

Independent Travel Trainer

Service	Reporting to	Location	Grade
SEN Transport	SEN Transport Officer	Various locations	2B – pro rata 30h pw (Term Time)

About the role

- Provide SEND students in Salford with the necessary skills required to travel independently and support their transition to adulthood.
- Assisting implementing and developing an independent travel training programme, engaging with local education providers, assessing referrals to the service and working directly with young people and their families, undertaking journeys with them to/from a local school or college.
- To deliver Independent Travel Training by providing appropriate road safety and bus awareness training and support for clients with special needs.
- Act as an independence champion for children and young people, giving time and expertise to undertake meaningful conversations with children and families, colleagues, and partners to promote the benefits of independent travel training.
- Work with colleagues in SEN, Education and Social Care to identify suitable children and young people who may benefit from Independent Travel Training.
- Integration of Independent Travel Training into transportation applications, EHCP assessments, and annual reviews. Actively participating in annual reviews to promote inclusion on the programme to students, schools/colleges, and parents.
- Assisting developing a training programme for individual children and young people tailored to their specific needs and journey requirements. This will include initial planning and operational assessment of journeys to be undertaken, including a risk assessment.
- Undertake preparatory one-to-one or group training in a college/school covering the requirements for public service travel to include handling money, time, problem solving, stranger danger, location identification, appropriate behaviour, road safety training and any other issues that might arise.
- Act as a point of contact with parents, carers and schools, colleges to facilitate and actively promote increased travel independence.
- Escort the child/young person on their journey from leaving home to arrival at destination. Monitor their progress by shadowing to ensure individual security is maintained and re-evaluate the training programme as necessary to ensure a successful independent journey.
- Maintain records for each child/young person to include initial assessment, progress, and final outcome.
- Adapt training and materials in response to feedback and the needs of the audience.
- Utilise a wide range of learning tools and methods to account for different learning styles.

- To support the review and design of policies and procedures, ensuring independent travel principles are embedded.
- To engage families where there is resistance and problem solve to overcome blockers and barriers to successfully delivering Independent Travel Training.
- Show creativity and innovation when devising training and individual route planning for clients with special needs. This will include assessing the journey and the client's needs in relation to road and personal safety.
- Analyse mapping systems and public transport options available to create a suitable journey for a child/young person with minimal change or disruption.
- Manage Health & Safety issues when accompanying a child/young person on public transport, including their interaction with members of the public.

Key outcomes

- Children and young people with SEND will have the skills and confidence to prepare for, plan and undertake independent journeys by public transport or walking independently, between home and school/college.
- Children and young people will travel independently and without fear so they can get to school or college, work and for social and leisure activities.
- Children and Young People are prepared for safer and more confident engagement with the community by becoming more independent.
- Parents and carers are reassured that their child is being supported to become more independent.
- Independent travel will be promoted and accepted as a positive step towards future independence for young people in Salford.
- School/colleges and parents will actively engage with the training to support the students on the pathway to independence.

What we need from you

- To model and demonstrate our values and behaviours.
- Applicants should have previous experience of working with young people, preferably within an education or training capacity.
- You will be able to assess, plan, implement and deliver independent training to young people with SEND and apply good practical knowledge and experience using creativity and initiative to effectively communicate and engage with young people, parents, schools, colleges and others.
- You will be able to work under minimum supervision, in the community, either using public transport or walking to support young people at the start and end of the school/college day and during school holidays.
- The ability to remain calm and patient in stressful situations.

- You will be a self-motivated, organised and responsible individual focusing on achieving positive outcomes for young people with SEND, supporting them in becoming safe, independent travellers enabling them to live richer and more fulfilling lives.
- Recent professional experience of working with children and young people with additional needs would be advantageous.
- You will be expected to attend any mandatory training required in order to carry out the requirements of the post.

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What we can offer you

Your ongoing professional development and success in your role is important to us, and that is why we provide a variety of learning and development opportunities. Within the sections below you will find development options tailored to you which will enable you to further develop your existing skills and learn new ones at a pace that suits you best. If you are joining us now, your development will form part of ongoing discussions with your manager. If you are an existing employee, you should use your Personal Development Reviews to discuss your development with your manager and create your development journey. It's important you also take full advantage of any informal learning available to you during the course of your work.

Online learning

Develop your knowledge across a wide range of areas through our Me-Learning platform, with over 200 free courses to choose from. To have the best possible start and comply with current legislation, you must complete the following modules: Welcome to Salford, Health and Safety in the Office, GDPR, Equality Essentials, and Safeguarding Children and Adults. You may also benefit from a variety of courses in categories such as Business Skills, IT and Project Management which are available to learn at your own convenience and pace.

Professional Development

Gain role specific skills and time to learn through a wide range of development opportunities.

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A digital organisation

Developing your digital skills

Our ambition is to provide our workforce with the right level of digital capabilities needed to be successful. Whatever your current digital abilities are, we can provide development ranging from essential workplace skills to specialist workplace skills. These will be delivered through our Digital Skills Academy using both self-directed and guided learning opportunities to enable you to develop. Additionally, you can access free online courses through the [iDea website](#).

Sharing your digital skills

Our goal is to support you to share your digital knowledge with other people. Our Digital Eagles programme has been designed to cover basic digital skills and build your confidence to assist others. By the end of this programme you will join hundreds of staff members who already are digital eagles, and be able to help colleagues, customers, residents, or people in your personal life with all things digital.

Our organisation's values

We have four values: Pride, Passion, People, Personal responsibility.

[Our four values](#) are central to the way we communicate about the council and the way in which we behave with colleagues, customers, and partners - so that we live and breathe our values each day.

Our values



Pride

Passion

People

Personal responsibility

Application guidance

We are a values-based organisation so reflecting our values or a values-based approach in your evidence will support your application.

The different sections of this role profile are there to give you an understanding of the purpose of the role. The 'what we need from you' section outlines the minimum criteria you will need to meet within your application.

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Role details

Updated by: Ben Duncanson / Wendy Robinson

Date: 21/07/2025

Job code:

Job score: 2B

Date of evaluation:

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