

Children's Residential Registered Manager

Service	Reporting to	Grade	Hours
Route 29	Service Manager – Route 29	4B+2	36

About the role

- You will lead a staff team, ensuring through supervision, direction, and by example, that the home provides the best possible outcomes for all young people.
- You must have the ability to develop the service ensuring that services are responsive to the needs of service users and their families.
- You will take full management responsibility for the home, managing and supervising staff, budgets and resources and delegating areas of responsibility to other members of staff as appropriate.
- You will deliver the service within nationally defined regulations and standards and hold the necessary registrations required by law.
- You will be directly involved in the care and development of young people, making sure that they have appropriate plans in place, they know their options and their views are listened to.
- You will know what services and resources are available to support young people and their families /carers and you will ensure the team is up to date with all new developments, legislation, policies, and that they receive appropriate training and development.
- You will develop and maintain positive working relationships with staff and other professionals, young people and their families / carers, communicating well at all levels, showing consideration, concern and respect for other people's feelings, opinions and differing needs and viewpoints.
- You will provide a safe nurturing environment, ensuring that risk assessments are carried out and requirements are adhered to.
- You will keep up to date with policies and procedures, legislation and new initiatives, ensuring that all staff are aware of their responsibilities.
- You will have good analytical skills, making effective and timely decisions by seeking all possible relevant information, consulting appropriately, probing the facts and analysing information from different perspectives.
- You will build effective relationships with children, young people, adults and families by regularly reviewing client / carer needs and provide appropriate interventions to ensure that all services contribute effectively to the overall care plan.
- You will have the ability to react to immediate problems of a highly complex nature, managing conflict and able to deliver immediate solutions sometimes under extreme pressure.
- You will establish and maintain personal and professional boundaries..

Key outcomes

- You will offer advice, support and guidance to young people their family and staff team. Working alongside key professionals you will display a genuine commitment to meet the needs of young people to ensure the best outcomes.
- You will lead and manage a staff team that has the flexibility, capacity and resilience to work with complex young people and their families.
- You will manage the recruitment, training and development of staff to ensure the home is appropriately staffed at all times.
- You will be responsible for assessing the risk factors with regards to new admissions. You will work co-operatively with others by readily sharing ideas, information and knowledge, enabling full participation in assessment, planning, review and decision making.
- You will co-operate and work well with other professionals in pursuit of goals by sharing information, acknowledging contribution and supporting others.
- You will ensure that the safety and welfare of children, young people that you come into contact with during the course of your professional duties is paramount at all times, responding appropriately to signs of harm, abuse and neglect and managing risk appropriately.
- You will support, encourage and motivate young people ensuring that every young person becomes a confident, resilient adult by focusing on building strong relationships, developing resilience, learning life skills and exploring opportunities to help them achieve their goals.
- You will ensure that young people are involved in discussions and decision making, ensuring that co-design and young people's voice is core to all aspects of delivery. Through your drive and passion you will ensure that the service operates at the highest standard, providing highly responsive care, built on trusting relationships.
- You will ensure that there are robust effective systems in place that provide suitable evidence to OFSTED and HMI inspectors and wider Council inspections.

What we need from you

- Hold a final level professional qualification Level 5 Diploma in Leadership and Management for Residential Childcare or equivalent, as outlined in the 'Guide to the Children's Homes Regulations including the quality standards -April 2015' (or willingness to undertake it)
- Within the last 5 years worked for at least two years in a position relevant to the residential care of children and worked for at least one year in a role requiring the supervision and management of staff working in a care role.
- Proven technical skills and ability in the role with a record of accomplishment for delivering outcomes
- Professional credibility through proven relevant experience
- Models and demonstrates our values and leadership behaviours
- You will be the Registered Manager for the home and must therefore maintain an up to date registration with OFSTED / to meet all statutory requirements. Failure to succeed at this may effect your employment

- Enhanced DBS clearance
- Social work England registered if Social Worker.
- You will have extensive experience of managing and supervising a range of staff with a proven track record of delivering an effective service.
- You will have substantial and relevant experience of working with complex young people and families.
- Detailed knowledge of National Quality Standards, Children's Homes Regulations and Safeguarding Frameworks.
- Rigorously monitor and self-assess against standards, regulations and OFSTED inspection frameworks, intervening constructively when required.
- Effectively deliver on and review the homes Statement of Purpose.
- Strong budget management skills.
- Demonstrate excellent knowledge of Trauma Informed Approach and Restorative Practice.
- Willingness to work flexibly outside of standard office hours as required by the needs of the service (including evenings and weekends)
- Ensure quality assurance and deliver against key performance targets.
- To ensure a rota is prepared which provides as necessary appropriate staffing cover for the home at all times. To work on that rota as necessary, taking an appropriate share of evening, sleep in and weekend shifts to ensure that leadership in the unit contributes to high standards and continuity of care at all times.
- You will demonstrate effective influencing skills and an ability to deal with conflict/confrontation by displaying confidence and reasonableness when advising on and discussing potential contentious issues.
- Ability to communicate equally, appropriately and effectively with the widest range of individuals and groups across all sectors and levels of society
- To keep informed of all changes and developments in legislation, practice, regional and national resources and all other related issues which have implications for social work practice and procedures provided by the Authority, and disseminate as appropriate to the staff team.
- High degree of understanding of the latest research and evidence based interventions
- You will have a good level of competency in basic computer skills including the use of Word, databases, the internet and email having regard to the GDPR and associated policies.
- You will ensure that all information received and disseminated, whether verbal or written, concerning all employees, prospective employees or clients, is treated in the strictest confidence, and that all such information held is regulated and controlled in a similar manner.
- You will actively promote equality by identifying potential for discrimination and challenging inequality in all circumstances. Through personal example, open commitment and clear action, you will ensure diversity is positively valued.

