

Job Details

Job Title	EYFS Nursery/Reception Class Teacher
Salary	Main Scale 1 – Main Scale 6 (depending on experience)
Contract Type	Temporary
Responsible to	Headteacher
Location	Corrie Primary & Nursery School
Working Pattern	Normal Teaching Hours
Start Date	January 2027
How To Apply	Please download and complete the application form. Then send the completed document to hr@ambitioncommunity.uk

Review and Amendment

This job description is intended to provide a clear outline of the main duties and responsibilities of the post; however, it is not exhaustive. The duties and responsibilities may be amended from time to time, in consultation with the postholder, to reflect the changing needs, priorities and requirements of the Trust.

The job description will be formally reviewed annually as part of the Trust's appraisal and performance management process. The Headteacher, in consultation with the HR, may make reasonable amendments to the duties and responsibilities of the post where required to meet operational or organisational needs, provided that such changes remain appropriate to the grade, level and overall purpose of the role.

Any significant or material change to the nature or level of the post will be considered through the Trust's appropriate job evaluation and review processes.

Job Purpose

The EYFS Nursery/Reception Class Teacher will provide high-quality teaching and learning experiences that enable every child to achieve their full potential academically, socially and emotionally.

The postholder will create a nurturing, stimulating and inclusive learning environment where children feel safe, valued and inspired to learn. They will foster curiosity, independence and a love of learning through engaging play-based and adult-led experiences whilst ensuring all children make excellent progress from their individual starting points.

The EYFS Nursery/Reception Class Teacher will:

- Teach a designated class and ensure planning, assessment, recording and reporting effectively meets the needs of all learners.
- Deliver a high-quality Early Years curriculum in line with the EYFS Statutory Framework.
- Promote children's learning, development and wellbeing through engaging and meaningful learning opportunities.
- Foster children's curiosity, creativity, resilience and independence.
- Maintain high expectations of achievement, behaviour and attendance.
- Work collaboratively with parents, carers, colleagues and external agencies to support children's development.
- Uphold and actively promote the vision, values and ethos of the school.
- Fulfil the professional responsibilities outlined within the School Teachers' Pay and Conditions Document.
- Always safeguard and promote the welfare of children.

Key Responsibilities

Area	Key Responsibilities
Teaching and Learning	Plan and deliver high-quality learning experiences that meet the needs of all pupils.
	Provide a balance of child-initiated and adult-led learning opportunities.
	Use assessment effectively to inform planning and next steps in learning
	Deliver engaging and creative learning experiences across all areas of the EYFS curriculum.
	Promote excellent outcomes for all children regardless of background or ability.
	Set high expectations for achievement, behaviour and personal development
Early Years Provision	Deliver the EYFS Framework effectively and consistently.
	Observe, assess and record children's development across all areas of learning.
	Maintain accurate assessment records and contribute to end-of-year EYFS assessments.
	Create stimulating indoor and outdoor learning environments.
	Ensure learning opportunities encourage exploration, investigation and independence
	Support children to develop school readiness skills and positive attitudes to learning
Communication, Language and Literacy	Promote children's communication and language development through high-quality interactions.
	Deliver systematic synthetic phonics in line with school expectations.
	Develop children's early reading and writing skills.
	Foster a love of stories, language and books
Inclusion and SEND	Adapt teaching to meet the needs of all learners.
	Support pupils with SEND, EAL and additional needs effectively.

	Work collaboratively with external agencies and specialists where required.
	Ensure all pupils can access learning and make progress.
Behaviour and Wellbeing	Promote positive behaviour and attitudes to learning.
	Build trusting and nurturing relationships with children.
	Support children's emotional development and wellbeing.
	Maintain a safe, caring and inclusive classroom environment.
Parents and Community	Develop positive partnerships with parents and carers
	Recognise parents as children's first educators.
	Communicate effectively regarding children's progress, development and wellbeing
	Support smooth transitions into school and between year groups.
Professional Responsibilities	Work collaboratively with teaching assistants and support staff
	Participate fully in appraisal, training and professional development activities.
	Attend staff meetings, training events and parent meetings.
	Contribute positively to whole-school improvement priorities.
	Support school events, visits and enrichment opportunities.
	Maintain accurate records and appropriate documentation.

Person Specification

Qualifications

Criteria	Essential	Desirable
Qualified Teacher Status (QTS)	✓	
Degree or equivalent qualification	✓	
Evidence of continuing professional development	✓	
EYFS-specific training		✓
SEND, Inclusion or Nurture training		✓
First Aid Qualification		✓

Experience

Criteria	Essential	Desirable
Teaching within Early Years Foundation Stage	✓	
Planning and delivering high-quality lessons	✓	
Assessing and monitoring pupil progress	✓	
Working effectively with parents and carers	✓	
Delivering phonics	✓	
Supporting pupils with additional needs	✓	
Working with teaching assistants and support staff	✓	
Leading an area of learning within EYFS		✓
Using Development Matters and EYFS assessment systems		✓
Supporting transition into school		✓
Teaching across the primary age range		✓
Curriculum or subject leadership responsibilities		✓

Knowledge and Skills

Criteria	Essential	Desirable
Secure knowledge of the EYFS Statutory Framework	✓	
Understanding of child development from birth to five	✓	
Knowledge of effective early years pedagogy	✓	
Understanding of learning through play	✓	
Secure knowledge of phonics and early reading development	✓	
Understanding of adaptive teaching strategies	✓	
Knowledge of SEND Code of Practice	✓	
Knowledge of safeguarding and child protection procedures	✓	
Knowledge of assessment and tracking systems	✓	
Strong classroom organisation and behaviour management skills	✓	
Excellent communication and interpersonal skills	✓	
Strong ICT and digital learning skills	✓	
Knowledge of trauma-informed practice		✓
Understanding of Forest School or outdoor learning approaches		✓
Experience of speech and language interventions		✓

Personal Qualities

Criteria	Essential
Warm, nurturing and child-centred approach	✓

Passionate about giving children the best possible start to their education	✓
Enthusiastic and positive attitude	✓
Approachable and professional	✓
Patient, caring and empathetic	✓
Organised and able to manage workload effectively	✓
Creative and resourceful	✓
High expectations for all pupils	✓
Committed to inclusion and equality	✓
Flexible and resilient	✓
Committed to continuous professional development	✓
Effective team member with strong collaboration skills	✓
Able to build positive relationships with children, families and colleagues	✓

General Duties

All Trust employees are expected to:

- Work in accordance with Trust policies, procedures and financial regulations.
- Maintain confidentiality and comply with data protection requirements.
- Contribute to the safeguarding and welfare of children and young people.
- Comply with health and safety requirements.
- Participate in relevant training and professional development.
- Contribute positively to the work of the Trust and its schools.
- Undertake other reasonable duties appropriate to the grade and nature of the post.

Safeguarding

The Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All employees are required to comply with the Trust's safeguarding and child protection policies and procedures and to undertake safeguarding training appropriate to their role.

The successful candidate will be required to demonstrate an understanding of their safeguarding responsibilities and to act promptly and appropriately where there are concerns about the welfare or safety of a child or young person. This includes maintaining professional boundaries, confidentiality and appropriate conduct at all times.

The Trust operates safer recruitment procedures, and the appointment will be subject to the appropriate pre-employment checks, including an enhanced Disclosure and Barring Service (DBS) check where applicable. The Trust reserves the right to undertake any further checks required in accordance with current safeguarding legislation and guidance.