



Job Profile and Working for Stockport

Our Council

Join us at Stockport Council – Best for Inclusion winner at the Greater Manchester Good Employment Awards 2026

Our employees are our **greatest asset**. We're proud of the way we provide vital frontline services every day and work together, as **one team**.

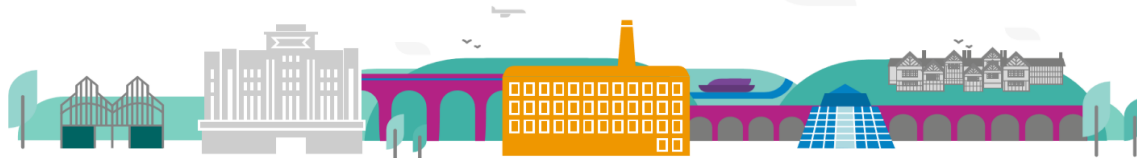
Our 4 **core values** as shown above, run through everything that we do, and we aim to stay **true** to them regardless of the challenges that we may face.

To **support** our values, we have policies, guidance and procedures around health, safety and welfare, customer care, emergency planning and security that all our **colleagues** are adhering and working to.

We also **pride** ourselves on our commitment to wellbeing and inclusivity of our colleagues and residents.

You can find out more about working for Stockport Council and some of the benefits that we offer our employees at <https://greater.jobs/locations/stockport/>





Ambitious Stockport, creating opportunities *for everyone*

About the Job

Role:	Health, Safety and Wellbeing Officer
Service Area:	People and Organisational Development
Directorate:	Corporate and Support Services
Salary Grade:	SO2

Main Purpose of the Job

As a Health, Safety and Wellbeing Officer, you will play a key role in supporting the delivery of the Council's health, safety and wellbeing arrangements.

You will provide specialist health, safety and wellbeing advice across a diverse range of council services, supporting managers to identify, assess and control risk while helping to drive continuous improvement in health, safety and wellbeing performance.

The role requires regular travel across the borough and attendance at council offices and operational sites as part of a hybrid working arrangement.

Key Responsibilities

Investigate accidents, incidents and near misses, identify root causes and make recommendations to prevent recurrence.

Complete safety management audits and inspections across the organisation and provide comprehensive reports.

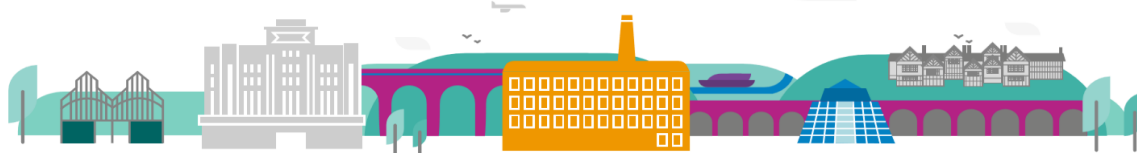
Review risk assessments, including those relating to school educational visits and off-site activities, ensuring that assessments are suitable, sufficient and proportionate.

Working collaboratively with trade union representatives, managers and colleagues, to help resolve health and safety issues.

Support the management and delivery of health and safety service level agreements with schools, care homes and leisure providers, ensuring high standards of customer service and professional advice.

Representing Health and Safety at directorate management meetings, health and safety committees, working groups and other forums, preparing reports and providing professional advice where required.

Manage a varied caseload of health and safety matters independently, prioritising activity according to risk and organisational need.



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Promote wellbeing initiatives and support directorates in creating healthy workplaces.

Work positively and inclusively with colleagues and customers so that the Council provides a workplace to deliver a service that does not discriminate against people on the grounds of their age, disability, gender reassignment, marriage, civil partnership, pregnancy, maternity, race, religion, belief, sex, or sexual orientation.

Fulfil personal requirements, where appropriate, with regards to Council policies and procedures, standards of attendance, health, safety and welfare, customer care, emergency, evacuation, security and promotion of the Council's priorities.

Additional Information

The responsibilities set out in this document, in the advert and any additional information are intended to provide a flavour of the work you will carry out. It is not possible to include everything you will be asked to undertake, and we expect all colleagues to work flexibly according to business needs and to enhance your own development.

Your skills, abilities and training needs will be taken into account and discussed with you when any significant changes to your role are needed. In line with our flexible approach you may be required to work from home for a proportion of your time or from any of the Council's sites across the borough.

The Council is an inclusive employer and holds the Disability Confident and Armed Forces Covenant accreditations. If you have a disability, we will support you by implementing reasonable adjustments to enable you to perform your role.

About You

Please use your application to tell us how well you meet the criteria listed below as these are the key skills, experience, technical expertise and qualifications needed to be successful in the role. We will then use all the information you provide in your application to help us decide whether you are shortlisted for interview. Any interview questions or additional assessments such as tests or presentations may also be broadly based on these criteria:

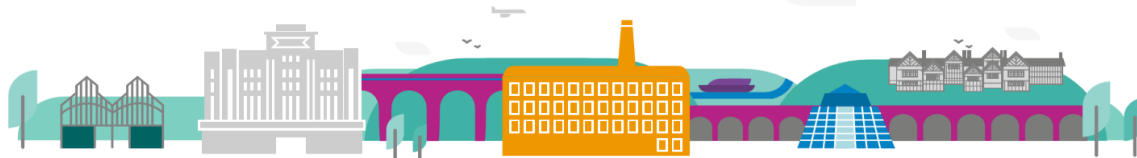
- Working to the Council's values and behaviours by:
 - Keeping the people of **Stockport** at the heart of what we do
 - Succeeding as a **team**, collaborating with colleagues and partners
 - Driving things forward with **ambition**, creativity and confidence
 - Showing value and **respect** to our colleagues, partners and customers.

Qualification

- Hold a Level 6 Health and Safety qualification or equivalent professional qualification.

Knowledge and Experience

- Experience of providing competent health and safety advice and be able to exercise professional judgement on complex health and safety matters, escalating significant risks where appropriate.
- Experience of carrying out workplace audits, inspections and compliance monitoring.



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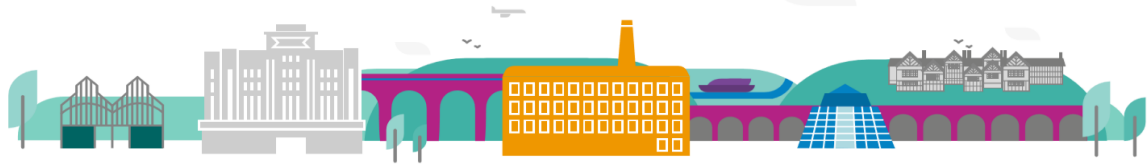
- Experience of investigating accidents and incidents and producing clear reports and recommendations.
- Experience of reviewing and assessing risk assessments and safe systems of work.
- Knowledge of educational visit risk management and relevant guidance.
- Knowledge of current health and safety legislation, guidance and best practice.
- Experience of working collaboratively with trade union representatives and employee groups.

Skills and Abilities

- Excellent communication and interpersonal skills.
- Ability to influence, challenge and support managers at all levels.
- Strong analytical and problem-solving skills.
- Ability to prioritise a varied workload and meet deadlines.
- Ability to prepare concise reports and present information to committees and management groups.
- Ability to develop positive working relationships across a range of services and partners.
- Competent in the use of Microsoft Office applications and health and safety management systems.

Values

- Commitment to promoting a positive health, safety and wellbeing culture.
- Customer-focused approach.
- Collaborative and inclusive working style.
- Commitment to continuous improvement and professional development.



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