

# Highways Inspector

Service	Reporting to	Location	Grade
Highways Streets and Networks	Senior Inspector & Team Leader	Salford	2C

## About the role

- As a Highways Inspector you will assist in ensuring the City's highways are maintained in a safe and useable condition.
- Carry out routine inspection of the highway, record condition and instruct any necessary maintenance work, using site based computerised handheld data capture devices
- Assist with the organisation and co-ordination of all asset surveys and data collection
- To respond to requests for service from Councillors and members of the public in a timely manner, issue any maintenance work as required
- Understanding of all relevant legislation and acts, ensuring all decisions made are in line with these
- Inspect openings in the highway in accordance with the New Roads and Street Works Act 1992
- Enforce the requirements of the Highways Act 1980 with regards to obstruction, interference and adverse effects
- Organise and Co-ordinate all safety inspections in line with Salford polices and codes of practice
- Liaise with other agencies such as utility companies to ensure adequate reinstatement of the highway
- Co-ordinate with outside agencies and other council departments concerning construction and co-ordination issues on the highway
- Carry out the inspection of the City's highway assets, maintaining a computerised data records system.
- Work as part of a team, to ensure the delivery of projects and works
- Representing Salford City Council in court in respect of accident claim defence and enforcement issues.

Job code:  
Job score:  
Date of evaluation:

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## Key outcomes

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- To ensure all work is fully compliant with all legislation, acts and Salford City Council policies and manuals
- Maintain a good working relationship with relevant third-party agencies, to ensure the running of Salford's highways
- Give accurate advice on Highway matters to the public, agencies, council staff and other as necessary.
- Have a high level of understanding relevant legislations, keeping yourself regularly updated
- Investigate queries from members of the public and councillors in a timely manner
- To undertake any additional duties that are reasonable with the level of post

## What we need from you

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- To model and demonstrate our values and behaviours.
- Proven technical skills and ability in the role with a record of accomplishment for delivering outcomes
- Professional credibility through proven relevant experience
- Provides high quality customer focused services
- Excellent level of ability to prioritise and manage a workload
- Appropriate level of knowledge, understanding and application of current and emerging legislation
- Be concise and possess the ability to communicate effectively at all levels, be well organised and efficient, have a positive attitude, be proactive and solve problems
- Proven experience of managing a relevant workload

## What we can offer you

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Your ongoing professional development and success in your role is important to us, and that is why we provide a variety of learning and development opportunities. Within the sections below you will find development options tailored to you which will enable you to further develop your existing skills and learn new ones at a pace that suits you best. If you are joining us now, your development will form part of ongoing discussions with your manager. If you are an existing employee, you should use your Personal Development Reviews to discuss your development with your manager and create your development journey. It's important you also take full advantage of any informal learning available to you during the course of your work.

### Online learning

Develop your knowledge across a wide range of areas through our Me-Learning platform, with over 200 free courses to choose from. To have the best possible start and comply with current legislation, you must complete the following modules: Welcome to Salford, Health and Safety in the Office, GDPR, Equality Essentials, and Safeguarding Children and Adults. You may also benefit from a variety of courses in categories such as Business Skills, IT and Project Management which are available to learn at your own convenience and pace.

### Professional Development

Gain role specific skills and time to learn through a wide range of development opportunities. Learn whilst working and get support towards your qualification through an apprenticeship standard. Access professional development ranging from entry level to master's type qualifications, including achieving a role appropriate qualification. Details can be found on [the Institute of apprenticeships](#) website.

## A digital organisation

### Developing your digital skills

Our ambition is to provide our workforce with the right level of digital capabilities needed to be successful. Whatever your current digital abilities are, we can provide development ranging from essential workplace skills to specialist workplace skills. These will be delivered through our Digital Skills Academy using both self-directed and guided learning opportunities to enable you to develop. Additionally, you can access free online courses through the [iDea](#) website.

### Sharing your digital skills

Our goal is to support you to share your digital knowledge with other people. Our Digital Eagles programme has been designed to cover basic digital skills and build your confidence to assist others. By the end of this programme you will join hundreds of staff members who already are digital eagles, and be able to help colleagues, customers, residents, or people in your personal life with all things digital.

## Our organisation's values

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**We have four values: Pride, Passion, People, Personal responsibility.**

[Our four values](#) are central to the way we communicate about the council and the way in which we behave with colleagues, customers, and partners - so that we live and breathe our values each day.

## Our values



**Pride**

**Passion**

**People**

**Personal responsibility**

## Application guidance

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We are a values-based organisation so reflecting our values or a values-based approach in your evidence will support your application.

The different sections of this role profile are there to give you an understanding of the purpose of the role. The 'what we need from you' section outlines the minimum criteria you will need to meet within your application.

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