

ROCHDALE BOROUGH COUNCIL
PERSON SPECIFICATION

Teaching Assistant (Level 1)

Grade 2 (SCP) 3-4

Note to Applicants

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.

- The *Essential* Criteria are for the qualifications, experience, skills or knowledge you **MUST SHOW YOU HAVE** to be considered for the job.
- The *Desirable* Criteria are used to help decide between candidates who meet **ALL** the Essential Criteria.
- The *How Identified* column shows how the Council will obtain the necessary information about you.
- If the How Identified column says the Application Form next to an Essential Criteria or a Desirable Criteria, you **MUST** include in your application enough information to show how you meet this criteria. You should include examples from your paid or voluntary work.

ATTRIBUTES	ESSENTIAL	HOW IDENTIFIED	DESIRABLE	HOW IDENTIFIED
QUALIFICATIONS AND EXPERIENCE	• To possess, or be willing to work towards, GCSE English and Mathematics at Grade A* - C, or GCSE Level 4 - 9, or a Level 2 qualification in Literacy and Numeracy. • To possess or be willing to work towards Level 2 QCF in Teaching and Learning. • To possess or be willing to work towards a full or emergency Paediatric First Aid certificate within 3 months of starting work.	Application Form/Checking of Certificates	• Willingness to undertake appointed person certificate in first aid administration. • Level 2 Certificate Supporting The Wider Curriculum	Application Form
SKILLS AND KNOWLEDGE	• Ability to work effectively within a team environment, understanding classroom roles and responsibilities. • Ability to build effective working relationships with all pupils and colleagues. • Ability to promote a positive ethos and role model positive attributes • Good personal numeracy and literacy skills.		• Willingness to develop basic ICT skills. • Understanding of basic technology - computer, video, photocopier. • Experience of working with &/or caring for children within an education setting.	Application Form/Interview

SKILLS AND KNOWLEDGE	• Awareness and basic understanding of school curriculum (<i>within specified age range or subject area</i>). • Basic awareness of inclusion, especially within a school setting. • Experience of working with &/or caring for children. (<i>within specified age range</i>). <i>To work towards demonstrating</i> • High expectations of all pupils; respect for their social, cultural, linguistic, religious and ethnic backgrounds; and commitment to raising their education achievements. • Ability to build and maintain successful relationships with pupils, treat them consistently, with respect and consideration, and demonstrate concern for their development as learners. • Demonstrate and promote the positive value, attitudes and behaviour you expect from the pupils with whom you work. • Ability to liaise sensitively and effectively with parents and carers, recognising role in pupils' learning. • Ability to improve your own practice through observations, evaluation and discussion with colleagues.	Application Form/Interview		
SPECIAL WORKING CONDITIONS	• Ability to attend occasional meetings out of school hours. • <u><i>When required</i></u> • Assisting pupils in line with moving and handling guidelines when toileting, feeding and transferring. • Providing hygiene care to pupils • Lifting and carrying equipment as required.	Application Form / Interview		

SPECIAL WORKING CONDITIONS (continued)	• The ability to converse at ease with customers and service users and provide advice in accurate spoken English.			
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