##

## MERSEY VALE PRIMARY SCHOOL PERSON SPECIFICATION

# POST TITLE: After School Club Assistant Scale 1 (Points 2-3)

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| **ATTRIBUTES** | **ESSENTIAL** | **DESIRABLE** | **HOW IDENTIFIED** |
| **KNOWLEDGE & EXPERIENCE**  | * Experience of working with children in a play or childcare setting
* Experience of working within a team
* Experience of general clerical/ administrative work.
* Experience of developing and maintaining positive relationships.
* Knowledge of Safeguarding and Child Protection procedures
* Understanding of positive behaviour management in a play or childcare setting
 | * Experience of working with children with additional needs
 | * Application form and interview
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| **EDUCATION AND TRAINING** | * Numeracy and Literacy Skills
* Evidence of recent professional development and training
* Ability and willingness to identify own training needs, to participate in training and to evaluate own learning
 | * First Aid Qualification
* An appropriate childcare or playwork qualification (NVQ Level 2/3), or the equivalent in experience
 | * Application form and interview
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| SKILLS  | * The ability to plan and facilitate fun and creative play opportunities that promotes and enables inclusion.
* To be self-motivated with a positive and enthusiastic attitude to play.
* Ability to recognise and act upon Health and Safety issues within a play/childcare setting.
* Ability to use own initiative and judgement.
* Flexible and supportive approach to teamwork.
* Ability to foster warm and positive relationships with children, parents/carers and colleagues.
* Excellent communication skills.
 |  | * Application form and interview
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| WORK RELATED COMMITMENTS | * Ability and willingness to meet Stockport Council’s standard of attendance.
* Awareness, understanding and actively supports Stockport Council’s diversity and equality policy.
 |  | * Application form and interview
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