



HEADTEACHER: Ms J Harland
DEPUTY HEADTEACHER: Mrs A Facchin
Stanycliffe Lane, Middleton,
Manchester, M24 2PB
Telephone number: 0161 6539536
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Email: office@boarshawprimary.co.uk
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Boarshaw Community Primary School

Teacher Job Description

Job Title: Class Teacher

Responsible to: Headteacher

Job Purpose

Under the reasonable direction of the Headteacher, carry out the professional duties of a school teacher as set out in the current School Teachers Pay and Conditions Document.

Teach in accordance with the ethos, organisation and policies of the school as a fully committed member of the teaching team and as detailed in the specific duties below.

Line Management

Reporting to Headteacher, Deputy Headteacher

Responsible for Guidance of support staff in class.

Liaising with Governors, Headteacher, Deputy Headteacher, Business Manager, Teachers, Support Staff, Parents / Carers, external agencies.

Working Time:

Full time as specified within the School Teachers Pay and Conditions Document

DBS Disclosure:

Enhanced Required

1. School Ethos

- Work with the Headteacher and colleagues in promoting and securing the Aims of the school and its objectives and ensuring an environment for teaching and learning that empowers both staff and children to achieve their highest potential.
- Actively support the school's policies relating equality and diversity, anti-bullying, anti-racism, inclusion and health, safety and wellbeing.
- Promote the school and celebrate its success at every opportunity.

2. Curriculum Planning and Provision

- Help develop and maintain a curriculum in line with the National Curriculum and school policy to meet the needs of individual children within your class.
- Work with other members of staff to ensure the extremes of the ability range are catered for within the curriculum.
- Monitor and evaluate the curriculum offered and review appropriate planning, assessment, record keeping and reporting procedures, as and when requested.



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- Ensure efficient use and maintenance of all material teaching resources within your classroom area and working environment and ensure available resources within your classroom area and working environment and ensure available resources are used effectively to support the curriculum.

3. Teaching and Learning

- Produce coherent lesson plans which ensure continuity and progression, take account of the individual needs of pupils and encourage the development of independent learners.
- Ability to work as part of a team, collaborate with planning and willing to share good practice.
- Employ a range of suitable teaching and learning strategies and styles to ensure effective learning. Work as a team member with colleagues to secure successful outcomes for all pupils.

4. Pastoral Care

- Develop positive relationships with all children and promote their general progress and well-being.
- Maintain a positive approach to child management, supporting the school's policies relating to attendance, punctuality and behaviour.
- Alert line manager or senior management of any more complex problems experienced by pupils as appropriate, making recommendations as to how they may be resolved. Know the designated teacher for Child Protection and Safeguarding and follow the agreed procedures for Safeguarding.
- Ensure a class code of conduct is implemented following appropriate consultation with pupils and relevant staff.
- Maintain a system of rewards and sanctions which is understood and appreciated by pupils and parents.

5. Parental Involvement and Partnership Working

- Report appropriately to colleagues and, when necessary parents, on the needs and progress of their children.
- Encourage the involvement of parents in the education of their children and respond promptly to queries and concerns.
- Support the work of the Parent Teacher Association.
- Uphold the school's links with the local community and cluster of schools, the LA, colleagues and other external agencies.

6. Performance Management and Professional Development

- Engage actively with the annual appraisal process, in accordance with the school's policy. Take a shared responsibility for your own continuing professional development by participating in a range of appropriate professional development opportunities.
- Ensure colleagues receive information and feedback on professional development activities undertaken.

The postholder may reasonably be expected to undertake other duties commensurate with the level of responsibility that may be allocated from time to time in consultation with the postholder and if he / she wishes, his/her Trade Union Representative.



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Job Description prepared by _____ Date _____

Agreed by Postholder _____ Date _____