

# Educational Psychologist

| Service                | Reporting to                                           | Location                         | Grade                     |
|------------------------|--------------------------------------------------------|----------------------------------|---------------------------|
| Educational Psychology | Claire Jackson<br>(Principal Educational Psychologist) | Unity House, Swinton,<br>Salford | Soulbury A 4-9 (Plus SPA) |

## About the role

- To be responsible to the Principal Educational Psychologist/Deputy Principal Educational Psychologist
- To contribute to developments and processes across the council/ service as requested
- To provide a psychological service based upon a consultative model of service delivery. This service will be provided to staff working in schools, services, parents, children and other professionals working with children
- To negotiate, organise and maintain your allocated programme of work within designated schools/ settings and projects to work on casework, development work and projects agreed
- To liaise and work with other agencies for the benefit of the child
- To negotiate a range of problem-solving strategies with all the relevant agencies, establishments and families, thus enabling them to resolve issues
- To participate in the identification of children with special educational needs
- To produce reports and keep timely records of involvement of an acceptable professional standard as a means of advising the local authority, professionals, parents and agencies on the needs of individual children or more general issues
- To provide psychological information as required by the Children's Services Directorate on problems presented by individual children, groups of children and institutions
- To provide Educational Psychology Advice as required by the Strategic Director of Children's Services in accordance with the Children and Families Act 2014
- To make sure you keep up to date with research and practice in your field

## Key outcomes

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- To ensure evidence-based practice and psychological theory influence decision makers and organisations within your linked settings and project work
- To build capacity to meet a range of needs across schools, services and settings
- To generate positive change for children, families and settings at individual group and systems levels
- To upskill and empower consultees to deliver education and intervention to the highest standards
- To ensure the voice of the child/ young person is driving service and standards

## What we need from you

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- To be a qualified Educational Psychologist (EP) with HPCP registration
- To model and demonstrate our values and behaviours
- To hold a driving licence and access to transport for business purposes
- Ability to travel both within and outside Salford in order to complete duties as specified by the Principal Educational Psychologist
- Ability to gather and evaluate complex information from a variety of sources and settings
- Ability to engage, communicate and work in partnership effectively with children/ young people, carers and members of Children's Services
- Ability to form effective working relationships with all commissioners of EP services
- Ability to apply a wide variety of assessment techniques and interventions across varied settings with individuals aged 0- 25 years
- Ability to plan, prioritise and manage a complex workload effectively within prescribed time-scales
- Ability to work both independently and as part of different teams
- Ability to work to an agreed quality standard in terms of report writing and other forms of writing and training
- Ability to contribute to the ongoing development of the Educational Psychology Service
- Ability to lead change in education and/ or multi-agency groups
- Willingness to engage in ongoing development of skills in line with the priorities of the local authority (LA) and Educational Psychology Service
- Potential experience of training adults in areas related to SEND
- Potential experience of working a traded model of service delivery
- Potential evidence of cascading information
- Potential evidence of studying area/ adding to body of knowledge

# What we can offer you

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Your ongoing professional development and success in your role is important to us, and that is why we provide a variety of learning and development opportunities. Within the sections below you will find development options tailored to you which will enable you to further develop your existing skills and learn new ones at a pace that suits you best. If you are joining us now, your development will form part of ongoing discussions with your manager. If you are an existing employee, you should use your Personal Development Reviews (PDRs) to discuss your development with your manager and create your development journey. It's important you also take full advantage of any informal learning available to you during the course of your work.

## Online learning

Develop your knowledge across a wide range of areas through our Me-Learning platform, with over 200 free courses to choose from. To have the best possible start and comply with current legislation, you must complete the following modules: Welcome to Salford, Health and Safety in the Office, GDPR, Equality Essentials, and Safeguarding Children and Adults. You may also benefit from a variety of courses in categories such as Business Skills, IT and Project Management which are available to learn at your own convenience and pace.

## Professional Development

Gain role specific skills and time to learn through a wide range of development opportunities. Learn whilst working and get support towards your qualification through an apprenticeship standard. Access professional development ranging from entry level to master's type qualifications, including achieving a role appropriate qualification. Details can be found on [the Institute of apprenticeships](https://www.instituteforapprenticeships.org/) website.

## Tailored Development from the EPS

- Extensive induction package for new starters
- A professional and supportive group of colleagues from across the EP services.
- Professional/ Clinical Supervision
- Tailored support for your level of development
- The support of an EP community; Access to EPs with a range of specialisms for guidance and problem solving
- Whole team CPD and sharing expertise through team meetings/ support groups and three authority sessions
- CPD & supervision time allocated
- Access to service resources
- Opportunities to be involved in research and projects.
- IT support with email and internet access
- Administrative support
- Connect and Reflect time

## A digital organisation

### Developing your digital skills

Our ambition is to provide our workforce with the right level of digital capabilities needed to be successful. Whatever your current digital abilities are, we can provide development ranging from essential workplace skills to specialist workplace skills. These will be delivered through our Digital Skills Academy using both self-directed and guided learning opportunities to enable you to develop. Additionally, you can access free online courses through the [iDea](#) website.

### Sharing your digital skills

Our goal is to support you to share your digital knowledge with other people. Our Digital Eagles programme has been designed to cover basic digital skills and build your confidence to assist others. By the end of this programme you will join hundreds of staff members who already are digital eagles, and be able to help colleagues, customers, residents, or people in your personal life with all things digital.

## Our organisation's values

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**We have four values: Pride, Passion, People, Personal responsibility.**

[Our four values](#) are central to the way we communicate about the council and the way in which we behave with colleagues, customers, and partners - so that we live and breathe our values each day.

## Our values



**Pride**

**Passion**

**People**

**Personal responsibility**

## Application guidance

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We are a values-based organisation so reflecting our values or a values-based approach in your evidence will support your application.

The different sections of this role profile are there to give you an understanding of the purpose of the role. The 'what we need from you' section outlines the minimum criteria you will need to meet within your application.

## Role details

Completed by: Claire Jackson

Date: 29.5.2026

Job code:

Job score:

Date of evaluation: