues and stakeholders.
- Responsible for managing projects from inception to completion with the full understanding of all construction project aspects including design, construction, schedule and budget.
- Lead teams in the preparation of feasibility, detailed design, specifications and drawings on new and existing Council buildings. Preparation of performance specifications and drawings on new and existing SMBC Buildings in connection with contractor design and build projects.



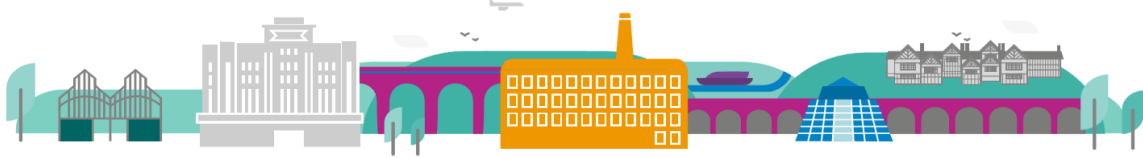
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- Managing the evaluation, selection and on boarding of Design and Construction teams including Consultants, Main Contractors, specialist contractors, suppliers and other third parties.
- Assisting the Cost Management Team in assessing interim and final payment claims are in accordance with contractual requirements in assessing the value of the payment claim for approval.
- Direct in-house and/or consultant professional staff, ensuring that all relevant technical and contractual legislation is complied with.
- Recommend areas for improvement, capture lessons learned and disseminate this across multiple projects
- To work positively and inclusively with colleagues and customers so that the Council provides a workplace to deliver a service that does not discriminate against people on the grounds of their age, disability, gender reassignment, marriage, civil partnership, pregnancy, maternity, race, religion, belief, sex, or sexual orientation.
- To fulfil personal requirements, where appropriate, with regards to Council policies and procedures, standards of attendance, health, safety and welfare, customer care, emergency, evacuation, security and promotion of the Council's priorities.

### **Additional Information**

The responsibilities set out in this document, in the advert and any additional information are intended to provide a flavour of the work you will carry out. It is not possible to include everything you will be asked to undertake, and we expect all colleagues to work flexibly according to business needs and to enhance your own development. Your skills, abilities and training needs will be taken into account and discussed with you when any significant changes to your role are needed. In line with our flexible approach you may be required to work from home for a proportion of your time or from any of the Council's sites across the borough.

The Council is an inclusive employer and holds the Disability Confident and Armed Forces Covenant accreditations. If you have a disability, we will support you by implementing reasonable adjustments to enable you to perform your role.



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### About You

Please use your application to tell us how well you meet the criteria listed below as these are the key skills, experience, technical expertise and qualifications needed to be successful in the role. We will then use all the information you provide in your application to help us decide whether you are shortlisted for interview. Any interview questions or additional assessments such as tests or presentations may also be broadly based on these criteria:

- Working to the Council's values and behaviours by:
  - Keeping the people of **Stockport** at the heart of what we do
  - Succeeding as a **team**, collaborating with colleagues and partners
  - Driving things forward with **ambition**, creativity and confidence
  - Showing value and **respect** to our colleagues, partners and customers.
- Full Chartered Membership of the Royal Institute of Charter Surveyors (RICS) or another equal professional body, with chartered membership based on Construction or Construction Capital Delivery experience/ Project Management.
- Educated to degree level in Construction Project Management within the Built Environment & a minimum of 5 years post qualification experience within Construction Project Management within the Built Environment in the UK.
- Experience and expertise of managing projects from inception through to delivery, achieving objectives to time, budget and quality. Experience of risk management processes and procedures. Ability to quickly identify and develop strategies to mitigate critical issues and key challenges .
- Experience of managing and working with teams to support colleagues in achieving their goals and delivering successful outcomes.
- Budget and financial management experience.
- Experience of Quality Management systems & KPI's .
- Experience of drafting and administering JCT Contracts
- Understanding of construction techniques and delivery.
- Knowledge of the RIBA Plan of Work.
- Knowledge of the CDM Regulations.