

## Wellington School - Person Specification

### Teaching Assistant – Physical and Personal Care



| Essential  | Desirable  |
|--|--|
| <b>Qualifications</b>  |  |
| <ul style="list-style-type: none"> <li>▪ GCSE Grade C (or equivalent) or above in English and Maths</li> </ul>   | <ul style="list-style-type: none"> <li>▪ NVQ3 in teaching assistance or equivalent qualification or experience</li> </ul>  |
| <b>Skills and Abilities</b>  |  |
| <ul style="list-style-type: none"> <li>▪ Commitment to meeting the need of students with physical and personal care needs in school</li> <li>▪ Experience of willingness to provide intimate care</li> <li>▪ Able to support students with physical disability and mobility needs</li> <li>▪ Good communication and teamwork skills</li> <li>▪ Calm, patient and nurturing approach</li> <li>▪ Willingness to undertake moving and handling training</li> <li>▪ Able to accurately record information and data that contribute to a student's development</li> <li>▪ Excellent inter-personal skills</li> <li>▪ Experience of talking to and working with parents</li> <li>▪ Able to relate to and communicate well with children and adults, motivate pupils to learn, clarify and explain instructions to pupils and respond sensitively and flexibly to competing demands</li> <li>▪ Able to work effectively as part of a team, understand classroom roles and responsibilities and follow and interpret instructions and guidance</li> <li>▪ Able to learn and take responsibility for own development and share knowledge with colleagues and support their development</li> <li>▪ Able to prepare relevant resources / materials for teaching and learning activities</li> <li>▪ Understand the importance of safeguarding/child protection when working in a school setting</li> </ul> | <ul style="list-style-type: none"> <li>▪ Experience of supporting a student with physical disabilities</li> <li>▪ Knowledge of assistive technology and AAC</li> <li>▪ Training in manual handling, intimate care or medical procedures</li> <li>▪ Good working knowledge of child development and learning processes, relevant policies / codes of practice, national curriculum, relevant learning programmes / strategies and awareness of relevant legislation.</li> </ul> |
| <b>Personal Qualities</b>  |  |
| <ul style="list-style-type: none"> <li>▪ Patience and understanding of individual pupil needs</li> <li>▪ Ability to organise and prioritise workload at busy times during the school year</li> <li>▪ A calm approachable manner, able to deal with problems in a professional and friendly manner, displaying tact and diplomacy as required</li> <li>▪ A good sense of humour</li> <li>▪ Good interpersonal skills</li> <li>▪ Ability to follow confidential procedures</li> </ul>  |  |