

Assistant Engineer

Service	Reporting to	Location	Grade
Place – Traffic & Transportation	Traffic Engineer	Salford Civic Centre - Hybrid	3A £31,586 – £34,314

About the role

The City of Salford is a great place to live, work and visit - an area with a history of innovation and on-going regeneration. Redevelopment and construction forms the key to our success with schemes including Salford Quays, Media City, Salford University, mixed with highly desirable residential areas, and much more. Salford City Council is looking to appoint a **Assistant Engineer**. Effective traffic management and regulation are essential to the delivery of these plans as well as impacting road safety and mobility in our local communities for which the Traffic Engineering section plays a vital role.

This is a fantastic opportunity to take on a varied, exciting role offering the chance to make a real difference to our Council, as well as Salford as a whole. The role of the Assistant Engineer will be crucial in the delivery of traffic and road safety engineering solutions to a complex mix of local and strategic issues.

- To play an important supporting role within the Traffic & Transportation team, working closely with the Engineers & the Senior Traffic Engineers to ensure compliance with all relevant technical standards for Traffic Management and Road Safety and delivery of all the specified project outcomes on time, within budget and to the quality.
- Deliver programmes and monitor delivery of traffic management schemes across the City.
- Create robust design solutions which meet with defined objectives and constraints.
- Prepare and check of feasibility studies, appraisal / assessment reports and other written documents.
- Development of engineering solutions and presentation of engineering options.
- To work as part of a collaborative team with Councillors/contractors/Public.
- To compile technical drawings using AutoCAD and associated packages.
- Deliver services in a Member and customer focused manner, providing a positive customer experience.
- Support and implement the Traffic Management and Road Safety policies and strategies of Salford City Council.
- To liaise with a wide range of audiences to resolve basic queries in a quick and efficient manner both orally and in writing.

- To assist with the delivery of aspects of the Community Committee Highways Devolved Budget.
 - To work as part of a team to build towards an excellent employee experience and working environment.
 - To lead on the delivery of aspects of the Community Committee Highways Devolved Budget including attendance at Highways Task Groups.
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Key outcomes

- Assess needs/requests, prepare and arrange for processing and implementation of traffic management regulation orders.
- Assist in the preparation and monitoring of the budget for projects including the planning, monitoring and reporting of project resources and finances.
- Attend formal and informal meetings as and when required.
- To attend Highways Task Groups and advise on budget allocations towards minor traffic management schemes.
- Provide expert and up to date advice to Salford City Council Members and officers on all technical matters relating to Traffic Management.
- Respond to service requests in accordance with the required customer care standards.
- Provide day to day advice to members of the public requesting information concerning Traffic Management related issues.
- Effective support to ensure the delivery of efficient and effective services

What we need from you

- Strong technical skills relating to the design of Traffic Management and Road Safety schemes.
- Have a sound knowledge of and experience in Traffic and Road Safety methods.
- Sound working knowledge in creating and critically reviewing scheme documentation.
- Applied knowledge of quality, safety and environmental processes.

- Professional credibility through proven relevant experience
- Strong organisational, inter personal and communication skills.
- Ability to model and demonstrate our values and behaviours.
- IT skills (e.g. MS Office suite, AutoCAD).

What we can offer you

Competitive Salary and Benefits:

- **Attractive Salary:** A competitive salary range of £31,586 – £34,314 per annum, reflective of your skills, experience, and the responsibilities of the role.
- **Pension Scheme:** Access to a comprehensive pension scheme, helping you plan for your future with confidence.
- **Annual Leave:** Generous annual leave entitlement, allowing you to balance work with personal time and family commitments.

Work-Life Balance:

- **Hybrid Working:** Flexible working arrangements, including the option for hybrid working, allowing you to split your time between the office and remote work to suit your personal circumstances.
- **Flexible Hours:** Flexibility in working hours to accommodate your needs, ensuring you can maintain a healthy work-life balance (Monday – Friday, 7am – 7pm).

Your ongoing professional development and success in your role is important to us, and that is why we provide a variety of learning and development opportunities. Within the sections below you will find development options tailored to you which will enable you to further develop your existing skills and learn new ones at a pace that suits you best. If you are joining us now, your development will form part of ongoing discussions with your manager. If you are an existing employee, you should use your Personal Development Reviews to discuss your development with your manager and create your development journey. It's important you also take full advantage of any informal learning available to you during the course of your work.

Online learning

Develop your knowledge across a wide range of areas through our Me-Learning platform, with over 200 free courses to choose from. To have the best possible start and comply with current legislation, you must complete the following modules: Welcome to Salford, Health and Safety in the Office, GDPR, Equality Essentials, and Safeguarding Children and Adults. You may also benefit from a variety of courses in categories such as Business Skills, IT and Project Management which are available to learn at your own convenience and pace.

Professional Development

Gain role-specific skills and time to learn through a wide range of development opportunities. Learn whilst working and get support towards your qualification through an apprenticeship standard. Access professional development ranging from entry-level to master's type qualifications, including achieving a role-appropriate qualification. Details can be found on [the Institute of apprenticeships](https://www.instituteofapprenticeships.com/) website.

Diversity and Inclusion

We are committed to developing a culture which respects individuals, appreciates differences and allows everyone regardless of background to reach their full potential. We are proud to be an accredited disability-confident employer and a Stonewall Diversity Champion. We understand how hard it can be to combine caring for a loved one with work so we aim to provide support and flexibility to balance family and caring responsibilities with work <https://greater.jobs/content/9189/diversity-and-inclusion>

Continuous service commitment

New employees can now keep their service-related benefits when moving between a whole host of public sector organisations within Greater Manchester. These include Councils, NHS, Greater Manchester Fire and Rescue, Transport for Greater Manchester, as well as many others.

Our core data protection obligations and commitments are set out in the council's primary Recruitment and Employment Privacy Notice which can be found at <https://www.salford.gov.uk/gdpr>

A digital organisation

Developing your digital skills

Our ambition is to provide our workforce with the right level of digital capabilities needed to be successful. Whatever your current digital abilities are, we can provide development ranging from essential workplace skills to specialist workplace skills. These will be delivered through our Digital Skills Academy using both self-directed and guided learning opportunities to enable you to develop. Additionally, you can access free online courses through the [iDea website](https://www.idea.ac.uk/).

Sharing your digital skills

Our goal is to support you to share your digital knowledge with other people. Our Digital Eagles programme is designed to cover basic digital skills and build your confidence to assist others. By the end of this programme, you will join hundreds of staff members who already are digital eagles, and be able to help colleagues, customers, residents, or people in your personal life with all things digital.

Our organisation's values

We have four values: Pride, Passion, People, Personal responsibility.

[Our four values](#) are central to the way we communicate about the council and the way in which we behave with colleagues, customers, and partners - so that we live and breathe our values each day.

Our values



Pride

Passion

People

Personal responsibility

Application guidance

We are a values-based organisation so reflecting our values or a values-based approach in your evidence will support your application.

The different sections of this role profile are there to give you an understanding of the purpose of the role. The 'what we need from you' section outlines the minimum criteria you will need to meet within your application.

Role details

Completed by: Andy Devine

Date: 12.03.25

Job Number = DEH00128

Job Score = 430

Date completed: 24/08/20

#HappytoTalkFlexible



Salford City Council