



Job Profile and Working for Stockport

Our Council

Join us at Stockport Council – MJ Local Authority of the Year 2025

Our employees are our **greatest asset**. We're proud of the way we provide vital frontline services every day and work together, as **one team**.

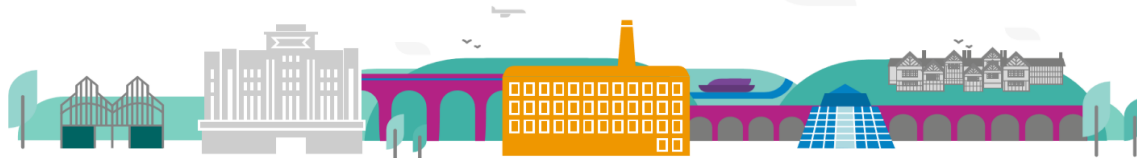
Our 4 **core values** as shown above, run through everything that we do, and we aim to stay **true** to them regardless of the challenges that we may face.

To **support** our values, we have policies, guidance and procedures around health, safety and welfare, customer care, emergency planning and security that all our **colleagues** are adhering and working to.

We also **pride** ourselves on our commitment to wellbeing and inclusivity of our colleagues and residents.

You can find out more about working for Stockport Council and some of the benefits that we offer our employees at <https://greater.jobs/locations/stockport/>





Ambitious Stockport, creating opportunities *for everyone*

About the Job

Role:	Senior Business Intelligence Analyst
Service Area:	BI Analytics
Directorate:	Corporate and Support Services
Salary Grade:	SO2 (£37,280 - £41,771)

Main Purpose of the Job

As Senior Business Intelligence Analyst you will be responsible for delivering high-quality analysis and data-driven insights that help services understand performance, identify opportunities for improvement, and make evidence-led decisions that improve outcomes for children, young people and families.

You will develop and maintain reporting solutions, dashboards and analytical products that support operational management, strategic planning, inspection readiness and fulfil statutory reporting requirements.

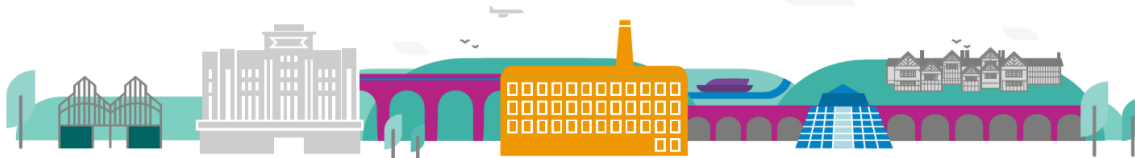
This is a senior analytical role, as such the post holder will lead specific analytical developments, such as new dashboards, reports, data quality initiatives, or service improvement projects, with support from managers and colleagues across the Business Intelligence Service.

The role sits within Stockport Council's Children's Business Intelligence Team, supporting Children's Social Care and Special Educational Needs and Disabilities (SEND) services, whilst also contributing to wider Children's Services priorities, where required.

Key Responsibilities

Performance and Business Intelligence Development:

- Produce, maintain, and develop high-quality analysis and business intelligence products to support Children's Social Care, SEND and wider Children's Services.
- Develop, maintain, and improve dashboards, self-service reporting products and visualisations that enable services to understand performance and make evidence-based decisions.
- Use SQL to extract, transform, validate, and analyse data from large and complex datasets, ensuring information is accurate and fit for purpose.



Ambitious Stockport, creating opportunities *for everyone*

Inspection and Regulatory Support:

- Responsible for the completion of statutory returns and regulatory reporting requirements, collaborating with managers and colleagues to ensure submissions are accurate and completed within required timescales.
- Support Children's Services with Ofsted inspection readiness activity, including the provision of data, analysis, evidence, and performance information required for inspections.
- Implement robust quality assurance processes to ensure that all regular reporting and analysis provided is accurate.

Leadership and Influence:

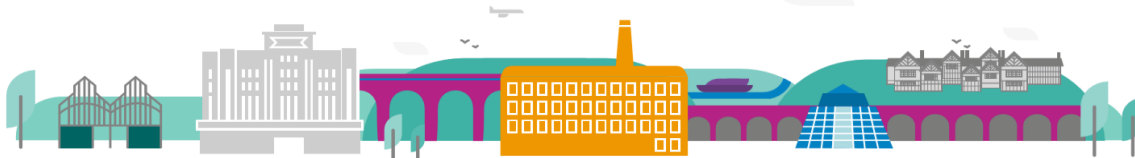
- Lead on defined business intelligence developments and analytical projects, including the design and implementation of new dashboards, reports, performance measures, and reporting processes.
- Present analytical findings and key messages clearly and confidently to a variety of audiences, adapting communication styles to meet the needs of both technical and non-technical stakeholders.
- Collaborate with managers, operational colleagues and service leads to understand information requirements, translate business questions into analytical solutions, and develop reporting that meets business needs.
- Provide advice, support, and guidance to colleagues on analytical approaches, reporting methodologies, data quality, and business intelligence products, sharing knowledge and promoting good practice across the service.
- Contribute to the ongoing development of business intelligence capabilities within the Council, identifying opportunities for automation and service improvement.

