



St Peter's Church of England Primary School

Class Teacher – Job Description and Person Specification

Main purpose

The teacher will:

- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document
- Meet the expectations set out in the Teachers' Standards

Duties and responsibilities

Teaching

- Plan and teach well-structured lessons to assigned classes, following the school's plans, curriculum and schemes of work
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- Adapt teaching to respond to the strengths and needs of pupils
- Set high expectations which inspire, motivate and challenge pupils
- Promote good progress and outcomes by pupils
- Demonstrate good subject and curriculum knowledge
- Participate in arrangements for preparing pupils for external tests

Whole-school organisation, strategy and development

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's vision and values
- Make a positive contribution to the wider life and ethos of the school
- Work with others on curriculum and pupil development to secure co-ordinated outcomes
- Provide cover, in the unforeseen circumstance that another teacher is unable to teach

Health, safety and discipline

- Promote the safety and wellbeing of pupils
- Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment

Professional development

- Take part in the school's appraisal procedures
- Take part in further training and development in order to improve own teaching
- Take part in the appraisal and professional development of others, where appropriate

Communication

- Communicate effectively with pupils, parents/carers, Governors and Senior Leaders

Working with colleagues and other relevant professionals

- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues

Personal and professional conduct

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities
- Commit fully to the Christian ethos of the school

Management of staff and resources

- Direct and supervise support staff assigned to them, and where appropriate, other teachers
- Contribute to the professional development of other teachers and support staff
- Deploy resources delegated to them

Safeguarding

- Work in line with statutory safeguarding guidance (e.g. Keeping Children Safe in Education, Prevent) and our safeguarding and child protection policies
- Work with the designated safeguarding lead (DSL) to promote the best interests of pupils, including sharing concerns where necessary
- Promote the safeguarding of all pupils in the school

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the headteacher or line manager.

PERSON SPECIFICATION	
1.	EXPERIENCE
1a.	Qualified Teacher Status
1b.	Appropriate relevant teaching experience
1c.	Evidence of further professional development
2.	KNOWLEDGE AND UNDERSTANDING OF:
2a.	Raising pupils' attainment and accelerating progress
2b.	Promoting pupils' moral, social and cultural development
2c.	How to manage and promote good behaviour
2d.	Safeguarding – including the implementation of relevant school/national policies
2e.	The content and purpose of the National Curriculum
2f.	A designated curriculum area or aspect of the curriculum
2g.	Assessment for learning and effective feedback
2h.	Awareness of local and national initiatives
2i.	Effective teaching and learning strategies
3.	SKILLS AND ABILITIES
3a.	Subject/aspect leadership skills
3b.	Evidence of the ability to work co-operatively to secure school improvement
3c.	To be a 'good' or 'outstanding' teacher
3d.	To effectively use the school's assessment procedures and policies to raise standards within the classroom
3e.	An ability to adapt the curriculum to make it exciting, creative and relevant
3f.	Communicate effectively
3g.	Ability to think or behave imaginatively to solve problems and make decisions
3h.	Be eager to improve own practice and respond well to feedback and coaching
3i.	Be efficient, highly organised and able to deal effectively with a class teacher's roles and responsibilities, together with aspirations for further development and responsibilities
3j.	Good ICT skills, particularly using ICT to support learning
4.	ATTRIBUTES
4a.	Adaptability to changing circumstances and new ideas
4b.	Energy, vigour and perseverance
4c.	Ability to work as a team member
4d.	To be supportive of the aims and ethos of a Church of England primary school