

Ambitious Stockport, creating opportunities *for everyone*



**Thinking
Stockport**



**Achieving as a
Team**



**Working with
Ambition**



**Showing everyone
Respect**

Job Profile and Working for Stockport

Our Council

Join us at Stockport Council – MJ Local Authority of the Year 2025

Our employees are our **greatest asset**. We're proud of the way we provide vital frontline services every day and work together, as **one team**.

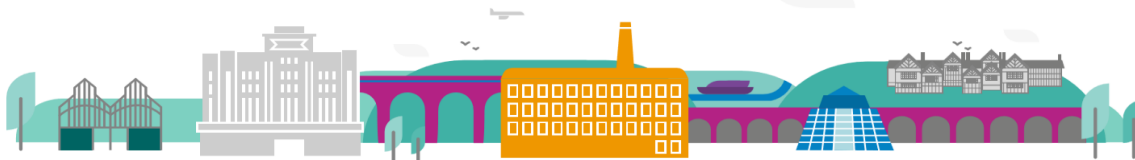
Our 4 **core values** as shown above, run through everything that we do, and we aim to stay **true** to them regardless of the challenges that we may face.

To **support** our values, we have policies, guidance and procedures around health, safety and welfare, customer care, emergency planning and security that all our **colleagues** are adhering and working to.

We also **pride** ourselves on our commitment to wellbeing and inclusivity of our colleagues and residents.

You can find out more about working for Stockport Council and some of the benefits that we offer our employees at <https://greater.jobs/locations/stockport/>





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About the Job

Role:	Senior Adviser for Inclusion (supporting SENCOs)
Service Area:	School Effectiveness
Directorate:	Services to People - Childrens
Salary Grade:	Soulbury 8-11 plus 3 SPA

Main Purpose of the Job

To deliver the strategic outcomes of the School Effectiveness Service Area by developing the work of the SENCOs within schools and fostering positive, effective relationships between the SENCOs and LA services.

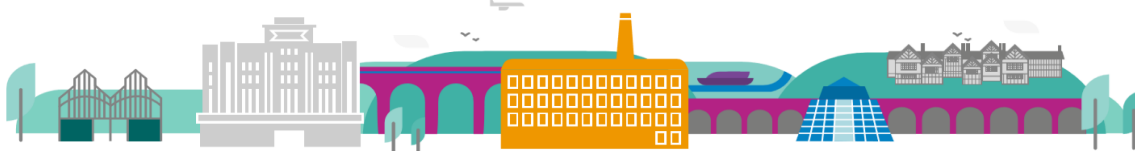
The Inclusion Adviser has responsibility to:

- Ensure SENCOs are given high quality support and challenge to enable the SENCOs to meet the statutory duties of the role and provide high quality support to teachers in their schools to help them meet the needs of all children.
- Ensure the voice of the SENCO is heard across the system, both locally and across GM
- Promote the safeguarding and welfare of children and young people

Key Responsibilities

Please note that school-based tasks will take priority during term time; other tasks, especially those in relation to the wider Local Authority activity can take place throughout the calendar year.

- Develop the professional practice of the SENCOS across Stockport
- Develop, facilitate and manage forums for professional discussion between SENCOs to discuss high quality practice and to foster positive working relationships with Local Authority teams
- Develop the understanding of the role the SENCO across wider services within the LA throughout the calendar year
- Develop, facilitate and deliver training programmes appropriate for schools and wider services within the Local Authority and beyond
- Identify and share good practice across the SENCO community and beyond
- Provide advice and guidance for SENCOs, both collectively and individually, to deliver a high quality offer
- Provide support, advice, coaching and challenge to individual SENCOs as needed

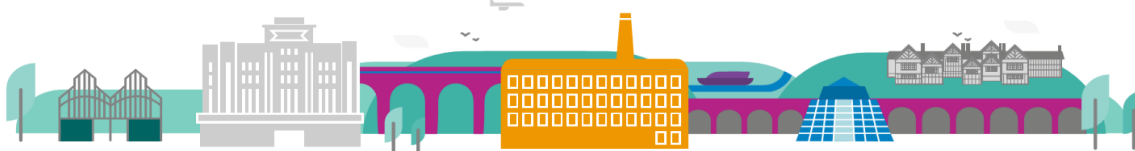


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- Contribute to the Quality Assurance work of the Education Services, throughout the calendar year, in respect of the SEND processes both at SEN Support and EHCP level. This may include work within the specialist independent sector, with Alternative Provisions and in respect of EOTAS.
 - Provide professional advice to support the EHCP process and other key processes that influence decision making in relation to children with SEND throughout the calendar year
 - Support and coach SENCOs to develop the breadth and depth of the universal offer in school
 - Co-ordinate an appropriate training offer for schools in respect of SEND, and adaptive practice to support the OAIP.
 - Develop the understanding of the universal offer provided by schools, with wider Local Authority Services
 - Support SENCOs to provide an effective offer for those children who have SEND and additional vulnerabilities (eg: EAL, Disadvantaged, supported by a social worker, Care experienced)
 - Support the SENCO in their role as a leader of inclusion in schools where this is relevant
 - Prepare and advise SENCOs to play their part in any Ofsted inspection
 - Advise and support SENCOs to conduct meaningful, efficient self-evaluation activities, modelling this practice when necessary
 - Focus the work of schools (through the SENCO) to support key LA priorities
 - Raise awareness where practice does not meet the required standards and work with school leaders to write, implement subsequent improvement plans, offering support, mentoring and modelling as needed
 - Follow all service/council policies and protocols
 - Complete all record keeping in accordance with the service requirements
 - Write high quality material and reports for a variety of audiences, both school based and for the Local Authority, as required
 - Be accountable for the impact of the work undertaken and the change to practice and outcomes for children with SEND
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- To work positively and inclusively with colleagues and customers so that the Council provides a workplace to deliver a service that does not discriminate against people on the grounds of their age, disability, gender reassignment, marriage, civil partnership, pregnancy, maternity, race, religion, belief, sex, or sexual orientation.
 - To fulfil personal requirements, where appropriate, with regards to Council policies and procedures, standards of attendance, health, safety and welfare, customer care, emergency, evacuation, security and promotion of the Council's priorities.

Additional Information

The responsibilities set out in this document, in the advert and any additional information are intended to provide a flavour of the work you will carry out. It is not possible to include



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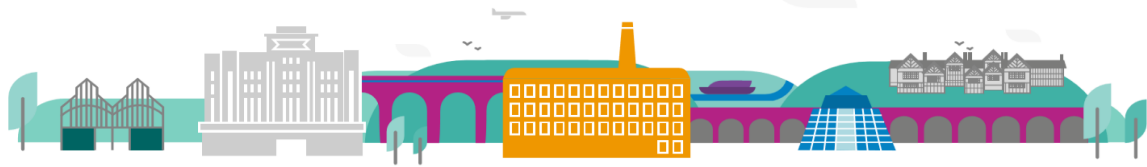
everything you will be asked to undertake, and we expect all colleagues to work flexibly according to business needs and to enhance your own development. Your skills, abilities and training needs will be taken into account and discussed with you when any significant changes to your role are needed. In line with our flexible approach you may be required to work from home for a proportion of your time or from any of the Council's sites across the borough.

The Council is an inclusive employer and holds the Disability Confident and Armed Forces Covenant accreditations. If you have a disability, we will support you by implementing reasonable adjustments to enable you to perform your role.

About You

Please use your application to tell us how well you meet the criteria listed below as these are the key skills, experience, technical expertise and qualifications needed to be successful in the role. We will then use all the information you provide in your application to help us decide whether you are shortlisted for interview. Any interview questions or additional assessments such as tests or presentations may also be broadly based on these criteria:

- Working to the Council's values and behaviours by:
 - Keeping the people of **Stockport** at the heart of what we do
 - Succeeding as a **team**, collaborating with colleagues and partners
 - Driving things forward with **ambition**, creativity and confidence
 - Showing value and **respect** to our colleagues, partners and customers.
- Qualified Teacher Status
- Experience of being a SENCO in school, and hold any mandated qualification
- Demonstrate experience of building and maintaining strong relationships at all levels, including those with senior leaders.
- Demonstrate an awareness of the complexities of the relationship between schools and the Local Authority
- Ability to work well with professional groups and with individual colleagues, and lead professional discussion within these contexts
- Ability to remain focussed upon the strategic objective irrespective of the task that is being completed
- Capacity to lead others well and provide professional advice to a high standard
- The technical knowledge to complete the key tasks listed above (eg; Code of Practice, OAIP etc)
- Commitment to continued personal development and be willing to learn any technical knowledge required to manage areas of responsibility well
- Work independently
- Manage your time efficiently, prioritising appropriately when necessary
- Complete reports for a variety of audiences efficiently and to a high standard



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- Analyse and interpret educational data well
- Maintain your own professional development and remain professionally curious
- Contribute to the ongoing professional development of the service
- Be prepared to undertake any reasonable tasks required by the service