Data Quality and Governance:

- Gather, cleanse, validate and interpret data from multiple systems and sources, identifying data quality issues and collaborating with colleagues to improve data accuracy and consistency.
- Create and maintain documentation, guidance notes and quality assurance processes to support consistency, transparency and knowledge sharing across the team.

Council Values, Inclusion and Corporate Responsibilities:

- To work positively and inclusively with colleagues and customers so that the Council provides a workplace to deliver a service that does not discriminate against people on the grounds of their age, disability, gender reassignment, marriage, civil partnership, pregnancy, maternity, race, religion, belief, sex, or sexual orientation.



Ambitious Stockport, creating opportunities *for everyone*

- To fulfil personal requirements, where appropriate, with regards to Council policies and procedures, standards of attendance, health, safety and welfare, customer care, emergency, evacuation, security and promotion of the Council's priorities.

Additional Information

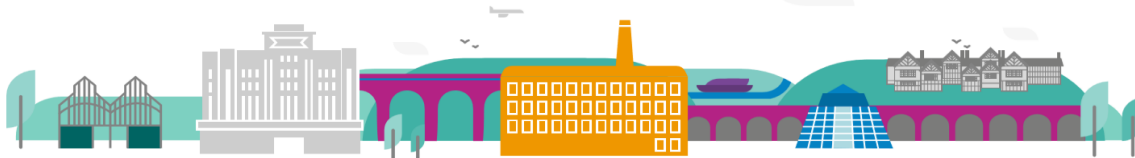
The responsibilities set out in this document, in the advert and any additional information are intended to provide a flavour of the work you will carry out. It is not possible to include everything you will be asked to undertake, and we expect all colleagues to work flexibly according to business needs and to enhance your own development. Your skills, abilities and training needs will be taken into account and discussed with you when any significant changes to your role are needed. In line with our flexible approach, you may be required to work from home for a proportion of your time or from any of the Council's sites across the borough.

The Council is an inclusive employer and holds the Disability Confident and Armed Forces Covenant accreditations. If you have a disability, we will support you by implementing reasonable adjustments to enable you to perform your role.

About You

Please use your application to tell us how well you meet the criteria listed below as these are the key skills, experience, technical expertise and qualifications needed to be successful in the role. We will then use all the information you provide in your application to help us decide whether you are shortlisted for interview. Any interview questions or additional assessments such as tests or presentations may also be broadly based on these criteria:

- Working to the Council's values and behaviours by:
 - Keeping the people of **Stockport** at the heart of what we do
 - Succeeding as a **team**, collaborating with colleagues and partners
 - Driving things forward with **ambition**, creativity and confidence
 - Showing value and **respect** to our colleagues, partners and customers.
- You will be an experienced business intelligence analyst with 2+ years' experience and strong technical and analytical skills who is enthusiastic about using data and insight to improve services and outcomes for children, young people and families. You will be comfortable working with complex data, engaging with stakeholders and translating technical information into meaningful insight that supports decision making.
- The ability to interpret complex information, identify trends, challenge assumptions, and develop practical solutions.
- Considerable experience of using T-SQL and PostgreSQL to extract, transform, validate, and analyse data from large and complex datasets.



Ambitious Stockport, creating opportunities *for everyone*

- Experience of developing dashboards, visualisations and reporting solutions using Tableau or Power BI.
- Good working knowledge of Microsoft Office applications, including Excel, Word, Outlook, and Teams.
- Experience of producing management information, performance reporting, statutory returns, or business intelligence products for internal or external stakeholders.
- Ability to translate business requirements into effective analytical and reporting solutions.
- Effective communication skills, with the ability to explain complex information clearly to audiences with varying levels of technical knowledge.
- Experience of presenting findings, insights and recommendations in a way that supports understanding and informed decision making.
- Experience of planning and delivering analytical work, projects, or reporting developments from conception through to implementation.
- Excellent organisational skills, with the ability to manage competing priorities, meet deadlines and maintain high levels of accuracy.
- Strong interpersonal skills and the ability to build effective working relationships with colleagues, partners, and stakeholders.
- Commitment to continuous learning and improvement in the use of data and business intelligence.
- Experience working in the Public Sector is highly desirable, in particular within local government Children's Services with knowledge of ILACS and SEND frameworks.