

**PERSON SPECIFICATION/SELECTION CRITERIA**
**A**

<b>THE PERSON APPOINTED WILL BE A PRACTISING CATHOLIC</b>	<b>Desirable Reference</b>	
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<b>THE PERSON APPOINTED WILL HAVE QUALIFIED TEACHER STAUS</b>	<b>Essential Application</b>	
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**B TRAINING AND QUALIFICATIONS**

	<b>Essential</b>	<b>Desirable</b>	<b>Source A- Application I-Interview R-Reference PPresentation</b>	
Catholic Certificate of Religious Studies or equivalent		*	A	
Degree	*		A	
Higher Degree		*	A	
Recent participation in a range of relevant in-service training	*		A	

**C PROFESSIONAL KNOWLEDGE, SKILLS AND UNDERSTANDING**

Applicants should be able to demonstrate a good knowledge and understanding of the following areas relevant to the phase and their implications for a Catholic School:

	<b>Essential</b>	<b>Desirable</b>	<b>Source</b>	
Pupils' educational and spiritual development	*		I	
The distinctive nature of the Catholic school	*		I+A	
The planning and preparation of children's learning	*		I+A	
The management of children's behaviour	*		I	
Ensuring that the needs of all pupils are met	*		I	
Planning appropriate learning for children with S. E. N.'s	*		I+A	
The assessment, recording and reporting of children's progress and development	*		I+A	
Seek advice and support when necessary	*		I+A	
Deal sensitively with people and resolve conflicts;	*		I+A	
To demonstrate a high standard of classroom practice and be willing to share this expertise with others	*		I+A	

## D LEADERSHIP AND MANAGEMENT SKILLS

Applicants should be able to demonstrate from their experience the ability to:

	<b>Essential</b>	<b>Desirable</b>	<b>Source</b>	
Prioritise, plan and organise;	*		I	
Act as a subject co-ordinator;(if applicable)	*		I	
Work as part of a team;	*		I	
Seek advice and support when necessary	*		I	
Direct and co-ordinate the work of others;	*		I	
Motivate and inspire pupils, staff, parents, governors and the wider community;	*		I	
Set standards and provide a role model for pupils and staff;	*		I	

## E OTHER REQUIREMENTS

	<b>Essential</b>	<b>Desirable</b>	<b>Source</b>	
Application forms should be completed in full	*		A	
Letters should be clear and concise and address the needs of the school	*		A	
Underpinned by an overall philosophy for Catholic Education		*	A	
Should address the criteria identified in the person specification	*		A	

## F CONFIDENTIAL REFERENCES AND REPORTS

	<b>Essential</b>	
Written reference(s) only	*	
Confirming professional & personal knowledge, skills & abilities referred to above	*	
Enhanced DBS Check	*	