

## Job Description

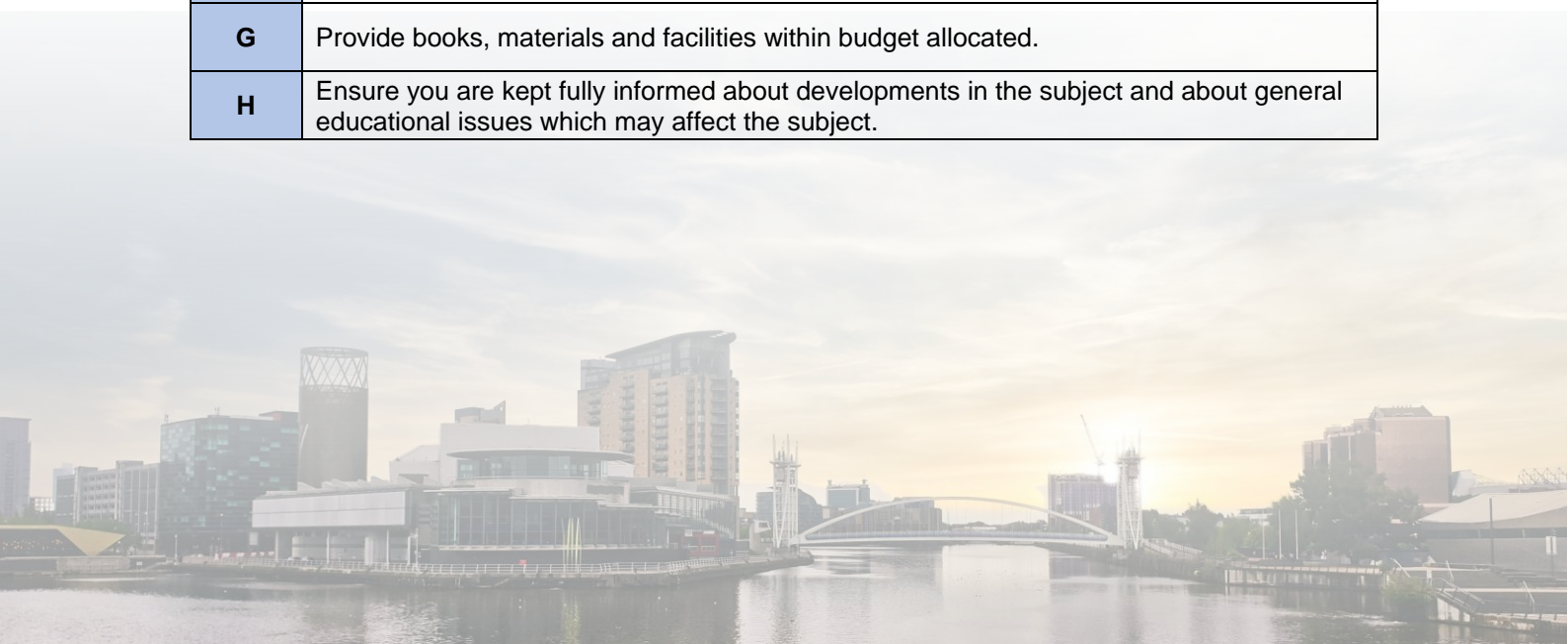
<b>Post:</b>	Teacher of Uniformed Protective Services (0.6 FTE)
<b>Salary Grade:</b>	Salary ranges from Point 1 – Point 9 of the SCC Group pay scale.
<b>Responsible to:</b>	Head of Sport and Uniformed Protective Services
<b>Responsible for:</b>	The learning, achievement and pastoral development of students

### Key Purpose

1.	To deliver high-quality teaching across Uniformed Protective Services programmes up to Level 3 as required by the Head of Department
2.	To contribute to a dynamic and engaging curriculum that prepares learners for careers in the public services
3.	To support recruitment, enrichment and employer engagement activities within the department
4.	To contribute to wider college life, including trips, visits and enrichment activities
5.	To support teaching across Sport or related vocational areas where required

### Duties & Responsibilities

<b>A</b>	To teach related courses in accordance with the college timetable.
<b>B</b>	To support students in their learning.
<b>C</b>	To assess students' progress and maintain accurate records of students' achievements.
<b>D</b>	To provide accurate reports and information to others as required by college quality assurance procedures.
<b>E</b>	Ensure that an appropriate syllabus is selected for any subject for which they have responsibility and delivered to the required standard.
<b>F</b>	Provide schemes of work by which the curriculum will be delivered.
<b>G</b>	Provide books, materials and facilities within budget allocated.
<b>H</b>	Ensure you are kept fully informed about developments in the subject and about general educational issues which may affect the subject.