- You will carry out your duties to the highest standard, with full regard to the City Council and Service's policies, procedures, protocols and Code of Conduct.
- You will provide inspirational leadership and lead by example to enable staff to support children and young to improve their outcomes and to enable them to reach their full potential.
- To be a part of an on call out of hours rota

What we can offer you

Your ongoing professional development and success in your role is important to us, and that is why we provide a variety of learning and development opportunities. Within the sections below you will find development options tailored to you which will enable you to further develop your existing skills and learn new ones at a pace that suits you best. If you are joining us now, your development will form part of ongoing discussions with your manager. If you are an existing employee, you should use your Personal Development Reviews to discuss your development with your manager and create your development journey. It's important you also take full advantage of any informal learning available to you during the course of your work.

Developing your leadership skills

We want to equip our leaders with the knowledge, skills and behaviours outlined in our #LeadingSalford programme. Our aim is to support you to lead highly engaged, motivated teams in today's rapidly changing environment. This will be achieved through a range of bite-size Master Classes designed to help you meet the expectations that we have of our Salford leaders. In addition to the core Master Classes, we also provide accredited leadership programmes which let you build on your experience, learn about emerging approaches, and further develop your leadership practice.

Online learning

Develop your knowledge across a wide range of areas through our Me-Learning platform, with over 200 free courses to choose from. To have the best possible start and comply with current legislation, you must complete the following modules: Welcome to Salford, Health and Safety in the Office, GDPR, Equality Essentials, and Safeguarding Children and Adults. You may also benefit from a variety of courses in categories such as Business Skills, IT and Project Management which are available to learn at your own convenience and pace.

Professional Development

Gain role specific skills and time to learn through a wide range of development opportunities. Learn whilst working and get support towards your qualification through an apprenticeship standard. Access professional development ranging from entry level to master's type qualifications, including achieving a role appropriate qualification. Details can be found on [the Institute of apprenticeships](#) website.

Tailored Development

Level 5 Diploma in Care and Leadership and Management.

Minimum Level 3 Diploma in Residential Childcare or equivalent qualification, in accordance with Children's Homes regulations

A digital organisation

Developing your digital skills

Our ambition is to provide our workforce with the right level of digital capabilities needed to be successful. Whatever your current digital abilities are, we can provide development ranging from essential workplace skills to specialist workplace skills. These will be delivered through our Digital Skills Academy using both self-directed and guided learning opportunities to enable you to develop. Additionally, you can access free online courses through the [iDea website](#).

Sharing your digital skills

Our goal is to support you to share your digital knowledge with other people. Our Digital Eagles programme has been designed to cover basic digital skills and build your confidence to assist others. By the end of this programme, you will join hundreds of staff members who already are digital eagles, and be able to help colleagues, customers, residents, or people in your personal life with all things digital.

Our leadership behaviour framework

Leadership is action, not a position. It's not just what we do but how we do it.

Whatever your role at Salford, we all strive to achieve our vision and the best outcomes for the residents and communities of Salford.

As leaders, we all have an important part to play in achieving our organisational and service priorities. These priorities give us direction and a shared purpose in our roles and should be the focus when making decisions.

We can help make these priorities a reality by living and breathing our Salford values and leadership behaviours.

This framework is broken down into three main areas:



Leading Self - making sure we are role modelling the values and invested in our own development, demonstrating integrity and authenticity.

Leading People - where we create high performing teams, and a culture that is inclusive, open and where everyone has a voice.

Leading Salford - setting the vision and purpose, and connection to the city, empowering others around you to ensure residents are at the heart of what we do.

This behaviour framework will support us all to reflect and hold ourselves, and each other to account, as we strive for continuous improvement.

Full details of how this framework shapes our Leaders and is delivered in the workplace can be found on the [Salford Leadership](#) pages of our [greater.jobs](#) website.

Our organisation's values

We have four values: Pride, Passion, People, Personal responsibility.

[Our four values](#) are central to the way we communicate about the council and the way in which we behave with colleagues, customers, and partners - so that we live and breathe our values each day.

Our values



Pride

Passion

People

Personal responsibility

Application guidance

We are a values-based organisation so reflecting our values or a values-based approach in your evidence will support your application.

The different sections of this role profile are there to give you an understanding of the purpose of the role. The 'what we need from you' section outlines the minimum criteria you will need to meet within your application.

Role details

Completed by:

Date:

Job code:

Job score:

Date of evaluation: