ROCHDALE BOROUGH COUNCIL
PERSON SPECIFICATION

Teaching Assistant (Level 1) **Grade 2 (SCP) 3-4**

Note to Applicants

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.

- **The *Essential* Criteria are for the qualifications, experience, skills or knowledge you MUST SHOW YOU HAVE to be considered for the job.**
- **The *Desirable* Criteria are used to help decide between candidates who meet ALL the Essential Criteria.**
- **The *How Identified* column shows how the Council will obtain the necessary information about you.**
- **If the How Identified column says the Application Form next to an Essential Criteria or a Desirable Criteria, you MUST include in your application enough information to show how you meet this criteria. You should include examples from your paid or voluntary work.**

ATTRIBUTES	ESSENTIAL	HOW IDENTIFIED	DESIRABLE	HOW IDENTIFIED
QUALIFICATIONS AND EXPERIENCE	• To possess, or be willing to work towards, GCSE English and Mathematics at Grade A*- C, or GCSE Level 4 - 9, or a Level 2 qualification in Literacy and Numeracy. • To possess or be willing to work towards Level 2 QCF in Teaching and Learning. • To possess or be willing to work towards a full or emergency Paediatric First Aid certificate within 3 months of starting work.	Application Form/Checking of Certificates	• Willingness to undertake appointed person certificate in first aid administration. • Level 2 Certificate Supporting The Wider Curriculum	Application Form
SKILLS AND KNOWLEDGE	• Ability to work effectively within a team environment, understanding classroom roles and responsibilities. • Ability to build effective working relationships with all pupils and colleagues. • Ability to promote a positive ethos and role model positive attributes • Good personal numeracy and literacy skills.		• Willingness to develop basic ICT skills. • Understanding of basic technology - computer, video, photocopier. • Experience of working with &/or caring for children within an education setting.	Application Form/Interview

SKILLS AND KNOWLEDGE	• Awareness and basic understanding of school curriculum ***(within specified age range or subject area).*** • Basic awareness of inclusion, especially within a school setting. • Experience of working with &/or caring for children. ***(within specified age range).*** ***To work towards demonstrating*** • High expectations of all pupils; respect for their social, cultural, linguistic, religious and ethnic backgrounds; and commitment to raising their education achievements. • Ability to build and maintain successful relationships with pupils, treat them consistently, with respect and consideration, and demonstrate concern for their development as learners. • Demonstrate and promote the positive value, attitudes and behaviour you expect from the pupils with whom you work. • Ability to liaise sensitively and effectively with parents and carers, recognising role in pupils' learning. • Ability to improve your own practice through observations, evaluation and discussion with colleagues.	Application Form/Interview		
SPECIAL WORKING CONDITIONS	• Ability to attend occasional meetings out of school hours. • *When required* • Assisting pupils in line with moving and handling guidelines when toileting, feeding and transferring. • Providing hygiene care to pupils • Lifting and carrying equipment as required.	Application Form / Interview		

SPECIAL WORKING CONDITIONS (continued)	• The ability to converse at ease with customers and service users and provide advice in accurate spoken English.			