<b>I</b>	Prepare internal assessments, ensure that marking is consistent with that throughout the department and provide related statistics and comments on performance for the Head of Department.
<b>J</b>	Be aware of developments in your subject in High Schools and keep High Schools informed of courses here, taking part in liaison and recruitment activities both in College and High Schools as required.
<b>K</b>	Co-operate and liaise with other departments as and when required
<b>L</b>	Carry out other routine and ad hoc administrative tasks as directed by the Head of Department/Head of College.
<b>M</b>	Participate in key College processes as required e.g. enrolment
<b>N</b>	To act at all times in accordance with College policies e.g. Health and Safety, Equality & Diversity, Inclusion, Quality Assurance and the College Charter
<b>O</b>	To work flexibly in the interests of the organisation as required
<b>P</b>	To participate in appraisal and to undertake staff development activities as appropriate
<b>Q</b>	To be responsible for promoting and safeguarding the welfare of children, young people and vulnerable adults you are responsible for, or come into contact with.

Variations to the job description may be required from time to time and when this arises there will be a discussion with the post holder.

All post holders are expected to comply with the College's policies and codes of practice in relation to Safeguarding, Equal Opportunity, Inclusive Learning, Health & Safety and Quality Assurance.

<b>Post holder to sign the job description:</b>
<b>Date:</b>
<b>Name of the post holder:</b>



# Person Specification

	Essential			Desirable		
<b>Qualification</b>	<b>1</b>	Appropriate related honours degree	<b>Application / Certificate</b>	<b>A</b>	A good honours degree in a related discipline (2:1 or 1st)	<b>Application / Certificate</b>
	<b>2</b>	Teaching Qualification (e.g. PGCE)	<b>Application / Certificate</b>			
<b>Professional Development</b>	<b>3</b>	Evidence of ongoing Professional Development	<b>Application / Interview</b>	<b>B</b>	Up to date knowledge of English and maths in the FE landscape	<b>Application / Interview</b>
<b>Experience</b>	<b>4</b>	Ability to teach GCSE and Functional Skills	<b>Application / Interview/ Microteach</b>	<b>C</b>	Proven success improving achievement, attendance and engagement in resit learners.	<b>Application / Interview/</b>
	<b>5</b>	Experience of teaching in either a high school or FE setting	<b>Application / Interview</b>	<b>D</b>	Proven record of delivering Functional Skills courses from Entry Level 1 to Level 2	<b>Application / Interview</b>
	<b>6</b>	Experience supporting learners with SEND, anxiety or low confidence.		<b>E</b>	Experience collaborating with vocational areas to contextualise learning.	
<b>Knowledge</b>	<b>7</b>	Knowledge of the GCSE syllabus for English Language/maths	<b>Application / Interview/ Microteach</b>	<b>F</b>	Knowledge of the Functional Skills syllabus content for English/maths	<b>Application / Interview/ Microteach</b>



<b>Skills / Qualities</b>	<b>8</b>	Ability to motivate students with differing abilities and needs	<b>Application / Interview/ Microteach</b>	<b>G</b>	Knowledge and experience of the personalised learning agenda	<b>Application / Interview/ Microteach</b>
	<b>9</b>	Ability to effectively monitor student attainment and use data to improve performance	<b>Application / Interview</b>	<b>H</b>	Proven record of use of assessment for learning strategies	<b>Application / Interview</b>
	<b>10</b>	Excellent communication, interpersonal and organisational skills	<b>Application / Interview/ Microteach</b>			
	<b>11</b>	Ability to meet all deadlines	<b>Application / Interview</b>			
	<b>12</b>	Ability to differentiate for a wide range of needs, including SEND and EAL.				
<b>Attributes</b>	<b>13</b>	A commitment to high standards of student attendance, punctuality and attainment	<b>Application / Interview/ Appointment</b>	<b>I</b>	Proven strategies for improving and maintaining high student achievement, attendance and punctuality	<b>Application / Interview/ Appointment</b>
	<b>14</b>	Dedication to getting the best results for every student	<b>Application / Interview/ Appointment</b>	<b>J</b>	Experience of participating in a team which has successfully introduced a new course	<b>Application / Interview/ Appointment</b>
	<b>15</b>	Dynamic, positive and forward thinking	<b>Application / Interview/ Appointment</b>			
	<b>16</b>	Ability to work under pressure whilst maintaining accuracy and effective outcomes	<b>Application / Appointment</b>			
	<b>17</b>	Ability to work on own initiative Flexible team player	<b>Application / Appointment Application / Appointment</b>			



	<b>18</b>	High expectations of self and others	<b>Application / Appointment</b>			
	<b>19</b>	Commitment and responsibility to safeguarding and promoting the welfare of children and vulnerable adults	<b>Application / Interview/ Appointment</b>			
	<b>20</b>	Commitment to College policies i.e. Health & Safety, Equality, Diversity & Inclusion	<b>Application / Appointment</b>			
	<b>21</b>	DBS Check acceptable to the college will be undertaken for successful applicant				

