

Job title	Grade	Directorate	Location
WELFARE ASSISTANT	1A SCP 2-3	Education	Summerville Primary School

### Note to applicants

Whilst all criterions below are important, those under the **Essential** heading are the key requirements. You should pay particular attention to these areas and provide evidence of meeting them. Failure to do so may mean that you will not be invited for interview.

(\*See grid overleaf)

Essential criteria	Necessary requirements – skills, knowledge, experience etc.	* M.O.A.
1.	Displays commitment to the protection and safeguarding of children and young people	A/I
2.	Ability to work as a member of a team	A/I
3.	Ability to communicate with children and adults, e.g. patient, sympathetic	A/I
4.	Flexible approach to work	A/I
5.	Experience of dealing with children	A/I

Desirable criteria	Necessary requirements – skills, knowledge, experience etc.	* M.O.A.
1.	Able to show initiative	A/I
2.	Knowledge of first aid	A/I
3.	Willingness to undertake training	A/I

Completed by	Date	Approved by	Date

Method of assessment (\* M.O.A.)

**A** = Application form, **C** = Certificate, **E** = Exercise, **I** = Interview, **P** = Presentation, **T** = Test, **AC** = Assessment centre