Salford City Council Job description

Job details

Job title:	Classroom Teacher
Grade:	Main Scale
Location of work:	Primrose Hill Primary School
Directly responsible to:	Head Teacher
Directly responsible for:	Accountability for providing high quality teaching with outstanding teaching; books and learning environment in a KS1 classroom.
Hours of duty:	32.5
Primary purpose of the job:	Teaching pupils to a high standard
Post ref no:	

Main duties and responsibilities/accountabilities

To undertake such additional duties as are reasonably commensurate with the level of this post.

Classroom Teacher

- Ensure a high quality and well organised learning environment in the classroom and communal areas.
- Ensure teaching and learning is at least 'good' by regular triangulation of evidence including books (including marking), teaching and the learning environment.
- Ensure that planning (both short and medium term) meets school guidelines.
- Ensure curriculum content including desired knowledge and expectations are communicated to parents in advance with details of any trip and/or visit and website areas updated accordingly.
- Ensure standards of children's work and presentation meet the schools basic skills, handwriting and marking policies, are 'good' or better. Primary focus on English and maths but maintain presentation and marking standards across all subjects.
- Ensure that the school assessment timetable, tracking information, pupil progress grids and Assessment Pupil Progress are updated termly and reported at Phase meetings.
- In partnership with the Senior Leadership Team, ensure that intervention/support work planned meets the needs of the children. Learning Support
- Assistants to be aware of current and projected targets for pupils and are deployed effectively throughout the Phase.
- Contribute to continued professional development by being an excellent role model in teaching and learning including behaviour and classroom management.
- Work together as a team in your phase to promote the aims of the school
- Ensure the ethos and behaviour in your classroom, common areas and playground include break times and lunchtimes, is commensurate with school policies and guidelines and that the protocol of positive behaviour management is adhered to
- Follow guidelines for timetables and rotas (as directed by the Head of School) and be prompt in your duties and responsibilities for supervision.
- Respond to immediate pastoral and health and safety matters in class and liaise with staff with key responsibilities on these issues.
- Report and monitor as necessary, any organisation and management issues.
- Seek opportunities to improve parental engagement with their children's learning.

- Seek opportunities to improve governor engagement with teaching and learning.

Standards and quality assurance

- Contribute to the development of a positive inclusive ethos.
- Set a good example in terms of dress, punctuality and attendance.
- Attend and participate in open evenings and pupil performances.
- Uphold the school's behaviour code and uniform regulations
- Participate in staff training.
- Attend team and staff meetings.
- Develop links with governors, LA and neighbouring schools.

The post holder must carry out their duties with full regard to the City's equal opportunities, health and safety and community strategy policies.

Review arrangements

The details contained in this job description reflect the content of the job at the date it was prepared. It should be remembered, however, that it is inevitable that over time, the nature of individual jobs will change, existing duties may no longer be required and other duties may be gained without changing the general nature of the duties or the level of responsibility entailed. Consequently, the council will expect to revise this job description from time to time and will consult with the post holder at the appropriate time.

Date job description prepared/revised: May 2026

Prepared/revised by: N.Marshall

Agreed job description signed by holder: